

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JUNE 6, 2022**

The regular meeting of the President and Board of Trustees was held on Monday June 6, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Duane Clarke. Guests present included Brad & Jami Richter, Ann Schroeder, Chad Leitch, Mike Engel with Zoning, Keith Nordike, Dale Haukap and Gary Lewis.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Dale Haukap was present to share observations regarding possibly extending the walking path at the park as well as parking at the entrance of the circle drive. It was suggested to paint the last parking space yellow, to deter parking in that area. Gary Lewis was also present to discuss making the circle drive a one-way for safety purposes. Gary Rakers will gather all information needed to prepare an ordinance for the signage.

Brad & Jami Richter were present to discuss concerns with the Eagle Inn. Jami will meet with Chief Kuhl to share information.

Keith Nordike was present to review the final bill for his property.

**2. MINUTES:**

Minutes of the regular meeting were available for review. A motion to approve the minutes was made by Curt Albers, second by Kevin Eversgerd. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Kim Peek reviewed the Finance Committee meeting notes from May 25<sup>th</sup> concerning the 2022/2023 Budget. Steve also left notes for all to review.

The Village collected \$205K and disbursed \$213K. The main expense item noted for the month was the IEPA water tower loan payment for \$55K.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$33K

- 1) Normal monthly receipts in May.
- 2) Larger than normal income tax amount due to April collections for tax deadline remitted in May 2022 to the Village. (Generally, a one-month lag in state collection.)
- 3) Only large expense was for the new mower and the semi-annual insurance payment.

-Water Fund

- 1) YTD loss of \$52K
- 2) Laon payment caused the deficit.
- 3) Normal other monthly expenses for May.

-Sewer Fund

- 1) YTD surplus of \$5K in the Sewer Fund
- 2) Insurance cost was the only large item for the month.

-Park Fund

- 1) Fund balance of \$28K
- 2) Rent from Park District is current and was received in June 2022.
- 3) Normal expenses noted for May.

-MFT

- 1) Normal monthly receipts for May.

-TIF Funds

- 1) Misc. interest income noted.

A motion to pay all bills and accept the financial report was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

The Board reviewed the notes on the Budget left by Steve. A motion to approve the Budget, as presented, was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

The Board reviewed notes regarding a possible water rate increase. This will be discussed at the July meeting. Kurt Schmitz will also research infrastructure costs associated with the new meter reading software.

**4. POLICE REPORT:**

Mike Kuhl stated a rough draft of the nuisance ordinance will be available at the July meeting.

Mike then discussed the ordinance book and how it needs to get more in depth in order to combat some of the issues we are having in town.

Jon LeCroy will be in an instructor class this week. RPIP is going well with 13 inspections to date. Mike said he will attend a Code Enforcement class in June.

A copy of the monthly report is in everyone's packet for review.

**5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. Kurt Schmitz stated that there is no update on the OSLAD grant at this time as he is still navigating the SAM.gov website. A Frisby Golf event was held at the park this past Saturday and it was noted that about 30 people played.

**6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review.

**7. VILLAGE ADMINISTRATOR REPORT:**

TIF I – No report. Jenny is to add TIF application to the special meeting agenda.

Clearwave – No report.

## **8. CURRENT PROJECTS:**

- Drainage Map – No report.
- Elm Street – No report. HMG will get estimates when the Village is ready to proceed.
- Committee Reports – MFT Resolution has been completed and Don Anderson won the oiling bid. Oil dates are July 8<sup>th</sup> and 15<sup>th</sup>.
- Aviston Lumber – Curt Albers spoke with Jason Richter and stated the project will begin after the baseball tournament.

## **9. ZONING ADMINISTRATORS REPORT:**

- Minutes of the previous meeting were in everyone's packet for review.
- The Comprehensive Plan will be presented at the July meeting as well as the sign verbiage being addressed.
- It was stated that the Zoning Board will have a public hearing in July.
- Willow Rae Estates covenants were reviewed by the Village Board.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

- WW#4 – Drilling will start next week.
- Nursing Home Drainage – Gary stated that there is a lot of issues with this drainage. Kurt will look into the history on this so a letter can be prepared.
- Items to be Sold – Gary presented a list, as well as pictures for items to be sold. Gary would like these items added to the newsletter. Jenny advised that further detail would be needed and to please get to her before the end of the week. Bid openings will be on July 5<sup>th</sup> at 6pm.
- Water Plant Dialers – Dialers have been switched to FirstNet.
- Vintage Hall – Jami Richter stated so far, the cleaning as been going well.

## **11. OLD BUSINESS:**

- Page Street Extension – No report
- Marquee – Matt Kohnen presented information for all to review. Another committee meeting will be scheduled to go into this further.

## **12. NEW BUSINESS:**

- Post Office – There were letters from Karen Ratermann and Aviston Lumber addressing issues with mail delivery.
  - EPA Inspection – Gary and Dave said the EPA was out to do an inspection. There were no concerns noted at this time.
- Gary Litteken thanked the Board for sending condolences for Charlie's funeral.

A motion to enter into closed session to discuss employee matters was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0. Time was 8:13pm

Discussed employee concerns and possible litigation.

A motion to exit closed session was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0. Time was 8:31pm

A motion to extend the residency requirements a 1 year for Brennen Little was made by Kevin Evergerd, second by Kim Peek. Motion carried 6-0.

A motion to adjourn was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0. Time was 8:32pm.

Jennifer Jansen