

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY MAY 2, 2022**

The regular meeting of the President and Board of Trustees was held on Monday May 2, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Duane Clarke. Guests present included Kent Schwierjohn with HMG, Carl Beer, Brad & Jami Richter, Ann Schroeder, Chad Leitch, Mike Engel with Zoning and Keith Nordike.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Brad & Jami Richter and Carl Beer were present to observe. It was stated that Jami will help clean Vintage Hall.

**2. MINUTES:**

Minutes of the regular and closed session meetings were available for review. A motion to approve the regular minutes was made by Curt Albers, second by Kim Peek. Motion carried 6-0. A motion to approve the closed session minutes from April 4th and to keep closed, was made by Kim Peek, second by Kevin Eversgerd. Motion carried 6-0. A motion to approve the special meeting minutes from April 25<sup>th</sup> was made by Kurt Schmitz, second by Curt Albers. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the monthly financial report. The Village collected \$172K and disbursed \$119K in the month of April. Steve noted surplus in all funds. Steve said overall the Village collected \$2.5 million and disbursed \$2.1 million.

The monthly financial report notes are as follows:

– General Fund: YTD surplus of \$390K in the Gen

- 1) Normal monthly receipts in April.
- 2) Income Tax, Sales Tax, Video Gaming Tax all exceeding budget for the year with Use Tax slightly under with the largest expense noted as garbage collection.

-Water Fund

- 1) YTD deficit of \$82K
- 2) Water revenue slightly under budget for the year.
- 3) \$161K in ARPA Funds noted and Steve is working on the reporting portion of this.
- 4) Meter replacement noted as the largest expense.

-Sewer Fund

- 1) YTD surplus of \$79K in the Sewer Fund
- 2) Revenue is up and operating expense was noted as the largest expense item.

-MFT

- 1) YTD surplus of \$33K
- 2) Normal receipts noted.
- 3) On pace to hit \$77K in MFT receipts.

-TIF Funds

- 1) TIF I collected \$126K in property taxes.
- 2) TIF II collected \$31,500.
- 3) TIF III collected \$38K

Steve stated he has the audit engagement letter present for review and requests to sign. A motion to sign the engagement letter was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

A motion to pay all bills and accept the financial report was made by Kim Peek, second by Kurt Schmitz. Motion carried 6-0.

#### **4. POLICE REPORT:**

Mike Kuhl stated the tasers and cameras have been installed. April was a busy training month and all officers have completed the training required.

County-wide CAD system has a final meeting in May before going live.

Kuhl will participate in a Code Enforcement meeting in O'Fallon in May.

Ordinance violation fees are still in progress. The noise ordinance has been discussed and will be presented in June.

Property maintenance is on target for the June meeting as well.

RPIP is going well with 8 inspections to date.

The monthly police report is in everyone's packet for review.

Looking further into inspections for the Eagle Inn in the near future.

Jenny to put in newsletter about grass clippings in the streets/curbs.

#### **5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. Kurt Schmitz stated that there is no update on the OSLAD grant at this time. Working on a physical address to acquire a unique identifier through SAM.gov.

#### **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review. Jenny mentioned that several Board members need to complete their Statement of Economic Interest. Jenny will follow up tomorrow with the County to see who is outstanding.

Keith Nordike entered the meeting to again discuss a water bill issue. Village Board adjusted the late fee, Mike will sign tomorrow.

Mike Kampwerth stated he and the Board have tried to contact the Postal Service and have also contacted State Reps to help with the situation.

#### **7. VILLAGE ADMINISTRATOR REPORT:**

The TIF I extension has been approved. We will wait for the letter to come in the mail.

Kurt stated TIF applications were sent to the Board for review. Aviston Auto Body is expanding at a cost of \$390K and adding 2 full-time and 1 part-time job. Kurt reviewed the remaining application and came up with a contract number of \$60K for repayment. A motion to

approve the contract for \$60K was made by Kurt Schmitz, second by Kim Peek. Motion carried by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

Kurt also stated Clinton County Garage Door also submitted an application but never collected on his first contract. He did submit a second application for the old carwash turning into an office space.

Kurt stated his current Admin contract expired in February.

## **8. CURRENT PROJECTS:**

-Commercial Street Improvement – Kent with HMG reviewed the bids and recommended awarding the bid to CTR. A motion to approve the bid award to CTR was made by Gary Litteken, second by Kevin Eversgerd. Motion carried by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

-Aviston Lumber – Netemeyer reviewed the bids. A motion to award the bid to Groundworks for \$118,581.05 was made by Kurt Schmitz, second by Curt Albers. Motion carried by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

-Vintage Hall Cleaning – Jami Richter was hired to help clean the Vintage Hall.

-Employee Committee – Kevin stated that both LeCroy and Little have surpassed their 6-month probationary period. Kevin stated the committee will meet with them in the near future.

-Drainage Easement – No report at this time. The Village Board has a stop work on this project as of now. Pat will present his update at the June meeting.

## **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the previous meeting were in everyone's packet for review. Dave Trame stated that there will be a public hearing next month for engineering and a final plat for Willow Rae Estates.

-Signage – Mike Engel stated they will have some recommendations for signage at the June meeting.

-Comprehensive Plan – Mike Engel stated he will have a draft available at the next Village Board meeting.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-WW#4 – Permit is in hand. Dana stated they will be out to drill in the next few weeks.

-Items to be Sold – Gary to get a list of items to be sold for the June meeting.

-Water Plant Dialers – Gary stated these are on order.

-Second Street – There is standing water on W Second Street. Gary stated this needs a camera to review. The street committee will work with Pat to review the drainage map.

## **11. OLD BUSINESS:**

- Page Street Extension – No report
- Deposit Alarms – No report.
- Professional Service Reviews – Kurt Schmitz to update his contract and extend through the fiscal year.

**12. NEW BUSINESS:**

- Marquee – Matt Kohlen is waiting on a quote to review with the committee.
- Ordinances on Website – Jenny to get with TechKnow to get this updated.
- Clearwave – Kurt Schmitz met with Clearwave today. The legal part of the contract will need to be reviewed. Kurt to email info to the Village Board.

A motion to adjourn was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 6-0. Time was 8:44pm.

Jennifer Jansen