

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY MARCH 4, 2024**

The regular meeting of the President and Board of Trustees was held on Monday March 4, 2024, at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Trustees Kevin Eversgerd, Matt Kohnen, Curt Albers, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Chad Leitch. Guests present included Mike Engel with the Zoning Board, Elise Kohnen, Jeff & Nancy Woltering, Dennis Rakers, Randy Ritzheimer and Seth Netemeyer. All recited the Pledge of Allegiance.

1. GUESTS:

Dennis Rakers was present to discuss the cost estimate for culvert from Aviston Lumber to the ditch and how the Park District and Village could cover the cost. Looking at possibly requesting TIF or MFT funds.

Mike Engel was present to discuss Frontier Park drainage and the final plat that the Zoning Board reviewed. There will be a new set with minor changes to be presented next month. Mike discussed the drainage issue that will require retention/detention with water moving east. A new culvert will be installed by Dollar General. Jeff discussed a lien on the property or a letter of credit from the bank. Jeff will get with the bank on the letter of credit, the process can then move forward.

2024 Zoning map is completed and will be in next week's Breese Journal. Dave stated he did get the plans for Aviston Elementary addition. Mike Engel discussed the purchase of Citadel Saloon and how the changes may need zoning to review if there are major changes needed.

2. MINUTES:

Minutes of the regular meeting as well as special meetings were available for review. A motion to approve the special meeting minutes of February 5th, 6pm meeting, was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0. A motion to approve the regular meeting minutes was made by Matt Kohnen, second by Matt Netemeyer. Motion carried 6-0. A motion to approve the special meeting minutes from February 28th, with one correction, was made by Curt Albers, second by Kyle Markus. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers was not available for the financial review but left notes for all to review. The Village collected \$184K and disbursed \$118K. Steve reported a total of \$2.6 million in all funds. Steve did note that the Village should consider options to safely invest excess funds to earn additional interest.

The monthly financial report notes are as follows:

– General Fund:

- 1) Noted a surplus of \$237K YTD.
- 2) Normal monthly receipts and expenses noted.
- 3) Overall revenue is on pace to be slightly over the \$1.3 million budget.

- 4) Most of the surplus YTD comes from street and sidewalk maintenance under budget and purchase of capital items under budget.

-Water Fund

- 1) YTD deficit of \$25K. Annual budget has us using \$60,250 of surplus funds, so doing better than expected.
- 2) Normal receipts and disbursements noted for the month.
- 3) Water revenue of \$47K compares to February 2023 water revenue of \$38K. Did not compare usage from each year, but appears rate increases have helped, as expected.

-Sewer Fund

- 1) YTD surplus of \$50K
- 2) Sewer income of \$22,584 versus \$20,213 in February 2023.
- 3) Operating expenses are on pace to exceed budget but offset by repairs and maintenance being under and no capital equipment purchased (budget for equipment of \$31,150).

-MFT

- 1) Revenue is on pace to hit \$102K.
- 2) Normal income from the State.

-TIF Funds

- 1) Interest in all accounts noted.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kim Peek, second by Matt Netemeyer. Motion carried 6-0.

4. POLICE REPORT:

-Police Car – Village of Germantown was the highest bidder at \$4K.

-Cameras – Discussed cameras at Schumacher Road (\$13,600) and at Aviston Legion (\$11K). The Committee recommended the approval of these two systems. A motion to approve the purchase of a camera system at Aviston Legion was made by Kevin Eversgerd, second by Matt Kohlen. Motion carried 6-0. A motion to approve the purchase of a camera system at Schumacher Road was made by Matt Netemeyer, second by Kyle Markus. Motion carried 6-0.

-Fine Schedule – Kyle submitted a fine revision schedule to get to Terry. There will be 2 minor changes to the ordinance, and they will be presented at the April meeting.

Aviston will host County training in March at the Vintage Hall.

-Eagle Inn – still working on this.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District minutes are in the packet for all to review. Kyle state the removed several dead trees. Park clean up is set for March 30th. July 1st is the start date for the soccer park.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

Multiple TIF applications are out. Kevin will make contact with Dax Garrison regarding the bank TIF agreement.

8. CURRENT PROJECTS:

-Streets – Matt Netemeyer spoke with County Engineer and then contacted Corp of Engineers to help address the ditch at Russland Road.

-Employee Committee – Matt Kohnen stated there are 3 applications for the summer help position. A motion to hire all three applicants, Alex Beckmann, Max Albers and Bryce Wieter, was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0. Curt Albers abstained.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the Zoning Board meeting were in everyone's packet for review.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-Report is present for review.

Dave stated there were 2 invoices out for Clearwave and we should be expecting payments on these in the next week or so. Widened Old State Road, west of Russland Road, with the help of the Township so it should no longer bottleneck.

Dave, Gary, Adam and Mike all attended the water conference in Effingham.

Second Street lift station went down and had to pull pump.

Water leak at the nursing home and only disrupted their service for about 20 minutes.

Adam started water school this week.

WW#4 is up and running.

11. OLD BUSINESS:

No report.

12. NEW BUSINESS:

-Elm Street Contract – Legal reviewed and suggested changes. HMG will make the revisions and get the contract back to us.

-W Fourth Street Lighting – Matt Netemeyer stated Sarah O'Brien was curious about the street lighting specs. It was suggested that the homeowner contact CCE to address the issue.

-Business Spotlight – Matt Kohnen stated he has been contacted by 2 different businesses to see if this could be started up again. The Village Board suggested that as long as the business can produce their own flier, we can get in the newsletter.

Kevin Eversgerd stated the Germantown reviewed our zoning code and adopted it as we have it.

A motion to adjourn was made by Matt Kohnen, second by Kim Peek. Motion carried 6-0. Time was 8:37pm.

Minutes taken by Kyle Markus, typed by Jennifer Jansen