

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
TUESDAY SEPTEMBER 5, 2023**

The regular meeting of the President and Board of Trustees was held on Tuesday September 5, 2023 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Kevin Eversgerd, Matt Kohlen, Curt Albers, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Gary Rakers, Mike Kuhl, Dave Trame, and Village Attorney Chad Leitch. Guests present included Mike Engel with the Zoning Board, Jeff Woltering, Haylie Bland, and Chris Richter.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Jeff Woltering was present to update the Board on the current status of the Page Street Extension. Jeff stated he attending the Zoning Board meeting to request a zoning change. More information will follow.

**2. MINUTES:**

Minutes of the August meetings were available for review. A motion to approve the special meeting minutes was made by Curt Albers, second by Matt Kohlen. Motion carried 6-0. A motion to approve the regular meeting minutes was made by Matt Netemeyer, second by Kim Peek. Motion carried 6-0. A motion to approve the closed session and to keep minutes closed was made by Matt Kohlen, second by Curt Albers. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the monthly financial report. The Village collected \$388K and disbursed \$212K.

The monthly financial report notes are as follows:

– General Fund:

- 1) Collected the first half of real estate taxes
- 2) Surplus of \$65K in the General Fund YTD
- 3) Large expense included the purchase of the new police vehicle

-Water Fund

- 1) Revenue on pace to hit \$585K
- 2) Noted a surplus of \$12K

-Sewer Fund

- 1) On pace to hit \$287K
- 2) Large expense noted was to GL Downs for chemicals
- 3) YTD surplus of \$13K

-MFT

- 1) On pace to receive \$100K and normal expenses noted

-TIF Funds

- 1) The first installment of real estate taxes has been received in all funds. Also noted contractual payments being made.

-Park Fund

- 1) Rent is current and YTD is even

Steve reviewed the Treasurer's Report that will be published in the Breese Journal.

Steve also reviewed the Audit Report and notes with the Board.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 6-0.

**4. POLICE REPORT:**

-RPIP – 3 inspections this past month.

-Fine Schedule – There will be more information in the upcoming months.

-Police Vehicle – Vehicle has been picked up and is currently waiting to be fitted with equipment.

-Eagle Inn – Looking to see what the next step is in this process. There is currently a family that has taken up residence in the building.

-CILA Update – The shed has been moved from the CILA and was donated to the Boy Scouts for their recycling area.

-CAD – Training on this should start in a couple of weeks.

-Renovation – Kuhl said this is coming along well.

-Casey's Skimmer – A skimmer was found in January of this year at Casey's. All complaints that are being heard about as of late were from that time period. All financial institutions have been made aware of the situation at this time.

-Shift Flexibility – Kuhl stated that since Little has been gone, he and LeCroy have been working to cover as many hours as possible.

-Safety Act – Kuhl stated he will be attending a meeting regarding this on Thursday.

A copy of the monthly report is in everyone's packet for review.

**5. PARK DISTRICT:**

Park District meeting minutes were available for all to review. Kyle stated the OSLAD grant has been submitted.

**6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review. Jenny discussed looking into the option of offering credit/debit cards for water bills, etc. She stated that in looking into Court Money and asking around on the municipalities that currently use them, there does not look to be any down side to offering the option to customers.

**7. VILLAGE ADMINISTRATOR REPORT:**

Admin report was available for all to review

**8. CURRENT PROJECTS:**

-Drainage – No update.

-Clearwave – Mike Kampwerth reviewed information with the Board regarding Clearwave and remediating in town. Mike will start an email with Terry and Chad to see what the next step is.  
-CSX – Matt Kohnen has been working with CSX to get some drainage issues investigated. Per the last email trail regarding the area at the park, CSX has stated they see that as a beautification more than a drainage issue. The Board will continue to pursue this.

It was stated the Nate Richter purchased the ground between E Fourth Street and E First Street.

-HMG Quote – Matt Kohnen presented a quote from HMG to work start on the drainage map for north of New Rt. 50. A motion to approve the \$4K quote was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0.

## **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the Zoning Board meeting were in everyone's packet for review. Dave reviewed the Matt Maple fence issue again. Maple has not moved the fence nor has he contacted Dave regarding the situation. His deadline for the fence to be moved was August 30th. The Board stated for Dave to get with Kuhl to start the citation process.

Mike Engel reviewed discussions from the Zoning Board regarding reconstruction of current buildings and code requirements.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-E First Street Drainage – Gary stated water still sits on the street. Mike Kampwerth stated he will have Kurt review old documents to see what the project looked like a few years ago and see if it can get started again.

-Schumacher Pump Repair – Maintenance has been completed. Gary asked about rebuilding an old pump for back up purposes or purchasing a new one. A motion to rebuild the old pump for \$5400 was made by Curt Albers, second by Kyle Markus. Motion carried 6-0.

-Water plant Computer Software Update – Gary and Matt Kohnen discussed the water plant computer and software updates that are needed. Matt reviewed the updated needed and the quotes from Pedrotti as well as Solve Your System but did suggest staying with Pedrotti for all items. A motion to move forward, with a not to exceed quote of \$9750, was made by Curt Albers, second by Kyle Markus. Motion carried 6-0.

-Lift Station Meter – Gary reviewed the status regarding this. The Board stated more information is needed.

Gary stated the F250 needs approximately \$2500-\$3000 to fix the ball joints and cab mounts. The Board stated to get a quote from Faust and to get fixed wherever it is most cost effective.

## **11. OLD BUSINESS:**

-Village Board Meeting Dates - Tabled

A motion to enter closed session to discuss employees was made by Kyle Markus, second by Matt Kohnen. Motion carried 6-0. Time was 8:17pm.

The Board reviewed employment applications and salary considerations.  
Eagle Inn was discussed as well.

A motion to exit closed session was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0 Time was 8:45pm.

A motion to adjourn was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 6-0. Time was 8:46pm.

Jennifer Jansen, Village Clerk