

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY MARCH 7, 2022**

The regular meeting of the President and Board of Trustees was held on Monday March 7, 2022 at 7:00 pm in the Village Hall. In attendance were Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers, and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, Dave Trame and Village Attorney Duane Clarke.

A motion to appoint Gary Litteken as Village President Pro-Tem was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

The Pledge of Allegiance was recited by all.

1. GUESTS:

No guests present.

2. MINUTES:

Minutes of the regular and closed session meetings were available for review. A motion to approve the closed session minutes was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0. A motion to approve the regular minutes was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0. A motion to keep the closed session minutes closed was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

3. FINANCIAL REPORT:

Kim Peek reviewed the financial report for Steve.

The monthly financial report notes are as follows:

- 1) Collected \$187K and disbursed \$142K
- 2) No large unusual items noted during the month.

- General Fund: YTD surplus of \$222K in the General Fund

- 1) Normal monthly receipts in February plus sale of old police car in Miscellaneous income.
- 2) Income Tax, Sales Tax, Video Gaming Tax all exceeding budget for the year with Use Tax under.
- 3) Only large expense was standard monthly garbage invoice of \$15K.

-Water Fund

- 1) YTD loss of \$139K. (Expected to use \$559 of surplus funds for the year in budget)
- 2) Water revenue slightly under budget for the year.
- 3) Normal monthly expenses for February.
- 4) Repairs and Maintenance over budget with two months remaining in the year.

-Sewer Fund

- 1) YTD surplus of \$59K in the Sewer Fund
- 2) Sewer revenue on pace with budget.
- 3) Operating expense and Repairs and Maintenance well under budget for the year.

-Park Fund

- 1) Fund balance of \$26K.

-MFT

- 1) Normal receipts from State.
- 2) On pace to hit \$79K in MFT receipts.
- 3) Need to greatly increase spending from MFT Fund as discussed.

-TIF Funds

- 1) Misc. interest income.
- 2) TIF #1 had payment to Citadel per TIF agreement.

A motion to pay all bills and accept the financial report was made by Kim Peek, second by Kurt Schmitz. Motion carried 5-0.

4. POLICE REPORT:

Mike Kuhl stated the safety grant has come through. This is a matching 50/50 grant for tasers and in car cameras. The Village will need to pay the cost of front and then be reimbursed. A motion to approve the expenditures for this grant was made by Kurt Schmitz, second by Curt Albers. Motion carried 5-0.

A quote for the radar trailer with data package, tasers and in car cameras were in the packet for all to review. The radar trailer is the same as the one that is currently being borrowed from Albers.

Kuhl stated the new CAD system is set to go online the end of March.

Kuhl informed the Board that Jon LeCroy passed his instructor training last week. All full-time officers will participate in CIT training at the end of April.

Kuhl was invited to participate in Code Enforcement of Southern Illinois. This includes training on home inspections, rental inspections, etc.

Ordinance Violation Fees – This is still in progress.

Dump Area – Need an ordinance regarding the dump area to address, fines, uses, etc.

Speed Limit Signs – Need ordinance to address signage to add signs. Mike will get info on this to see where they need to be placed.

Old Rt 50 – IDOT will need to do a speed study and a referendum will be needed.

5. PARK DISTRICT:

The Park District minutes were in everyone's packet for review. Park clean up date is scheduled for March 19th. An organizational meeting is in progress for April. It was decided to get WiFi at the main pavilion. Kurt Schmitz stated they will be working on the OSLAD grant application this week. Kurt also mentioned that the ACIC is looking into alternate options for concession stands near Kopff Field. This should be done in 2023.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. VILLAGE ADMINISTRATOR REPORT:

-TIF – No report.

-Potential Business – No report.

-RPIP Ordinance – Rental letters are going out this week along with a copy of the RPIP application.

8. CURRENT PROJECTS:

- Drainage – No report.
- Elm Street Improvements – HMG to possibly take on this project.
- Committee Updates – Curt Albers updated on the Aviston Lumber project. A temporary fix is there for now and the double doors can be accessed.
- Vintage Hall – Charter is installed. Kurt and Garrick will get the boxes connected.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. A public hearing on the changing of the code regarding definitions of fences and pools. No public comment noted. A motion to approve the Zoning Board recommendation for changes was made by Kim Peek, second by Kevin Eversgerd. Motion carried 5-0.

Preliminary drawings were available to the Russland Road Subdivision. A discussion was held regarding sewer easements, and sump pump drainage. The Board discussed asking for a larger through street. It was stated that they are still working on retention/detention. A public hearing will be set for March 29th for the subdivision. Dave will email the preliminary plans to Jenny in case anyone asks for it.

10. DIRECTOR OF PUBLIC WORKS REPORT:

- WW#4 – As stated earlier, currently waiting on the EPA.
- Park Buildings – Gary said they will get started on these soon.
- MFT 2022 – Gary stated there is still no estimate on oil prices.

11. OLD BUSINESS:

- Page Street Extension – No update.
 - Water Deposit Alarm – No report.
 - Wisper – A one year contract was signed with a possibility of 4 additional years.
 - Part-time Permanent Help – Kevin Eversgerd stated that there were 3 applications received and reviewed. A motion to recommend Mike Rakers (Park Avenue) for the position was made by Kevin Eversgerd, second by Matt Kohlen. Motion carried 5-0.
- Gary mentioned the lean-to at the park lift station is complete and trailer for the forms is done too.

12. NEW BUSINESS:

-Garbage Service – The Board discussed the current residential complaints about pick-up. Kevin Eversgerd asked if it was possible to get an additional roll-off dumpster. Jenny will send an email to Carrie regarding that and to thank them for servicing the community and handling complaints professionally.

Synergy Wealth Solutions sent an invitation to the Board to attend their grant opening. All Board members were given the information. Jenny stated they did submit information for the newsletter.

Ben Netemeyer entered the meeting. Time was 7:44pm. Ben reviewed the Aviston Lumber bid plans so they can be advertised next week. Ben suggested 4 weeks to bid, 10 weeks to complete the project.

A motion to adjourn was made by Kurt Schmitz, second by Curt Albers. Motion carried 5-0. Time was 8:13pm.

Jennifer Jansen, Village Clerk