

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY FEBRUARY 7, 2022**

The regular meeting of the President and Board of Trustees was held on Monday February 7, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkors, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, and Kim Peek. Employees present included Gary Rakers and Mike Kuhl and Village Attorney Duane Clarke. Guests included Mike Engel with the Zoning Board, Dale Haukap, Jared Kues, Jerry Kues, Pat Netemeyer, Ann Schroeder, Ben Netemeyer and Keith Nordike.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

No guests to speak at this time.

**2. MINUTES:**

Minutes of the regular and closed session meetings were available for review. A motion to approve the closed session minutes was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0. A motion to approve the regular minutes was made by Kurt Schmitz, second by Matt Kohnen. Motion carried 5-0.

**3. FINANCIAL REPORT:**

Steve Goestenkors reviewed the financial report.

The monthly financial report notes are as follows:

- 1) Collected \$178K and disbursed \$134K
- 2) Water Fund net credit is due to the incomes from TIF regarding meter replacement.

– General Fund: YTD surplus of \$188K in the General Fund

- 1) Income Tax, Sales Tax and Video Gaming Tax are exceeding the budget with Use Tax under budget.
- 2) Expenditures YTD currently coming in under budget.

-Water Fund

- 1) Revenue on pace to be \$419K
- 2) Reimbursement for water meter replacement was completed. Total project was a little over budget. WW #4 is still waiting on EPA paperwork.

-Sewer Fund

- 1) YTD surplus of \$61K in the Sewer Fund
- 2) Sewer revenue on pace at to hit \$275K

-MFT

- 1) On pace to hit \$79K
- 2) Would like to see a targeted spending amount of \$150K for the 2022 allotment year.

-TIF Funds, etc.

- 1) Reimbursements to the Water Fund was noted as well as contractual payments going out.

A motion to pay all bills and accept the financial report was made by Kim Peek, second by Gary Litteken. Motion carried 5-0.

#### **4. POLICE REPORT:**

Mike Kuhl stated he is still working on the officer safety grant. Two shotguns were purchased by officers for the squad cars.

Big opening for the 2016 Chevy Impala were opened at 6pm. The bid tabulations were as follows:

- Ringwood Motors - \$2,850
- Mike Rakers - \$7,502
- Joshua Crow - \$4,051
- Emergency Remarketing - \$1,889.18

A motion to accept the highest bid from Mike Rakers was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 5-0.

Kuhl stated the radar trailer from he borrowed from Albers is here and will get set up soon.

The police schedule has been reworked to include full-time officers only. Wiebler and Falconio will be on a need-only basis.

The County-wide CAD system will be up at the end of March. The police department will need a separate modem for security purposes.

Kuhl is scheduled for training February 22 & 23 and LeCroy February 28 - March 4. Kuhl will also have a Chief's meeting on the 17<sup>th</sup> regarding ordinance fees.

Bus safety was discussed and the monthly report was reviewed.

The Board discussed adjusting the speed limit on both Page Street and Old Route 50. Kuhl will get in touch with IDOT regarding Old Route 50.

#### **5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. The soccer and football field grants are in progress. Baseball diamond work has begun. The District is working on new Bylaws at this time. Matt Kohlen said that there was an organizational meeting held with 3 organizations present and the discussion is on fundraising. The Village Board discusses if MFT can be used to widen the road at the park. It was stated that Markus Excavating will be donating the work at the park. Gary Rakers stated that he will get all of the building numbered. A project display will be set up at the Citizens for Aviston event for all to see.

#### **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review. It is suggested to put a reminder in the newsletter regarding ORV stickers.

Keith Nordike was present to discuss a water leak at the setter and reviewed his usage history and adjust for the leak. Mike Kampwerth will review the bill and adjust accordingly, Nordike to pay his normal bill amount.

#### **7. VILLAGE ADMINISTRATOR REPORT:**

- TIF – Kurt Schmitz reported that the TIF Extension was submitted to the Legislature.
- Potential Business – Jenny updated that Gringo George is moving forward. The first thing will be getting peppers in the ground as soon as possible.

-RPIP Ordinance – RPIP was reviewed and noted that no changes have been made since the last meeting. The effective date of this ordinance will be March 1, 2022. A motion to approve this ordinance as presented was made by Gary Litteken, second by Kevin Eversgerd. Motion carried by roll call vote as follows:

-G. Litteken – aye	M. Kohnen – aye
-K. Schmitz – aye	C. Albers – absent
-K. Eversgerd – aye	K. Peek – aye.

The application form is currently in progress.

-Water Services Update – table until the March meeting.

## **8. CURRENT PROJECTS:**

-Drainage – No map present for review. Pat will get a general map that shows drainage easements, patterns of drainage, etc. Jenny to get any easement paperwork to Pat. Seth will have the 1<sup>st</sup> Street bid documents ready for the March meeting. Elm Street improvements can be submitted as an MTF project once engineering is complete. Ben will start on this.

-Committee Updates – Mike Kampwerth stated that the Wisper contract has been assigned to the Finance Committee for further review.

-Vintage Hall – Charter is currently getting closer to installation.

## **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the previous meeting were in everyone’s packet for review. Mike Kampwerth informed the Board that the carwash on Commercial Street has been closed. Clinton County Garage Door purchased that building.

Mike Engel reviewed the concept map for Ann Schroeder’s next subdivision. Mike and Pat reviewed easements and drainage and discussed the streets and curbing.

Mike stated that there will be a public hearing at the February meeting regarding fences and definitions

Mike presented a spreadsheet on the comprehensive plan surveys received to date and passed them out to all Board members for review.

## **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-WW#4 – As stated earlier, currently waiting on the EPA. EPA should contact us within the next month or so.

-MFT 2022 – Gary and Dave will have the MFT information ready for the March meeting. In discussion with the State, the Village would be responsible for the entrance on Commercial Street. Gary Rakers to get with HMG to start on Commercial Street project and Kurt will speak with HMG regarding the subdivision review.

-New Mower – Gary presented bids on a new mower. NC Pries was the lowest bidder at \$15,545. A motion to approve the purchase of a new mower was made by Kurt Schmitz, second by Kim Peek. Motion carried 5-0.

Salt spreader – Gary stated there have been issues with the current spreader. The Board stated to get bids for the March meeting.

Gary Litteken asked about flush hydrants in Markus Subdivision. Gary Rakers stated that as of now there are no issues out there.

**11. OLD BUSINESS:**

- Page Street Extension – No update.
- Water Deposit Alarm – Discussed earlier in meeting.

**12. NEW BUSINESS:**

- Marquees – Matt Kohnen did some research on newer marquees and compared signs and cost estimates.
- Water Service Changes – Kurt reviewed the water service ordinance. A motion to approve was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

A motion to enter closed session to discuss personnel matters was made by Gary Litteken, second by Matt Kohnen. Motion carried 5-0. Time was 8:34pm

Reviewed personnel details.

A motion to exit closed session was made by Kevin Eversgerd, second by Kim Peek. Motion carried 5-0. Time was 8:58pm

A motion to offer the summer help positions to Myles Kampwerth, Kale Albers and Reid Spaeth was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 5-0.

A motion to adjourn was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 5-0. Time was 8:59pm.

Jennifer Jansen, Village Clerk