

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY APRIL 3, 2023**

The regular meeting of the President and Board of Trustees was held on Monday April 3, 2023 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Curt Albers and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Chad Leitch. Guests present included Mike Engel with the Zoning Board, Matt Netemeyer, Kierstan Lampe, Melanie Hilmes, Lauren Wolter and John Koerkenmeier.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Matt Netemeyer and high school students were present to observe.

**2. MINUTES:**

Minutes of the March meetings were available for review. A motion to approve the special meeting minutes was made by Kurt Schmitz, second by Curt Albers. Motion carried 5-0. A motion to approve the regular minutes was made by Kim Peek, second by Kevin Eversgerd. Motion carried 5-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers was absent but did leave notes for the Board to review. Collected \$193K and disbursed \$165K. All Funds had an increase in cash position over last month except a slight drop in the water fund.

The monthly financial report notes are as follows:

– General Fund:

- 1) YTD surplus of \$189K in the General Fund
- 2) Normal monthly receipts in March plus a large franchise fee from Charter Communications that comes once a year.
- 3) Income Tax, Use Tax and Sales Tax has already exceeded budget for the year.
- 4) Only large expense was the Tractor for \$29,0000

-Water Fund

- 1) YTD Profit of \$13K
- 2) Water Revenue slightly under budget for the year. On pace to hit \$543K
- 3) Normal monthly expenses for March except for Well #4 as expected.
- 4) Repairs and Maintenance & Chemicals over budget with two months remaining in the year.

-Sewer Fund

- 1) YTD surplus of \$89K in the Sewer Fund
- 2) Sewer revenue on pace to hit budget
- 3) Operating expense and Repairs and Maintenance under budget for the year.

**-MFT**

- 1) Normal receipts from state and Rebuild Illinois installment received.
- 2) On pace to hit \$88K in MFT normal receipts.

**-TIF Funds**

- 1) Misc. interest income

**-Park Fund**

- 1) Fund balance of \$31K.
- 2) Rent is current from Park District.

Steve did request a special meeting for the end of April for the amended budget. The Board set a meeting date of April 26<sup>th</sup> at 7pm for the special meeting. A motion to accept the financial report and to pay all bills was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 5-0.

**4. POLICE REPORT:**

-RPIP – 2 new inspections this month, one being a repeat.

-Fine Schedule Revision – Mike stated that due to the new laws, fine revisions will be needed as well as new ticket books needed reprinted. Mike will have a draft of these changes for the next Board meeting for all to review.

-CILa Update – Mike met with Vista Care, the new owners of 101 N Clement Street. It was stated that the number of clients will be reduced in this facility.

-Restaurant Update – A Tax and Demo form has been completed and returned to the insurance company so work can begin.

Mike stated the renovation in the rear of the building has started.

Officer Little was out for a week or so due to a non-work related shoulder injury.

Mike said he and LeCroy will be attending a Crisis Negotiator's seminar at the end of April.

A copy of the monthly report is in everyone's packet for review.

**5. PARK DISTRICT:**

Park District meeting minutes were available for all to review. Matt Kohlen also left a few notes for all to review.

**6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review.

**7. VILLAGE ADMINISTRATOR REPORT:**

-Drainage Easement Map – Kurt Schmitz presented a draft plan for all to review and comment on.

-Potential Business – The new bank has started to build

**8. CURRENT PROJECTS:**

-Committee Reports – The Employee Committee will schedule interviews the week of April 17<sup>th</sup>.

-Aviston Lumber – Mike Kampwerth stated we are still waiting on certified payroll.

-SURSEE Letter – No new information.

-Aviston Family Restaurant – Tax and Demo form signed and returned.

## **9. ZONING ADMINISTRATORS REPORT:**

Mike Kampwerth gave a brief overview of a meeting to include Mike Engel and Aviston Family Restaurant.

-Koerkenmeier Public Hearing – Mike Engel reviewed the public hearing and comments regarding it. There was no public opposition to the rezoning classification as Kurt Schmitz was present at the meeting to inform the public and accept comments and questions. The Zoning Board voted to approve a zoning change from R1 to B1. A motion to accept the Zoning Board recommendation was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

-Aviston Auto Body Public Hearing – This was a public hearing for ground mounted solar panels to be installed for Aviston Auto Body. A motion to approve the Zoning Board recommendation to permit ground mounted solar panels was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 5-0.

The Zoning Board will look into some changes to the zoning code and will make recommendations to the Village Board in the next couple of months.

Dave Trame stated the new zoning map will be in the newspaper this week.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

Gary stated MFT bid opening will be held on April 19<sup>th</sup> at the Village Hall. HMG is taking care of all MFT items again this year.

Dave informed the Board that a culvert will need to be removed in the Walnut Hill subdivision. In order to replace this the road will need to be shut down for a few hours. Mike Kuhl will make contact with the property owners along Ranz Road to have access to the private drive, in case of emergencies during this time.

## **11. OLD BUSINESS:**

-IT – Kevin Eversgerd reviewed Matt Kohnen's notes regarding this status.

-Athletic Field Lease – Mike Kampwerth stated a new agreement is in place. He will now follow up with Father regarding a drainage permit requested.

A motion to adjourn was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0. Time was 7:53pm.

Jennifer Jansen, Village Clerk