

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY OCTOBER 3, 2022**

The regular meeting of the President and Board of Trustees was held on Monday October 3, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame, Village Attorney Terry Bruckert and Ben Netemeyer of Netemeyer Engineering. Guests present included Mike Engel with the Zoning Board, Carter Bowman, Alexandria Bowman, Peter Ratermann, Ashley S., Nicole Hagen, Sammy Jansen, Haley Huelsmann, Cody Schiefer, Olivia Clark, Sarah Waggoner, Susan Waggoner, Dawson Kuper and Connor Becker.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Several of the guests were high school students sitting in as a requirement for government class.

2. MINUTES:

Minutes of the September meetings were available for review. A motion to approve the regular meeting minutes was made by Kevin Eversgerd, second by Kim Peek. Motion carried 5-0. A motion to approve the minutes of the special meeting was made by Kevin Eversgerd, second by Kim Peek. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkers stated the Village collected \$432K and disbursed \$291K.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$100K

- 1) Revenue ahead of budget with Sales and Use Tax ahead of budget as well. Large expense included street and sidewalk project as well as marquee.

-Water Fund

- 1) 2nd installment of ARA funds received.
- 2) Chemical and repair & maintenance ahead of budget
- 3) Revenue on pace
- 4)

-Sewer Fund

- 1) YTD surplus
- 2) Revenue on pace with budget

-Park Fund

- 1) Normal monthly receipts

-MFT

- 1) Normal receipts

-TIF Funds

- 1) 1st Street and Commercial Street project payments going out

Steve reviewed the Treasurer's Report with the Board before it's posted in the newspaper. A motion to accept the financial report and to pay all bills was made by Gary Litteken, second by Kim Peek. Motion carried 5-0.

4. POLICE REPORT:

Chief Kuhl said batteries in 2 cars were replaced. Jon & Mike will be in training all week. There is no update on the CAD at this time. Mike will attend a code enforcement meeting in October.

Property Maintenance – 1 resident is currently cleaning up

SURSEE -Mike attending the meeting. Ameren is requesting plans to move forward and is asking about any possible interference. The next meeting will be in October at the Legion.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District meeting minutes were be available for review. Reseeding will begin as soon as soccer is over. New lights and a timer were suggested for the tennis courts. Phase I of the softball diamond update is TBD. Kopff Field improvements are on hold pending diocese approval.

OSLAD grant has been submitted.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

-TIF I Extension Ordinance – A motion to approve the TIF I Extension Ordinance was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0 by roll call vote as follow:

G. Litteken – aye	M. Kohnen -aye
K. Schmitz – aye	C. Albers – absent
K. Eversgerd – aye	K. Peek – aye.

-TIF – Clinton County Garage Door TIF request was reviewed. A motion to approve an amended contract for \$33,050 was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

-Comprehensive Plan – Kurt Schmitz is working on this and plans to have ready for the November meeting.

-Drainage – No report. Matt Kohnen will make contact with John Wieter to set up a meeting.

-Municipal Software – Kurt will look more into this.

-Clearwave – There has been a lot of interest from other communities in our contract with Clearwave.

-Eagle Inn – A discussion was held as to if a response was received from Scott and what the next step is. Also discussed the next steps in the process.

-Elm Street CILA – This is still progressing.

8. CURRENT PROJECTS:

- Committee Reports – No report.
- Marquee – Looking to get a preview of this up and moving. Matt stated there has been no update as to when the sign will be ready. The tree has been removed.
- Aviston Lumber – This project is almost completed. Ben and Mike reviewed the pay request with the Board. Items still needed include lien waivers, caulking on concrete and clean up concrete splatter on the building. A motion to withhold \$3K and pay the remaining request was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.
- Insurance Bids – Jenny will get this ready to be advertised and get advertisement in the paper.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. Dave informed the Board that Rick Zobrist is interested in the Zoning Board. A motion to approve Rick as a new zoning board member, as recommended by the board, was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0.

Dave reviewed a variance request for Peter Ratermann to extend his fence forward halfway up the garage. A motion to accept the zoning board recommendation to approve the variance was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

Mike Engel reviewed a variance request for Carter Bowman. This variance is for a fence to be 4" off the property line. The zoning board did not approve this variance due to lack of consent from both parties and concern of setting a precedence. The Village Board reviewed all information and supporting documents. A motion to send this back to the Zoning Board for further review and to see if Carter can get Jared Kues to address the issue in person or in writing was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

10. DIRECTOR OF PUBLIC WORKS REPORT:

- Schumacher Pump – Gary stated we have until December to decide what we want to do with this pump. Gary informed them to return when they are in the area.
- Second Street Lift Station – Pump issues in the lift station. A lot of debris inside and causing issues with pumping. Pump is working now. Gary stated they switched back to a bacteria product versus degreaser and this seems to be helping.
- WW#4 – Flow meter and vault are to be installed this week.

11. OLD BUSINESS:

- Page Street Extension – No report. It was suggested to review previous discussions and get this moving forward.

12. NEW BUSINESS:

- Vintage Hall Rules – Discussed increasing rent due to increased expenses in electric bills as well as maintenance and upkeep. This was tabled until the November meeting. AC unit was also tabled until a quote is present.
- Public Works Staffing – Review this further at the November meeting.
- ICRMT Conference – Jenny will attend this conference is held in Springfield on October 11 & 12.
- LIHWAP – Reviewed a contract. Duane will take back for further review and reply.

-ACIC – Mike Kampwerth asked Katelyn Lampe about getting a Christmas parade started in town.

A motion to enter include closed session to discuss employees was made by Gary Litteken, second by Kurt Schmitz. Motion carried 5-0. Time was 8:55pm.

A motion to re-enter regular meeting was made by Matt Kohnen, second by Kurt Schmitz. Motion carried 5-0. Time was 9:22pm

A motion to adjourn was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0. Time was 9:22pm.

Jennifer Jansen, Village Clerk