

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY APRIL 7, 2025**

The regular meeting of the President and Board of Trustees was held on Monday April 7, 2025, at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Jacob Timmermann, Village Clerk Jennifer Jansen, Trustees Kevin Eversgerd, Matt Kohnen, Kim Peek, Matt Netemeyer and Kyle Markus. Employees present included Dave Trame, Tony Falconio and Village Attorney Chad Lietch. Guests present included Mike Engel with Aviston Zoning Board, Zane Frohn, Noah Markus, Ken Leach, Gary Rakers, John Kues, Emily Vonder Haar with HMG, and Jeff & Nancy Woltering.

All recited the Pledge of Allegiance.

1. GUESTS:

High school students were present to listen for their government class.

2. MINUTES:

Minutes of the March meeting were available for all to review. A motion to approve the meeting minutes was made by Matt Kohnen, second by Kim Peek. Motion carried 5-0. Minutes of the Employee Committee meeting held on March 18th were present for review. A motion to approve those minutes was made by Kim Peek, second by Matt Kohnen. Motion carried 5-0.

3. FINANCIAL REPORT:

Jacob Timmermann reviewed the financial report for the month of March. The Village is 11 months into the fiscal year and has collected \$2.5 million and disbursed \$2.1 million overall.

- 1) Collected \$185K and disbursed \$170K
- 2) All funds have a surplus except Park Fund.

General Fund

- 1) YTD \$109K of surplus funds
- 2) No large expenses noted.

Water Fund

- 1) YTD surplus of \$77K
- 2) Revenue on pace = \$647K vs budget of \$635K
- 3) No large expenses noted.

Sewer Fund

- 1) YTD surplus of \$127K
- 2) Revenue on pace for \$297K vs budget of \$315K

Park Fund

- 1) Noted \$55 spent for straw bales.

MFT

- 1) Normal receipt from state

TIF Funds, etc.

- 1) Interest income noted.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kim Peek, second by Kevin Eversgerd. Motion carried 5-0. Jacob stated he has set up all automatic deposits with the State of IL.

-Remote Deposit Capture – Jacob stated he is willing to give this a try for a month to see if it will be time consuming for the Village.

-Finance committee will meet this month to review investment options as well as the amended budget before the end of April.

4. POLICE REPORT:

The police report was present for all to review. Tony reported that Brendan Miller has resigned, and he will need to advertise for a new officer to fill the full-time vacancy. As of now, a few part-time officers are helping to fill some of the void.

Officer Garson is in training this week. The K9 unit needs to be checked as it is getting hard to start.

5. PARK DISTRICT:

The Park District report was available for all to review. The major discussion at the meeting was the soccer park issues such as widening the road, installation of lighting and utilities.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review. Jenny will get another date added for ACH transactions as well as increasing the limit amount if need be.

Jenny will attend some training in May as well as possibly July.

7. VILLAGE ADMINISTRATOR REPORT:

Nothing to report at this time.

8. CURRENT PROJECTS:

-Elm Street Drainage – Only 1 bid was received and that was from TEK. Emily stated that TEK will work with KRB to do the flatwork. A motion to accept this bid was made by Matt Netemeyer, second by Kevin Eversgerd. Motion carried 5-0. It was stated that Kelly Markus will lose access to his driveway for a short period during this project. Dave will contact him and update him as the project progresses.

-MFT – MFT bid letting was held on March 19th. The lowest bids were Don Anderson and Zachary Farms. A motion to accept these bids was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 5-0. Oiling dates are set for July 16th and an alternate date of July 17th.

-Eastbrook – The drainage model is complete and additional flow rates are being added. There is no timeline for completion, but it will be discussed again in May.

-Finance – Committee will meet to review the amended budget and get a special meeting set up.

- Public Property – Waiting on a closing date on the Page Street property.
- Streets – Matt Netemeyer stated Blair Bone has standing water and has requested dirt. No report on the Kalmer subdivision. Matt addressed resident concerns over buildings and accumulating junk.
- Employee – Discussed the meeting regarding summer help and police applicants.
- Kues Easement – John Kues discussed closing in the ditch and a retention pond behind the ditch. Jeff stated his retention pond is working as designed.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the Zoning Board meeting were in everyone's packet for review. Jeff Woltering stated that curbing will be going in ASAP. He also emailed Marsha regarding the culvert and will inform the Board when he gets a reply.

Jeff presented a draft of a storefront plaza he anticipates building. He will come back with more information and plans as things progress.

Preliminary plat for Ryan Johnson was discussed at the County. The Village Board visited this in December as well and stated it is okay to move forward.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-Property Sale Ordinance – An ordinance to sell Village property was presented. A motion to approve was made by Kevin Eversgerd, second by Kim Peek. Motion carried 5-0 by roll call vote as follows:

K. Eversgerd – aye	K. Peek – aye
M. Kohnen – aye	M. Netemeyer – aye
C. Albers – absent	K. Markus – aye.

Dave's report was present for all to review. He stated hydrant flushing will be next week, and Jenny will get this out on CodeRed.

Everyone in public works will attend a Flo-System training and obtain some CEUs required.

-Elm Street letter will go out after Dave reviews.

-RACO Renewal – Dave stated that the renewal is due and that this was emailed to the Board for all to review. This will be discussed at the May meeting.

11. NEW BUSINESS:

-Summer help – The employee committee met to review applications. The committee decided to offer the positions to Alex Beckmann, Bryce Weiter, Max Albers and Taylor Trame.

-ADP – It was stated we are still working through some of these issues.

A motion to adjourn was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 5-0. Time was 8:06pm.

Jennifer Jansen, Village Clerk