

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY SEPTEMBER 6, 2022**

The regular meeting of the President and Board of Trustees was held on Tuesday September 6, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Duane Clarke and Ben Netemeyer of Netemeyer Engineering. Guests present included Mike Engel with the Zoning Board, Dale Haukap, Zachary and Emily Meyer, and Phil Hamil,

The Pledge of Allegiance was recited by all.

1. GUESTS:

Mike Engel introduced Zachary Meyer as a possible new Zoning Board member. A motion to accept the recommendation of the Zoning Board to appoint Zachary as the newest member was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 6-0.

2. MINUTES:

Minutes of the August meetings were available for review. A motion to approve the minutes of the August 1st meeting was made by Kevin Eversgerd, second by Curt Albers. Motion carried 6-0. A motion to approve the minutes of the closed session, as amended, of August 1st was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers stated the Village collected \$168K and disbursed \$286K. Higher disbursements are due to property purchase, TIF and MFT payments.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$100K

1) Normal monthly receipts and expenditures outside of the property purchase.

-Water Fund

1) Normal monthly receipts

2) YTD deficit of \$154K

3) Revenue on pace to hit \$560K

-Sewer Fund

1) YTD surplus of \$36K in the Sewer Fund

2) Revenue on pace to hit \$276K

-Park Fund

1) YTD slight loss

2) Rent is currently up to date

-MFT

1) Deficit for the year as expected

-TIF Funds

- 1) Interest income noted and a few payments went out for contract payments

A motion to accept the financial report and to pay all bills was made by Curt Albers, second by Kurt Schmitz. Motion carried 6-0.

4. POLICE REPORT:

Chief Kuhl stated it was a bit quiet this month. The radar unit borrowed from another municipality was damaged on Russland Road. The cost to fix this is approximately \$800. The County approved the purchase of new radios.

Property Maintenance/RPIP – No report

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Park District meeting minutes were be available for review.

Reagle Eagle Run and movie night went well.

OSLAD - Kurt Schmitz stated this is still a work in progress.

The district would possibly like to get something in the newsletter regarding bench purchases and also asked about assistance with diamond prep if possible.

There is a working plan regarding the fence, playground equipment and concession stand at Kopff Park.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

TIF – Clinton County Garage Door TIF request to expand office space was available for review. This request included a letter and information. Kurt will reevaluate this application for the October meeting.

Nuisance Ordinance (ORD #2022-9-1) – A minor change from the previous reading was made. A motion to approve, as amended, was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

Municipal Software – this software is for work order ticketing, etc. Kurt will review for the October meeting.

Clearwave – Public Works will meet with people from Clearwave regarding work being done and communications.

Charging Station – Kurt said he would get in contact with Fairview Heights regarding an electric vehicle charging station and the possibility of grants for this.

Drainage/Easement Ordinance – No report.

Eagle Inn – A draft letter was present for review. This will be mailed out this week.

Elm Street Group Home – Mike Kuhl stated a plan is in place at this time.

TIF I Extension – Kurt stated we should have a resolution in October.

8. CURRENT PROJECTS:

- Committee Reports – No report.
- Aviston Lumber – This project is moving towards completion. The pay request has been submitted and reviewed with the bills. Concrete is being done this week.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. Dave stated there will be public hearings to go over next month.

10. DIRECTOR OF PUBLIC WORKS REPORT:

- WW#4 – Gary stated electrical will be reviewed this week. The flow meter is on hold and Brodtke will finish up soon.
- Salt Spreader – Gary said it is installed and working.
- Lift Station Pump – The warranty from Vandevanter is 1 year from installation. A rebuild would be \$5,135 and a new pump would be \$9,965. Suggested to table.

11. OLD BUSINESS:

- Page Street Extension – No report. It was suggested to get communications restarted.
- Lot Purchase – The lot purchase is complete and the down payment on the sign will be sent out with this set of bills.

12. NEW BUSINESS:

- Vintage Hall Rules – Kevin Eversgerd will get the changes to the rules sent to Jenny for use going forward. Curt Albers presented an estimate on a new 2.5-ton air conditioning unit. The cost is \$4,730. Will further review this at the October meeting.
- Public Works Staffing – Kevin Eversgerd again asked Gary and Dave to get a description of requirements, job descriptions, responsibilities, etc to the committee to review.
- ICRMT Conference – Jenny will attend this conference is held in Springfield on October 11 & 12.
- Village Insurance – The committee will review and get the specs together with the help of Cody Imming.
- Ameren Supplier – Kevin Eversgerd reviewed information regarding Ameren rates and how the Electric Aggregation works. Kevin will work with Jenny to get some information out in the newsletter.
- Halloween – Board discussed trick or treating. Decision was made to have it on Friday October 28th from 6-8pm.

A motion to adjourn was made by Kurt Schmitz, second by Matt Kohlen. Motion carried 6-0. Time was 8:35pm.

Jennifer Jansen, Village Clerk