

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY NOVEMBER 7, 2022**

The regular meeting of the President and Board of Trustees was held on Monday November 7, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Matt Kohlen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame, Village Attorneys Duane Clarke Chad Leitch. Guests present included Mike Engel with the Zoning Board, Jeanette Wellen, Samantha Liening, Terry Tebbe and Dale Haukap.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Terry Tebbe was present and introduced himself as a potential new Zoning Board member.

2. MINUTES:

Minutes of the October meeting were available for review. A motion to approve the regular meeting minutes was made by Matt Kohlen, second by Kim Peek. Motion carried 4-0, Curt Albers abstaining. A motion to approve the minutes of closed session and to keep them closed was made by Matt Kohlen, second by Kim Peek. Motion carried 4-0, Curt Albers abstaining.

3. FINANCIAL REPORT:

Steve Goestenkers stated the Village collected \$187K and disbursed \$166K. Steve noted a surplus of \$2 million in all accounts.

The monthly financial report notes are as follows:

– General Fund:

- 1) Income, Sales and Use taxes are all seeing an increase. Expenses noted were wages, health insurance and streets and sidewalks.

-Water Fund

- 1) This fund is right on pace with the budget.
- 2) Chemicals were a little higher this month.
- 3) Larger expenses noted were repairs and maintenance as well as WW#4.

-Sewer Fund

- 1) This fund is on pace with the budget.
- 2) Expenses are under budget.

-Park Fund

- 1) This fund is running a slight deficit.
- 2) Steve noted the new rent invoice is getting ready to be sent.

-MFT

- 1) Normal receipts

-TIF Funds

- 1) TIF I income is slightly under what was expected. Steve will be contacting the County to see what is going on with that.

A quote for Pedrotti was present for all to review. A motion to accept the financial report and to pay all bills, to include the Pedrotti quote, was made by Gary Litteken, second by Kurt Schmitz. Motion carried 5-0.

Steve discussed the Tax Levy. The Board decided to leave as is for this year and to revisit this in June/July of 2023.

4. POLICE REPORT:

SURSEE - Mike Kuhl, Mike Engel and Matt Kohnen attended the meeting. Matt gave a brief overview and suggested more Board members attend the next meeting.

Property Maintenance – Currently waiting on fines to be paid.

RPIP – Two more were completed this month.

Grants – No grants currently. Hoelscher Interior donated \$1000 to the police department for supplies.

Chief Kuhl has been off for surgery and LeCroy has been picking up the extra hours to cover. Chief discussed needing updated cameras at the water tower. Garrick will get an estimate on that.

Matt Kohnen informed the Board of an email he received regarding the great investigative skills of Officer LeCroy.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District meeting minutes were be available for review. The District has received a grant from the Farm Bureau. Approval for updated lights at the park was noted as well as \$20K in concrete work for the softball diamond.

Mike Kampwerth stated he has been dealing with Father regarding Kopff Field improvements. The current deadline set is December 1st for a response from Father.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

-TIF – Clinton County Garage Door TIF contract has been updated and funds will be transferred to correct a payment error.

-Drainage – Special meeting was set up to address this.

-Comprehensive Plan – Kurt Schmitz reviewed the Comprehensive Plan. A motion to approve was made by Kurt Schmitz, second by Curt Albers. Motion carried 5-0 as follows:

G. Litteken – aye

M. Kohnen – aye

K. Schmitz – aye

C. Albers – aye

K. Eversgerd – absent

K. Peek – aye.

- Municipal Software – Kurt will look more into this.
 - Clearwave – Discussed the lack of respect for municipalities and homeowners. Jenny will contact tomorrow re: solicitor’s permits.
 - Eagle Inn – Legal counsel is still reviewing this.
 - Elm Street CILA – This is still progressing.
- Potential Business – 2 TIF packets were sent out as well as Enterprise Zone information. Mike Kampwerth and Kevin Eversgerd met with Jeff & Nancy Woltering. Meeting sounded positive.

8. CURRENT PROJECTS:

- Insurance Bids – Only one bid packet was received. The committee will meet to review all documents. A motion to approve the packet was made by Matt Kohnen, second by Curt Albers. Motion carried 5-0.
- Committee Reports – The Employee Committee will set date to review health insurance review as new insurance is due January 1 as well as to set employee reviews for December.
- Aviston Lumber – It was stated to hold the final payment until all items are completed.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone’s packet for review. Mike Engel stated that Carter Bowman did not attend the meeting therefore the fence will need to be moved. The Zoning Board appointed Terry Tebbe as a new zoning board member and Bob Albers will be resigning.

10. DIRECTOR OF PUBLIC WORKS REPORT:

Gary reviewed the cost of the damaged water lines from Clearwave. Gary will get prices together and bill Clearwave.

11. OLD BUSINESS:

-Marquee Update – A mock sign was set up for all to see. Zoning will review the plans as well. Looking to get the sign installed possibly in January.

12. NEW BUSINESS:

- Vintage Hall Rules – A quote for a new AC unit was presented by Albers Heating and Cooling for \$5K. A motion to approve this quote was made by Kurt Schmitz, second by Gary Litteken. Motion carried 4-0 with Curt Albers abstaining. An addition to the rules includes no open burning and a violation of the rules are subject to losing the deposit. The rent and deposit will remain the same for 2023 and rent will increase to \$150 in 2024. It was noted the north door will get replaced in February.
- Public Works Staffing – No updates
- Electric Aggregation – Terry Tebbe will help the committee review solar option as well as moving forward with the aggregation.
- Water Complaints – Tim Albers with HMG will collect samples from Kantner. Jenny will reply to the email.
- Christmas Party – Jenny will contact Moe to get some dates for the party.
- December meeting – A motion to change the meeting date in December from the 5th to the 6th was made by Curt Albers, second by Matt Kohnen. Motion carried 5-0.

A motion to adjourn was made by Kim Peek, second by Matt Kohnen. Motion carried 5-0.
Time was 8:54pm.

Jennifer Jansen, Village Clerk