

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY AUGUST 1, 2022**

The regular meeting of the President and Board of Trustees was held on Monday August 1, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Treasurer Steve Goesten Kors, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Duane Clarke and Chad Leitch. Guests present included Mike Engel with the Zoning Board, Dale Haukap, and Nick Schmitz.

The Pledge of Allegiance was recited by all.

1. GUESTS:

No comments from the guests present.

2. MINUTES:

Minutes of the July meetings were available for review. A motion to approve the minutes of the closed session minutes from July 5th and the special meeting was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0. A motion to approve the minutes of the July 5th meeting, as amended, was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goesten Kors stated the Village collected \$418K and disbursed \$328K. Real estate taxes being received is included in the revenue and water well #4 is the reason higher expenses.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$130K

- 1) Real estate tax was received in all accounts.

-Water Fund

- 1) Surplus of \$140K
- 2) YTD deficit of \$165K
- 3) Expenses tracking as expected

-Sewer Fund

- 1) YTD surplus of \$26K in the Sewer Fund

-Park Fund

- 1) YTD loss.
- 2) Quarterly invoice is being sent out this week

-MFT

- 1) Revenue on pace with budget

-TIF Funds

- 1) Real estate taxes were received and a few payments went out for contract payments

A motion to accept the financial report and to pay all bills was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

4. POLICE REPORT:

Mike Kuhl presented a quote for radar signs. The signs were included in the MFT resolution. A motion to approve the purchase of the signs was made by Gary Litteken, second by Kim Peek. Motion carried 6-0.

Mike said the nuisance ordinance was reviewed. A few changes were suggested and a final draft will be presented at the September meeting.

Property Maintenance/RPIP – Inspections are going well.

A copy of the monthly report is in everyone’s packet for review.

5. PARK DISTRICT:

The Park District is holding their meeting tonight. Minutes will be available later this month. The Legion ball tournament went well.

OSLAD - Kurt Schmitz stated that there is no update on the OSLAD grant at this time as he is still navigating the SAM.gov website.

6. VILLAGE CLERK:

A copy of the report was available in everyone’s packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

TIF – No updates.

Business – No report.

Clearwave – Kurt Schmitz stated that he has heard back from Clearwave and will continue to be in contact with them re: application.

Liquor License Ordinance – The Liquor License Ordinance was amended and reviewed. A motion to approve this ordinance (ORD #2022-8-1) was made by Gary Litteken, second by Curt Albers. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

ORV Ordinance – The amended ORV Ordinance was presented. A motion to approve the amended ordinance (2022-8-2) was made by Curt Albers, second by Kevin Eversgerd. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

8. CURRENT PROJECTS:

-Drainage Map – Kurt Schmitz and Curt Albers would like to contact Netemeyer Engineering regarding the progress of this, ask for a final bill and get the project moved to HMG.

-Aviston Lumber – Curt Albers spoke with Jason Richter and stated the project will get started next Wednesday.

-Commercial Street – This project is complete. Kent will review the invoice for accuracy.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review.

Mike Engel discussed hydrant placement in new subdivisions and what the Zoning Board would like to see.

Mike said the Zoning Board reviewed Highland's sign ordinance for verbiage. He gave the suggested changes to the Village Board for review. Kurt Schmitz will incorporate into ordinance form for the September meeting.

The draft Comprehensive Plan will be given to Kurt Schmitz to get ready for presentation. It was stated that an updated map to include the 1 ½ mile radius will be needed.

Rick Zobrist attended the last meeting as an interested member. Mike Engel will invite him to the next Village Board meeting. Mike informed the Board that a Zachary Meyer is also interested in joining and will invite him as well.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – Gary Rakers said they are waiting on a box from Kohnen and after that electrical will need to be started.

-Nursing Home Drainage – It was stated that patch mix has been applied in low spots.

-Salt Spreader – Gary presented a bid for a salt spreader. A motion to approve the purchase was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

-Lift Station Pump – Gary presented information on a pump for the lift station. More information is needed regarding the warranty.

Gary stated there was no water in any basements near the park lift station with the heavy rains.

11. OLD BUSINESS:

-Page Street Extension – George Hubbard has peppers planted and adequate drainage.

-DeMond Sign Agreement – This agreement will be on hold until the property is purchased. Matt Kohnen stated we are still waiting on a closing date from Jared Kues. Matt will make contact with Jared again.

12. NEW BUSINESS:

-Vintage Hall Rules – Kevin Eversgerd presented and reviewed some changes to the rules. These will be amended and emailed to Jenny to include on the contracts going forward.

-Public Works Staffing – Kevin Eversgerd suggested adding a 3rd employee in public works. In order to do so, the Employee Committee is asked Gary and Dave to get a description of requirements, job descriptions, responsibilities, etc to the committee to review.

-ICRMT Conference – Jenny will look into this to see if there are any fees required. This conference is held in Springfield on October 11 & 12.

-IML Conference – This conference is in Chicago in September.

-IRWA Lead & Copper class – Gary and Dave will attend this class in Woodlawn on September 6th.

-Crimestopper Golf Tourney – The Village will participate in this.

A motion to enter into closed session to discuss possible litigation was made by Gary Litteken, second by Matt Kohnen. Motion carried 6-0. Time was 8:28pm.

Discussed possible litigation concerns

A motion to exit closed session was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0. Time was 8:44pm.

G. Litteken – abstain

K. Schmitz – aye

K. Eversgerd – aye

M. Kohlen – aye

C. Albers – aye

K. Peek – aye.

A motion to reconvene regular session was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

No actions taken.

A motion to adjourn was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0. Time was 8:44pm.

Jennifer Jansen, Village Clerk