

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JUNE 5, 2023**

The regular meeting of the President and Board of Trustees was held on Monday June 5, 2023 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Matt Kohnen, Curt Albers, Kim Peek, Matt Netemeyer, and Kyle Markus. Employees present included Gary Rakers, Mike Kuhl, Dave Trame, Adam Detmer and Village Attorney Chad Leitch. Guests present included Mike Engel with the Zoning Board, Dale Haukap, Mary Lee Jansen and Dan & Laura Dowd.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Mary Lee Jansen was present to address the drainage issue in front of her mom's house and asked if/when this would be reviewed further. Mike Kampwerth informed her that the Village now has a drainage map to review and a plan will be put into place.

Dan & Laura Dowd were present regarding their variance request for a fence. Dave Trame stated that no neighboring residents were opposed to the fence placement and that the Zoning Board would recommend approval for the variance. A motion to approve the Zoning Board recommendation was made by Kim Peek, second by Curt Albers. Motion carried 5-0.

Dale Haukap was present to discuss dogs in his neighborhood. Mike Kuhl stated that any Aviston resident that has what they believe to be police related matter should contact the police department to get an issue resolved.

2. MINUTES:

Minutes of the May meetings were available for review. A motion to approve the first set of regular meeting minutes was made by Matt Kohnen, second by Kyle Markus. Motion carried 5-0. A motion to approve the second set of regular meeting minutes was made by Matt Kohnen, second by Kim Peek. Motion carried 5-0. A motion to approve the closed session minutes and to keep them closed was made by Curt Albers, second by Kyle Markus. Motion carried 5-0.

-Civility Pledge – Jenny presented the Civility Pledge from IML for passage. This resolution passed with all ayes, minus Kevin Eversgerd who was absent.

-July meeting date – The Board discussed a change in the Village Board meeting schedule for July. A motion to change the meeting date from July 3 to July 5 was made by Kyle Markus, second by Kim Peek. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the monthly financial report. The Village collected \$197K and disbursed \$148K. Total of all funds is \$2.2 million. A slight deficit was noted in the water fund.

The monthly financial report notes are as follows:

– General Fund:

- 1) Surplus of \$36K in the General Fund
- 2) Normal monthly receipts noted

-Water Fund

- 1) A deficit of \$4200 was noted
- 2) Water revenue is showing a slight increase
- 3) Repairs and maintenance as well as WW#4 for the largest expenses

-Sewer Fund

- 1) Surplus of \$6500 noted
- 2) Large expense noted was to GL Downs

-MFT

- 1) Noted income of \$8300 from the State

-TIF Funds

- 1) Misc. interest income

-Park Fund

- 1) Rent is current from Park District.
- 2) Slight surplus noted in this fund

Matt Kohlen asked if we have received a bill from Dawn Heimann-Nuemann yet as there was not one in the bills. He will email her for that to be sent.

A motion to approve the financial report and to pay all bills, including those normal monthly bills not yet received, was made by Curt Albers, second by Matt Netemeyer. Motion carried 5-0.

4. POLICE REPORT:

-RPIP – 3 inspections this month.

-Fine Schedule Revision – will have something to present at the July meeting

-CILA Update – Mike stated that one resident has moved out and that a new resident moved in. There was an incident with the new resident however it is being taken care of by Vista Care at this time.

-Renovation – Currently mudding and taping, next will be cabinets and countertops.

Mike asked about Snowy Sweets soliciting permit and how this should be handled. It was stated once the background checks are complete the Village is willing to issue a permit good through the end of October 2023 once all fees are paid. The fee required would be \$150.

Mike stated his Explorer was in the shop for new bearings and tires.

Mike stated that the Baer family needs assistance with property maintenance and that he has gathered some resources to help with this. The Irizarry family donated \$500 to help with this project.

Mike informed the Board that he will be on vacation June 9-12 and that Jon LeCroy will be available to take calls.

Mike said that LeCroy will be in training on June 9 and June 28.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District meeting minutes were available for all to review. It was noted the Gary Lewis is the new Vice President.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review. Kevin Eversgerd entered the meeting. Time was 7:32pm.

7. VILLAGE ADMINISTRATOR REPORT:

Kurt Schmitz was unable to attend the meeting however his report was available for all to review.

8. CURRENT PROJECTS:

- Committee Reports – Committee assignments have been posted and emailed to all Village Board members.
- Aviston Lumber – This is still at a stand still however a final request for certified payroll has been sent.
- Aviston Lumber/Cleveland Street Project – This project total is \$27,630 completed. The Village portion of this project will be under \$20K. A motion to proceed with this project was made by Matt Netemeyer, second by Kevin Eversgerd. Motion carried 6-0.
- SURSEE Letter – No new information.
- Aviston Family Restaurant – Curt Albers stated that the dumpster is still sitting on the property as no payment has been made on this yet.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the Zoning Board meeting were in everyone's packet for review. Mike Engel stated there will be a public hearing regarding the ordinance changes. Dave Trame has been in contact with Matt Maple regarding his fence. Kim Peek will call Mr. Maple to discuss things as his fence is currently located on her property.

10. DIRECTOR OF PUBLIC WORKS REPORT:

Gary stated that hydrant flushing will either be done in June or July this year. Street oiling date are set in August.

Mike Kampwerth introduced Adam Detmer as the Village's newest employee.

Mike Kampwerth discussed the possibility of having Doug Murphy assist with sidewalk projects as they come up.

-Welcome Sign – Matt Kohlen stated this will be a community landscape project. Gary also stated that the old signs will be coming down. The Village will donate all letters to the Legion.

11. OLD BUSINESS:

-Electric Aggregation – Kevin Eversgerd reviewed information received from Ameren regarding rates and would like to get updated information in the newsletter for residents.

-Vintage Hall – The Board reviewed a recent request by an out-of-town person to rent Vintage Hall for a youth camp. It was stated that our current policy will stand.

-W Second Street Crosswalk – It was stated that the County Engineer will be sending something out to the Village soon regarding this. The Village will wait to make any decisions or proceed until this is received and reviewed.

-Kopff Park – Mike Kampwerth stated the concession stand renovation is moving along.

A motion to enter closed session to discuss employee issues was made by Kevin Eversgerd, second by Kyle Markus. Motion carried 6-0. Time was 8:12pm.

The Board was advised of employee changes that will be coming up soon.

A motion to exit closed session was made by Matt Kohnen, second by Kevin Eversgerd. Motion carried 6-0. Time was 8:36pm

Matt Kohnen stated that with the committee changes he will no longer be attending the Park District meetings and asked if that is something Kyle Markus would do as the head of that committee. It was stated Kyle will move forward with that detail.

Matt also asked for a meeting to review the drainage map and policy to get new members up to speed. A meeting date of 6/28 at 7pm was set. Jenny will email out the reminder and post the agenda.

A motion to adjourn was made by Curt Albers, second by Kyle Markus. Motion carried 6-0. Time was 8:39pm.

Jennifer Jansen, Village Clerk