

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY DECEMBER 6, 2022**

The regular meeting of the President and Board of Trustees was held on Tuesday December 6, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Matt Kohnen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame, Village Attorneys Duane Clarke Chad Leitch. Guests present included Mike Engel with the Zoning Board, Marilyn Zobrist, Carol Feldmann, Zack Kohnen and Dean Giller.

The Pledge of Allegiance was recited by all.

1. GUESTS:

High school present to sit through a meeting for class.

Carol Feldmann and Marilyn Zobrist were present to ask for a donation for Christmas lights. A motion to donate \$5K for new displays was made by Gary Litteken, second by Kim Peek.

Motion carried 4-0.

Carol Feldmann is also the Aviston representative for the Ambulance District and stated that they are planning to hire another paramedic.

2. MINUTES:

Minutes of the November meetings were available for review. A motion to approve the special meeting minutes was made by Curt Albers, second by Matt Kohnen. A motion to approve the regular meeting minutes, with an amendment, was made Matt Kohnen, second by Gary Litteken. Motion carried 4-0.

Meeting dates for 2023 were available for all to review. A motion to approve the dates, as presented, was made by Gary Litteken, second by Kim Peek. Motion carried 4-0.

3. FINANCIAL REPORT:

Steve Goestenkers stated the Village collected \$180K and disbursed \$149K.

The monthly financial report notes are as follows:

– General Fund:

- 1) Noted \$9K in surplus, \$153K YTD
- 2) Income, Sales and Use taxes are all seeing an increase. Expenses were slightly higher than expected this month.

-Water Fund

- 1) This fund is right on pace with the budget at \$325K.
- 2) YTD surplus noted.

-Sewer Fund

- 1) Revenue of \$276K is a little over budget.
- 2) Noted \$63K in surplus funds YTD

-Park Fund

- 1) All expenses are in line
- 2) Steve noted lease invoice was sent to the Park District.

-MFT

- 1) Normal receipts

-TIF Funds

- 1) Collected all remaining real estate taxes in these accounts.

Steve presented the Tax Levy for review and approval. A motion to approve the Levy was made by Kim Peek, second by Matt Kohlen. Motion carried 4-0 by roll call vote as follows:

G. Litteken – aye	M. Kohlen – aye
K. Schmitz – absent	C. Albers – aye
K. Eversgerd – absent	K. Peek – aye.

A motion to accept the financial report and to pay all bills was made by Curt Albers, second by Kim Peek. Motion carried 4-0.

4. POLICE REPORT:

RPIP – One RPIP was completed this month.

SURSEE - Mike Kuhl stated the next meeting is set for mid-December and there are 3 options to review.

Kurt Schmitz entered the meeting. Time was 7:22pm.

Jon LeCroy will be off for about a month between December and January for surgery.

Aviston Family Restaurant – Still waiting on clean up until the scene has been released.

CAD – Should be up and working in January /February.

Chief will be out all next week for training.

Chief noted citations are up due to repeat violators.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District meeting minutes were be available for review. The park is now closed for the year.

The Park District Christmas party will be held on the 20th at Lantern at 7pm.

Kopff Field Update – The Diocese has involved legal representation to review the documents.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

Drainage – The quote from HMG was present for review. A motion to approve this quote for \$3,500 as made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0 by roll call vote as follows:

G. Litteken – aye	M. Kohlen – aye
K. Schmitz – aye	C. Albers – aye

K. Eversgerd – absent K. Peek – aye.

-Municipal Software – Kurt is still looking further into this as well as enlisting Matt Kohnen to help with IT support.

-Eagle Inn – As of now this is in the hands of the Fire Department.

-Elm Street CILA – This is still ongoing.

-Potential Business – Apex has completed documents and will be in touch with Kurt.

-Comprehensive Plan – Kurt will follow up with Netemeyer Engineering to get the map completed and then get filed with the County.

8. CURRENT PROJECTS:

-Aviston Lumber – It was stated to hold the final payment until certified payroll has been submitted. As of late, this is still outstanding.

Gary Litteken has been in touch with Terry Tebbe regarding research on solar options for the Village. Gary will update on this as it progresses.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. Mike Engel and Dave Trame reviewed the requirements for the marquee. Jenny will pass the information on to the attorney for a letter for the file.

It was stated Jeff Woltering has a potential buyer for land in the business park but wants to discuss water/sewer tap information.

10. DIRECTOR OF PUBLIC WORKS REPORT:

The final bill for WW#4 from Brodtke is in the bills to be paid. Gary suggested holding on this payment until the project is completed.

11. OLD BUSINESS:

-Marquee Update – All stumps have been removed. No current update on delivery date. HMG staked the lot. Jenny will call County to get an address assigned. It was also mentioned that the Vintage Hall address appears incorrectly in Google. Jenny will contact the County to verify 911 services.

12. NEW BUSINESS:

-Vintage Hall Rules – Curt Albers found a reputable company to match the quote Albers Heating & Cooling provided for \$5,056. A quote for a new AC unit was presented by Mascoutah Heating and Cooling. A motion to accept this quote was made by Matt Kohnen, second by Kurt Schmitz. Motion carried 5-0.

The Christmas kick-off was a hit! The parade went well,

-Public Works Staffing – Matt Kohnen stated he will meet with Gary and Dave to get this going. The Employee Committee will begin reviews this month with Kurt possibly sitting in for Kevin. The Committee will then circle back with Kevin for review.

-Health Insurance -The Committee decided to continue with the same plan and review. A motion to approve this renewal was made by Kurt Schmitz, second by Matt Kohnen. Motion carried 5-0.

-Electric Aggregation – No updates.

- Forced Annexations – Jenny mentioned there may be 2 properties to be annexed as they are surrounded on 3 sides. She will work with Kurt to get information to review.
- Christmas Party – Jenny will contact Moe to get some dates for the party.

A motion to adjourn was made by Curt Albers, second by Kurt Schmitz. Motion carried 5-0.
Time was 8:34pm.

Jennifer Jansen, Village Clerk