

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY OCTOBER 2, 2023**

The regular meeting of the President and Board of Trustees was held on Monday October 2, 2023 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkors, Village Clerk Jennifer Jansen, Trustees Kevin Eversgerd, Matt Kohnen, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Gary Rakers, Mike Kuhl, and Village Attorney Chad Leitch. Guests present included Mike Engel with the Zoning Board, Bob Ottensmeier, Brandon Sudholt, Brooklyn Sudholt, William Alemond, Cole Buschmann, Ammon Castillo, Brock Woltering, Gary Rose, Jared Kues and Dale Haukap.

The Pledge of Allegiance was recited by all.

1. GUESTS:

High school students were present to sit in.

Jared Kues was present to inform the Board that he recently purchased the Post Office building and would be looking into asking for TIF Funds to give the building a face lift. Kevin stated the TIF committee will meet and review items at that time.

Mike Engel discussed the public hearing for Aviston Legion to install ground mounted solar panels. Mike stated there were no objections from the public regarding this and the Zoning Board recommended approval of the variance request. A motion to accept the Zoning Board's recommendation for approval of the variance request was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0.

2. MINUTES:

Minutes of the September meetings were available for review. A motion to approve the regular meeting minutes was made by Matt Netemeyer, second by Kim Peek. Motion carried 5-0. A motion to approve the closed session and to keep minutes closed was made by Kevin Eversgerd, second by Matt Netemeyer. Motion carried 5-0. A motion to approve the minutes of the special meeting was made by Kim Peek, second by Kyle Markus. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkors reviewed the monthly financial report. The Village collected \$173K and disbursed \$224K. Large expenses noted included street oiling as well as TIF payments.

The monthly financial report notes are as follows:

– General Fund:

- 1) Noted a surplus of \$3K for the month
- 2) Surplus of \$68K in the General Fund YTD
- 3) Large expense included yearly insurance payment

-Water Fund

- 1) \$16K surplus for the month with a YTD loss of \$17K
- 2) Water revenue was higher than normal but expected to go down in the winter months

-Sewer Fund

- 1) Monthly surplus of \$6K noted
- 2) Large expense noted included insurance payment and operating expense over budget
- 3) YTD surplus of \$20K

-MFT

- 1) On pace to receive \$102K and normal expenses noted

-TIF Funds

- 1) Interest income noted and contract payments as expenses

-Park Fund

- 1) Slight loss noted as the account is expected to break even

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kim Peek, second by Kyle Markus. Motion carried 5-0.

4. POLICE REPORT:

-RPIP – 4 inspections this past month.

-Fine Schedule – There will be more information in the upcoming months.

-Police Vehicle – Vehicle is 80% equipped and currently waiting on a cage

-Eagle Inn – Fire Marshall will be returning for a follow up visit in the future.

-Renovation – Currently at a stand still with other things taking up time.

-Both officers will be off for 3 days for a conference in Grafton. County will cover as needed.

-Vehicle – Looking to sell the oldest SUV. Would ask that legal prepare the ordinance for sale of vehicle .

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Kyle stated that Frisbee Golf is currently being reviewed. Bill Smothers has taken on this project with the PD. Kyle mentioned a sand volleyball court was also discussed. The PD should be notified if they were selected for the OSLAD grant in December.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review. Jenny discussed looking into the option of offering credit/debit cards for water bills, etc. and presented information from JUS regarding who would be preferred for that as CourtMoney is not supported by JUS.

Jenny also reviewed the OnSolve invoice presented. Changes in how texts are received has kept many residents from receiving text alerts the Village puts out. This upgrade would get all texts to be received again. A motion to amend the contract with OnSolve and pay the additional fee was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0.

7. VILLAGE ADMINISTRATOR REPORT:

Admin report was available for all to review. A TIF handout on a fitness center was in everyone's packet for review. Kevin will set up a committee meeting with Kurt to start going over TIF items.

8. CURRENT PROJECTS:

- Clearwave – Mike Kampwerth said that Clearwave was in town last week starting to review properties.
- Committee Reports – Matt Kohnen wants to post the supervisor position and would like to get employee reviews on the calendar. He also mentioned the employee committee meeting to go over the handbook and changes needed to it
- HMG/Drainage – Matt Kohnen stated he emailed Dustin at HMG to get see if anything else is needed in order to proceed.
- Storm water Management Ordinance – Matt Netemeyer proceeded with the first reading of the ordinance.
- CSX – No report.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the Zoning Board meeting were in everyone’s packet for review. The public hearing was reviewed earlier in the meeting.

10. DIRECTOR OF PUBLIC WORKS REPORT:

- E First Street Drainage – Gary said he and Kurt are looking at options to push the water to the south versus the north. Street committee will meet to review the plan.
- Water plant Computer Software Update – Gary said everything is up and running as advertised. Adam will be taking his sewer test at the end of this month.
- WW#4 – Next is piping and wiring.
- Street Sweeping – This is finished with minor complaints.

11. OLD BUSINESS:

- Nothing to report on

12. NEW BUSINESS:

- Marquee – Matt Kohnen stated he would like to get a start on the business renewals on the marquee.
- Koerkenmeier Property Contract and Ordinance – Mike Kampwerth stated he spoke with Jerry regarding the test well removal, contract, etc. A motion to approve the Ordinance Approving a Contract for the Purchase of Real Estate from the Edgar & Alice Koerkenmeier Trusts was made by Kevin Eversgerd, second by Matt Netemeyer. Motion carried 5-0 by roll call vote as follows:

K. Eversgerd – aye	K. Peek – aye
M. Kohnen – aye	M. Netemeyer – aye
C. Albers – absent	K. Markus – aye.

The contract amendments will take place as soon as Jerry Koerkenmeier gets the Village information for the signature sheets.

- Horse Manure Ordinance – Gary Rakers asked the Board to review what needs to be included in an ordinance for this. Jenny will get in touch with Kurt to review.

A motion to adjourn was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 5-0. Time was 8:07pm.

Jennifer Jansen, Village Clerk