**VILLAGE OF AVISTON**

**MINUTES OF REGULAR MEETING HELD ON:**

**MONDAY MARCH 3, 2025**

 The regular meeting of the President and Board of Trustees was held on Monday March 3, 2025, at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Trustees Kevin Eversgerd, Matt Kohnen, Curt Albers, Kim Peek, Matt Netemeyer and Kyle Markus. Employees present included Dave Trame and Village Attorney Chad Lietch. Guests present included Mike Engel with Aviston Zoning Board, Cindy Zurliene, Dennis Rakers, Ken Leach, Gary Rakers, Allison Hattan, Isaiah Gruenenfeld, Doug Ratermann with HMG, and Jeff & Nancy Woltering.

All recited the Pledge of Allegiance.

**1. GUESTS:**

High school students were present to listen for their government class.

Cindy Zurliene and Dennis Rakers were present to discuss the soccer park costs. Dennis presented a detailed spreadsheet and asked the Village if they would consider helping with some of the costs.

**2. MINUTES:**

Minutes of the February meeting were available for all to review. A motion to approve the meeting minutes was made by Kyle Markus, second by Matt Kohnen. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Jacob Timmermann reviewed the financial report for the month of February.

Overall Cash Position

1. Collected $193K and disbursed $143K
2. All funds have a surplus except General Fund
3. YTD collected $2.4 million and disbursed $2 million

General Fund

1. YTD $84K of surplus funds
2. Expenses included a new mower and IT system

Water Fund

1. YTD surplus of $47K
2. Revenue on pace = $651K vs budget of $635K

Sewer Fund

1. YTD surplus of $113K
2. All expenses in line.

Park Fund

1. No Activity

MFT

1. Normal receipt from state

TIF Funds, etc.

1. Interest income noted.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kim Peek, second by Matt Kohnen. Motion carried 6-0.

-Investments – Jacob is looking into investment opportunities for surplus Village funds. Kevin Eversgerd suggested looking into both banks for investments.

-Banking Options – Matt Kohnen presented information regarding fraud risk that is required by 1NB.

-Remote Deposit Capture – Matt Kohnen reviewed information regarding remote deposit capture as suggested by the bank. Matt will check into this further.

**4. POLICE REPORT:**

The police report was present for all to review. Tony was not present due to being at the academy.

 **5. PARK DISTRICT:**

The Park District report was available for all to review. Cindy Zurliene has been appointed as the new president and Drew Toeben was appointed as the newest board member.

**6**. **VILLAGE CLERK:**

A copy of the report was available in everyone’s packet for review.

**7. VILLAGE ADMINISTRATOR REPORT:**

-TIF – Kevin Eversgerd stated there is one application out at this time.

**8. CURRENT PROJECTS:**

-Finance – Committee will meet to start on the new budget as well as investments

-Health & Safety – Legal and committee will get information out to Eagle Inn.

 Kyle Markus stated that the intersection at W Third and S Clinton can be altered to include a larger area of no parking to clear up the obstructed intersection. Clinton County Highway Department stated there is nothing else needed other than moving signs that align with the extended yellow curb.

-Employee Committee – Committee will meet on March 14th to review summer help applications. Discussed hiring 4 people for the summer.

-Elm Street Drainage – Doug Ratermann with HMG updated on this project. This design was sent to Clearwave, still waiting on this. Bid opening on this project is scheduled for March 31st.

-Eastbrook – Surveys and field work have been completed. HMG is starting on the models.

-MFT – MFT bid letting is scheduled for March 19th at 9am at the Village Hall.

-Kues Easement – Jeff Woltering gave calculations on where the culvert needs to go in the ditch compared to where the sewer line is located.

**9. ZONING ADMINISTRATORS REPORT:**

Minutes of the Zoning Board meeting were in everyone’s packet for review.

**10. DIRECTOR OF PUBLIC WORKS REPORT:**

Dave Trame presented a bid from Triple Point for $12,737.51 for new bubblers to help us meet the EPA standards. A motion to approve this purchase was made by Curt Albers, second by Matt Netemeyer. Motion carried 6-0.

Dave also stated this might save us on electric bills as well as it will cut current run times on the bubblers.

New lawn mower is in, Jenny is to prepare an ordinance to sell the mower.

**11. OLD BUSINESS:**

-Page Street Property – Holding on a closing date at this time.

A motion to adjourn was made by Kevin Eversgerd, second by Curt Albers. Motion carried 6-0. Time was 8:27pm.

Jennifer Jansen, Village Clerk