

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JULY 5, 2022**

The regular meeting of the President and Board of Trustees was held on Monday July 5, 2022 at 7:00 pm in the Village Hall. In attendance were Village Treasurer Steve Goesten Kors, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Terry Bruckert and Chad Leitch. Guests present included Mike Engel with the Zoning Board, Dan Ratermann, Travis & Rosana Gebke, Emily Masching, and Nick Mioux.

The Pledge of Allegiance was recited by all.

A motion to appoint Gary Litteken Village President ProTem was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

1. GUESTS:

Emily Masching was present to discuss the condition of the playground equipment near Kopff Field. The Public Property Committee will meet with Emily to help with a possible fundraiser. Matt Kohnen and Kurt Schmitz will be in contact with her. Dan Ratermann was present to also discuss the equipment as he is a playground equipment salesman and offered to help review information.

Nick Mioux of Mioux Florist was present to discuss “Aviston in Bloom” with the Board. Nick presented information for all to review. It was suggested to get this information in the newsletter to see if there would be an interest from the community.

2. MINUTES:

Minutes of the June meetings were available for review. A motion to approve the minutes of June 6th was made by Matt Kohnen, second by Kevin Eversgerd. Motion carried 5-0. A motion to approve the minutes of the June 6th closed session were approved by Kevin Eversgerd, second by Curt Albers. Motion carried 5-0. A motion to approve the minutes of the June 8th special meeting was made by Kim Peek, second by Matt Kohnen. Motion carried 4-0. Kurt Schmitz abstained.

3. FINANCIAL REPORT:

Steve Goesten Kors stated the Village collected \$171K and disbursed \$141K.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$34K

1) Real estate taxes were collected this month.

2) Large expenses noted was for 3 pay periods, and to HMG for Willow Rae Estates review.

Also noted a refund on insurance was received.

-Water Fund

1) Surplus of \$10K

2) YTD deficit of \$4,200

3) Only large expense noted was for chemicals.

-Sewer Fund

- 1) YTD surplus of \$17K in the Sewer Fund

-Park Fund

- 1) Rent is up to date.

-MFT

- 1) Normal monthly receipts received.

-TIF Funds

- 1) Misc. interest income noted.
- 2) Real estates taxes are expected to be received this month.

Steve mentioned the audit will take place later this month.

A motion to accept the financial report was made by Kurt Schmitz, second by Kim Peek.

Motion carried 5-0. A motion to pay all bills was made by Kurt Schmitz, second by Kim Peek.

Motion carried 5-0.

4. POLICE REPORT:

Mike Kuhl stated that there is currently no update on the new county-wide CAD.

Mike stated he will be attending a code enforcement meeting in July.

Mike said the nuisance ordinance will be ready for review at the August meeting.

Property Maintenance/RPIP – A first reinspection was done on a property this month and all issues were corrected. Property maintenance was discussed, especially concerning dead trees in town.

Mike stated traffic stops are up a bit and discussed the noise level at the Veranda Bar.

A copy of the monthly report is in everyone's packet for review.

5. PARK DISTRICT:

Matt Kohnen stated that the disc golf event at the park went over well. Matt stated that the Park District is looking into "sprucing" up the softball diamond areas.

OSLAD - Kurt Schmitz stated that there is no update on the OSLAD grant at this time as he is still navigating the SAM.gov website.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

TIF I – Central High School's attorney did request information and Kurt sent.

Gringo George – Peppers are planted. Will start on the building when prices come down.

New Carwash – No report.

8. CURRENT PROJECTS:

-Drainage Map – No report.

-Elm Street – No report. HMG will get estimates when the Village is ready to proceed.

-Committee Reports – No reports.

-Aviston Lumber – Curt Albers spoke with Jason Richter. Project will begin the first week of August.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review.

Mike Engel reviewed the public hearing for variance to relax the setback for a garage. A motion to accept the Zoning Board's recommendation to approve the variance for Travis & Roxana Gebke was made by Kurt Schmitz, second by Curt Albers. Motion carried 5-0.

Mike Engel discussed the alack of meeting attendance by Zoning Board members and that a new member is needed. Jenny will get in the July newsletter.

Mike stated the Zoning Board completed the review of the sign ordinance and it was suggested to leave as it is. They also reviewed the Comprehensive Plan. A draft of this will be presented at the August Village Board meeting.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – Brodtke should be finished within 2 weeks.

-Nursing Home Drainage – Seth Netemeyer is trying to tie up loose ends to get the Nursing Home on board with the project. Kurt will initiate contact with the Nursing Home.

-Items to be Sold – Sealed bids were opened at a committee meeting before the regular meeting tonight. The bids are as follows:

Scag Mower – S. Rakers (\$755.00), K. Berry (\$4,000.00), M. Rakers (\$5,002.00), T. Sudholt (\$5,101.00), J. Wiebler (\$505.00).

Massey – D. Rakers (\$404.00), D. Voss (\$561.00)

Generator – M. Markus (\$75.00)

Air Compressor – J. Wiebler (\$205.00)

A motion to accept the highest bids was made Kurt Schmitz, second by Matt Kohnen. Motion carried 5-0.

-Business Park – CTR will start and complete the project next week Friday.

-Street oiling will be on July 8th and July 15th.

11. OLD BUSINESS:

-Page Street Extension – No report.

-Marquee – Matt Kohnen presented information for the marquee and the purchase of ground. A special meeting will be held on July 8th at 4pm to complete the transactions.

12. NEW BUSINESS:

-Laundromat – Kim Peek stated that Kenny Thole wants to change the laundromat into an apartment and add a duplex on the back half of the lot. It was suggested to take this through zoning.

-ORV Ordinance Amendment – It was suggested to reduce the age limit to 16/licensed drivers. This will be addressed at the special meeting.

-Ice Cream Truck – Curt Albers reviewed the solicitor's ordinance and asked that that the board review and amend. Terry will review and get this on the special meeting agenda.

A motion to enter into closed session to discuss employee matters was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0. Time was 8:54pm

Discussed employee concerns and possible litigation.

A motion to exit closed session was made by Kevin Eversgerd, second by Matt Kohlen. Motion carried 5-0. Time was 9:00pm

A motion to increase officer pay as follows: \$.50/hr for LeCroy and \$1.00/hr for Little, effective July 1st, was made by Kevin Eversgerd, second by Matt Kohlen. Motion carried 5-0 by roll call vote as follows:

| | |
|-----------------------|-----------------|
| G. Litteken – abstain | M. Kohlen – aye |
| K. Schmitz – aye | C. Albers – aye |
| K. Eversgerd – aye | K. Peek – aye. |

A motion to adjourn was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0. Time was 9:02pm.

Jennifer Jansen