

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JUNE 2, 2025**

The regular meeting of the President and Board of Trustees was held on Monday June 2, 2025, at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Jacob Timmermann, Trustees Kim Peek, Matt Netemeyer, Kyle Markus, Gary Rakers and Ken Leach. Employees present included Tony Falconio, Dave Trame, and Village Attorney Chad Lietch. Guests present included Jeff & Nancy Woltering.

All recited the Pledge of Allegiance.

1. GUESTS:

No guests present.

2. MINUTES:

Minutes of the May meeting were available for all to review. A motion to approve the regular meeting minutes was made by Kyle Markus, second by Kim Peek. Motion carried 5-0.

3. FINANCIAL REPORT:

Jacob Timmermann reviewed the financial report for the month of May. The cash position of the Village is \$3.259 million and collected \$248K and disbursed \$170K in the month of May. Completed a transfer of \$250K to Midwest National CD Account. All funds except the TIF I and Park Fund have a surplus for the month.

-General Fund

- 1) surplus of \$56K in the General Fund.
- 2) Expenses
 - a. Biggest expense was insurance and everything else seemed pretty standard.

-Water Fund

- 1) Surplus of \$2K.
- 2) Expenses seemed pretty standard. Insurance expenses were the reason we only had a small surplus.

-Sewer Fund

- 1) Surplus of about \$15K in the Sewer Fund
- 2) No major expenses.
- 3) I noticed when I was typing up my notes that some of the insurance expense from the water fund needs to be allocated to the sewer fund so I plan to make that adjustment in June.

-Park Fund

- 1) Had a net loss of \$2.7K. Haven't received our rent income from the park yet which is why we see that net loss.
- 2) Payroll was only expense.

-MFT

- 1) Net surplus of \$8K.
- 2) Normal receipt from the state.

-TIF Funds, etc.

- 1) Nothing major just interest income hitting in these accounts. Did have 1 expense we paid out to HMG from TIF 1.

The auditor will be coming mid-June for the annual audit.

Jacob will be working to finalize the 2025-2026 budget in June so it's ready to present at the July meeting. The Finance Committee will meet this month to review.

A motion to approve the financial report was made.

4. PARK DISTRICT:

The Park District will be widening the road by the park. The goal would be to have this completed for the fall of 2026. Dennis will attend the next meeting to ask the Board to pay for the electric at the soccer park. Disc golf poles came in. No minutes present as PD is meeting tonight.

5. POLICE REPORT:

The police report was present for all to review. The body camera grant was approved for \$7100. It was stated that the department should be applying for a new vest.

Tony requested approval to hire 2 officers, one part-time (Eric McClaren), one full-time, eventually (Brad Higgins). Higgins is currently in the part-time academy and wouldn't be able to work until July 15th. Higgins is interested in being a full-time officer once he would complete the transitional academy. A motion to hire Higgins as a part-time officer was made by Kim Peek, second by Matt Netemeyer. Motion carried 5-0. A motion to hire McClaren as a part-time officer was made by Kyle Markus, second by Matt Netemeyer. Motion carried 5-0.

Steve Howe is no longer on our roster as a part-time officer.

Discussed K-9 training for Garson. Annual conference this year is in Dallas in August. Tony requested to purchase a flight for her to Dallas for approximately \$300. A motion to pay for travel, hotel, and hourly rate was made by Matt Netemeyer, second by Kenny Leach. Motion carried 5-0.

It was stated to add a line item to the budget for training.

One vehicle stolen was recovered.

Tony stated that the Village currently does not supply firearms for officers. Discussed the Village purchasing each officer a firearm. Each firearm is estimated at \$800. Chad will check with Terry regarding a policy regarding this.

Discussed ordinance violations and who can issue these. Any employee/representative of the Village can issue the warning.

6. VILLAGE CLERK:

No report available.

7. VILLAGE ADMINISTRATOR REPORT:

No report available.

8. CURRENT PROJECTS:

- Elm Street Project – Charter agreed to move their utilities.
- Eastbrook – Data has been put together and would like to meet to discuss options. The Public Property committee will meet with Doug regarding this.
- Kalmer Subdivision – No report.
- Russland Road – Some residents are starting to mow. The water is subsiding much faster.
- Kues Easement – Working with the Public Property committee.
- Street Oiling – oiling will be on July 16 & 17.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the Zoning Board meeting were in everyone's packet for review. Zoning Board discussed the parking area for Jeff Woltering's proposed new building. Zoning Board also discussed The County's parking lot completion. Mike Engel asked about zoning board pay. Village Board will review and address at the next meeting.

10. DIRECTOR OF PUBLIC WORKS REPORT:

- Summer workers start at the end of May and are working hard at completing things. Dave stated he's hoping to get Elm Street road started in the near future. The next two weeks maintenance will be starting on hot patch.
- Sewer blowers are in.
- HMG MFT addendum is needed for the soccer park road to be added.

11. OLD BUSINESS:

No report.

12. NEW BUSINESS:

- Discussed who was responsible for maintaining ditches and drainage issues. Keep this on the agenda.

A motion to adjourn was made by Kyle Markus, second by Kim Peek. Motion carried 5-0. Time was 8:01pm.

Minutes taken by Kim Peek, typed by Jennifer Jansen, Village Clerk