

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY DECEMBER 2, 2024**

The regular meeting of the President and Board of Trustees was held on Monday December 2, 2024, at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Kevin Eversgerd, Matt Kohnen, Curt Albers, Kim Peek, Matt Netemeyer and Kyle Markus. Employees present included Tony Falconio, Dave Trame, and Village Attorney Chad Leitch. Guests present included Mike Engel with Aviston Zoning Board, Ken Leach, Gary Rakers, Jeff Woltering and Doug Ratermann with HMG.

All recited the Pledge of Allegiance.

**1. GUESTS:**

All guests were in attendance for an agenda item.

**2. MINUTES:**

Minutes of the previous meetings were available for all to review. A motion to approve the regular meeting minutes from November 4<sup>th</sup>, as amended, was made by Curt Albers, second by Kevin Eversgerd. Motion carried 6-0. A motion to approve the closed session minutes of November 4<sup>th</sup> and to keep them closed was made by Kim Peek, second by Kyle Markus. Motion carried 6-0. A motion to approve the minutes of the special meeting from November 20<sup>th</sup> was made by Matt Kohnen, second by Kyle Markus. Motion carried 6-0. A motion to approve the closed session minutes of special meeting from November 20<sup>th</sup> and keep them closed, was made by Kyle Markus, second by Kim Peek. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the financial report with the Board. Steve Goestenkers was presented with a plaque for his 22 years of service with the Village. Steve stated he will help as the Treasurer until a replacement can be found or until January 2025. Overall the Village collected \$190K and disbursed \$211K. The only large purchase was for the Ditch Witch equipment and the park ditch.

The monthly financial report notes are as follows:

– General Fund:

- 1) Normal income reported. Budget is on pace to hit \$420K.

-Water Fund

- 1) YTD surplus of \$48K
- 2) Revenue on pace to hit \$660K
- 3) Water tower payment will be made in December.

-Sewer Fund

- 1) YTD surplus of \$74K
- 2) Sewer revenue under budget

-Park Fund

- 1) One miscellaneous paycheck was cut.
- 2) Rent is paid

-MFT

- 1) Normal month.

-TIF Funds

- 1) Contract payments were made. Also noted a park contract as well as interest income in all funds.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kim Peek, second by Matt Netemeyer. Motion carried 6-0.

#### **4. POLICE REPORT:**

Police report was present for all to review.

Tony will attend the 2-week academy in March. Until then, he cannot patrol. Tony stated he has received applications for part-time vacancies and will review them.

#### **5. PARK DISTRICT:**

Park District minutes are in the packet for all to review.

#### **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review.

-2025 Meeting Dates: A motion to approve the dates as presented was made by Kyle Markus, second by Kim Peek. Motion carried 6-0.

-Ord. for One-Way Sign on N Cleveland Street – Draft ordinance was presented for review and first reading.

-Ord. for Two-Direction Arrow at Adams & Schumacher and E. First & Schumacher – Draft ordinance was present for all to review and first reading.

#### **7. VILLAGE ADMINISTRATOR REPORT:**

-TIF, The County – Kevin is adjusting the contract and asked for feedback.

-Ord. Amending the Aviston Tax Increment Financing I Redevelopment Project Area, Removing Certain Parcels from Said Project Area – A motion to approve this ordinance was made by Kevin Eversgerd, second by Matt Netemeyer. Motion carried 6-0 by roll call vote as follows:

K. Eversgerd – aye

K. Peek – aye

M. Kohnen – aye

M. Netemeyer – aye

C. Albers – aye

K. Markus – aye

#### **8. CURRENT PROJECTS:**

-Committee Updates – Matt Kohnen stated that employee review meetings will be held this week.

-Elm Street Drainage - Matt Netemeyer stated the Elm Street project is on hold, waiting for Clearwave.

- Russland Road – Matt Netemeyer stated he met with Blair Bone. The Village will pay for her sump pump line and find the downspouts.
- Eastbrook Drainage – The contract is pending legal review.
- Kues Property Drainage Easement – Mike Kampwerth sent information to Doug, Chad and Terry to address the retention pond. Jeff Woltering state Jim Kues agreed to clean out. Jeff also discussed the IDOT letter with the Board and Marsha Maller.

#### **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the Zoning Board meeting were in everyone's packet for review.

- Solar Farm – Mike Engel discussed the new solar farm presented by Paul Irby & Lou Keil on Linden Grove Road.

Mike Engel stated the Zoning Board reviewed other municipal government fees concerning variance fees and suggested the Village charge a flat rate of \$250. A motion to approve the recommendation of the Zoning Board was made by Kevin Eversgerd, second by Curt Albers. Motion carried 6-0.

A public hearing at Clinton County zoning for a tract south of town dividing into 2 parcels will be held. Mike Engel stated the Zoning Board would not oppose this.

- Carl Ottensmeier 1<sup>st</sup> Subdivision – This subdivision is on Crackerneck Road, within our Comprehensive Plan. It is a 3-lot subdivision, and the Zoning Board has no objection to this.

#### **10. DIRECTOR OF PUBLIC WORKS REPORT:**

Monthly report was present for all to review.

- Koerkenmeier Property – The final garage door will be replaced. Rakers Electric completed the electrical work, and the next item is the insulation.
- MFT – Resolution was presented by Doug Ratermann for \$115K. A motion to approve this resolution was made by Curt Albers, second by Matt Kohlen. Motion carried 6-0.

#### **11. OLD BUSINESS:**

No report.

#### **12. NEW BUSINESS:**

- Public Safety Officer – on hold
- Christmas Party – Lantern Inn will host. Jenny will get with Shawn to get some dates.

A motion to adjourn was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 6-0. Time was 7:59pm.

Jennifer Jansen, Village Clerk