

**VILLAGE OF AVISTON  
MINUTES OF SPECIAL MEETING HELD ON:  
WEDNESDAY SEPTEMBER 20, 2023  
7 PM**

A special meeting of the President and Board of Trustees was held on Wednesday September 20, 2023 at 7pm. In attendance were Village Administrator Kurt Schmitz, Village Clerk Jennifer Jansen, Trustees Curt Albers via conference call, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Mike Kuhl and Attorney Chad Leitch. Guests present included Fire Chief Craig Lampe.

**1. Guests:**

No guests present.

**2. Eagle Inn:**

Discussion regarding life safety and management issues at Eagle Inn was held. Several ideas were discussed on how to proceed and what rules need to be in place as well as how to get to that result. Much more research and discussion will be held on this in the future. All ideas can be forwarded to Kurt Schmitz for review and possible incorporation.

A copy of the previous Fire Marshal's report will be forwarded to Craig Lampe for reference.

**3. Koerkenmeier Property:**

Kurt Schmitz reviewed the information on the Koerkenmeier property and the request of the Koerkenmeiers for the Village to pay all closing costs. Kurt will prepare an ordinance with the advice of legal counsel for the October meeting.

**4. First Street Drainage @ Countryside Manor:**

Kurt Schmitz discussed the ongoing issue of water pooling on the parking lot and street near the Nursing Home. Kurt stated he reviewed old documents as well as compared topos from Netemeyer Engineering. It appears that at one point there was no issue here but as the parking lot expanded, standing water appeared. Currently there is no solid plan to address this situation.

A motion to adjourn was made by Kim Peek, second by Kevin Eversgerd. Motion carried 4-0. Time was 8:09pm.

Jennifer Jansen, Village Clerk