

**VILLAGE OF AVISTON  
MINUTES OF SPECIAL MEETING HELD ON:  
MONDAY FEBRUARY 5, 2024  
6 PM**

A special meeting of the President and Board of Trustees was held on Monday February 5, 2024 at 6pm. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Trustees Matt Kohnen, Curt Albers, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Gary Rakers, Attorney Chad Leitch, and Engineer Doug Ratermann with HMG.

**1. Guests:**

No guests present.

**2. Elm Street Project:**

Doug Ratermann was present to review the Elm Street project cost estimates as well as work it entails. Kevin Eversgerd entered the meeting. Time was 7:02pm. Doug reviewed the total project cost of \$284,500 with the engineering portion of that being \$33K. It was stated that to cut costs the Village would be able to do sidewalk removal as well as reseeding. Doug will get a new contract for the Village to sign with the stated NTE engineering cost. A motion to move forward was made by Matt Kohnen, second by Kevin Eversgerd. Motion carried 6-0.

Matt Netemeyer will contact Netemeyer Engineering to get the plans from Eastbrook to Doug.

**3. Yard Waste Clean Up:**

Matt Netemeyer prepared information for the newsletter regarding leaves, brush, etc. Jenny will get this in the newsletter for February.

**4. Old Towne North Ditch:**

Matt Netemeyer discussed the ditch north of town that is overgrown and not maintained. He drafted letters to residents for the Board to review. A motion to proceed with sending letters and then following up with the clean up was made Matt Netemeyer, second by Curt Albers. Motion carried 6-0.

A motion to adjourn was made by Kyle Markus, second by Matt Kohnen. Motion carried 6-0. Time was 6:45pm.

Jennifer Jansen, Village Clerk