

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY APRIL 4, 2022**

The regular meeting of the President and Board of Trustees was held on Monday April 4, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Trustees Gary Litteken, Kevin Eversgerd, Matt Kohlen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, and Village Attorney Duane Clarke. Guests present included Phil & Michelle Pingsterhaus, Ann Schroeder, Carl Beer, Chad Leitch, Mike Engel, Greg Jasper, James Olliges, Claire Jasper, John Feldmann, Justin Walsh, Luke Strubhart, Braden Huegen, Todd Bland, Nicole Bland, Phil Hamil, Frank Hogg, John Wieter, Cami Kampwerth, Hunter Sample, Ty Kueper, Ausin Wesselmann, Dalton Boruff, Cody Dickshot, Aidan Koch, Easton Rakers, Mallory Markus, Logan Langenhorst and Dale Haukap.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

High School student were in attendance to observe. Several residents attended due to a property maintenance issue on Logan Street and photos were given to Chief Kuhl. Other residents attended to discuss drainage issues both in the new subdivision by Ann Schroeder and also in other established areas of Aviston. A short discussion was had on speeding on the Village. Finally, several residents also spoke up about having box addresses and not having a residential address. These issues with the Post Office not only cause problems with delivery of mail, but also other problems such as not having a residential address to sign up for state licenses or state benefits. The Aviston Post Office is under the ultimate control of Postmaster Felicia A. Jackson. Attempts to resolve this issue informally to date have been unsuccessful. The Mayor requested the assistance of the Village Attorney to send a letter to the Postmaster in regard to the concerns of the Aviston citizens. Village Board members suggested the possibility of copying in local representatives such as Charlie Meier or Mary Miller.

**2. MINUTES:**

Minutes of the regular and closed session meetings were available for review. A motion to approve the closed session minutes was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0. A motion to approve the regular minutes was made by Kevin Eversgerd, second by Matt Kohlen. Motion carried 5-0. A motion to keep the closed session minutes closed was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

**3. FINANCIAL REPORT:**

Kevin Eversgerd reviewed the financial report for Steve.

The monthly financial report notes are as follows:

- 1) Collected \$228K and disbursed \$113K
- 2) Received 2<sup>nd</sup> of 3 installments to the Rebuild Illinois Program in the MFT Fund.
- 3) Water Fund also received \$15K additional Virus Relief Fund.

– General Fund: YTD surplus of \$256K in the General Fund

- 1) Normal monthly receipts in March.

- 2) Income Tax, Sales Tax, Video Gaming Tax all exceeding budget for the year with Use Tax slightly under.
- 3) Only large expense was in police equipment to ID Networks and 10-8 Video.

-Water Fund

- 1) YTD loss of \$91K. (Expected to use \$559 of surplus funds for the year in budget)
- 2) Water revenue slightly under budget for the year.
- 3) Normal monthly expenses for March.
- 4) Repairs and Maintenance over budget with one months remaining in the year.

-Sewer Fund

- 1) YTD surplus of \$73K in the Sewer Fund
- 2) Sewer revenue on pace with budget.
- 3) Operating expense and Repairs and Maintenance well under budget for the year.

-Park Fund

- 1) Fund balance of \$30K.
- 2) Rent from Park District is current.

-MFT

- 1) Normal receipts from State and Rebuild Illinois installment received.
- 2) On pace to hit \$76K in MFT receipts.
- 3) Need to greatly increase spending from MFT Fund as discussed.

-TIF Funds

- 1) Misc. interest income.
- 2) TIF #1 had district maintenance expenses as noted.

A motion to pay all bills and accept the financial report was made by Gary Litteken, second by Kim Peek. Motion carried 5-0. A special meeting to amend the budget was set for April 25<sup>st</sup>. This will also cover a scheduled bid opening and possibly a few other items.

#### **4. POLICE REPORT:**

Mike Kuhl stated the tasers and cameras have been ordered. The ordinance violation fees will be discussed in the next couple weeks, it was suggested to change the noise ordinance to 10pm Sunday through Thursday and midnight on Friday and Saturday except for special events that could be approved via the Village Board.

RPPI inspections going smooth, no issues at all at this point.

Discussed speed limit signs and replacing signs. These will need ordinances and can move forward from there.

All full-time officers will have mandated training the last week of April.

The monthly police report is in everyone's packet for review.

#### **5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. Matt Kohlen gave a quick review of the Park District meeting. Cameras are up and operational at the park as well as the Wi-Fi. Appreciation was given to Gary Rakers and Dave Trame for all the help they gave at the park for the backstops. Greg Bowers was present at the meeting to present an idea regarding a disc golf course.

## **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review. Mike Kampwerth reviewed the report.

## **7. VILLAGE ADMINISTRATOR REPORT:**

Mike Kampwerth reviewed the Administrator's report that was in everyone's packet.

## **8. CURRENT PROJECTS:**

-Drainage Map – No report.

-Commercial Street Improvement – Bid opening will be held on April 21<sup>st</sup> as well as a special meeting.

-Committee Updates – Matt Kohonen requested further review regarding the potential purchase of a lot to place a marquee sign for the Village.

## **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the previous meeting were in everyone's packet for review. Mike Engel from the Aviston Zoning Board shared the recommendation of the Zoning Board to approve a fence variance at 863 W 2<sup>nd</sup> Street. The Village Board approved the variance 5-0 on a motion by Kevin Eversgerd with a second by Matt Kohonen. Michael Engel also discussed the need to update the Village sign ordinance with the full agreement of the Village Board and the Mayor as to that necessity.

The preliminary plat for the new subdivision by Ann Schroeder was discussed in detail with three specific areas of concern at this time: (1) drainage issues; (2) water pressure issues; (3) Spectrum coverage issues. These issues, along with any other potential concerns, were not covered by the overall limited design aspect of the preliminary plat but rather will be handled as the subdivision moves forward and more engineering is submitted for approval. A motion to approve the preliminary plat was made by Gary Litteken, second by Curt Albers. Motion carried 5-0.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-MFT 2022 – Gary reported that the MFT plan is being worked on for 2022.

The Village Board approved the purchase and installation of a dialer at the water plant with a motion by Kevin Eversgerd, second by Kim Peek.

The Board also approved the purchase of a fertilizer spreader with a motion by Curt Albers, second by Kevin Eversgerd. Motion carried 5-0. Gary stated that the Park District may pay for half of the cost of the spreader.

## **11. OLD BUSINESS:**

-Wisper – A one year contract was signed as Wisper may change towers.

Gary Rakers stated that there is work started to widen the road near the new salsa plant.

## **12. NEW BUSINESS:**

Matt Kohonen requested the Village Board look into adding the Ordinance book to the Village website for easier access by residents.

A motion to enter into closed session for personnel reasons was made by Gary Litteken, second by Matt Kohnen. Motion carried 5-0. Time was 8:33pm.

A motion to exit closed session was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0. Time was 8:52pm. T

The Mayor and Village Board discussed the importance of the Village Drainage Easements Map which has still not yet been completed. Pat Netemeyer will be asked to bring whatever has been completed on the map to the special Board meeting on April 21. The Mayor and Village Board discussed the possibility of having HMG take over that project from Pat Netemeyer if nothing (or very little) has been completed on this map over the past year.

A motion to adjourn was made by Gary Litteken, second by Matt Kohnen was approved 5-0 at 9:02pm.

Minutes prepared by Jennifer Jansen