



RENTAL PROPERTY INSPECTION PROGRAM APPLICATION

PO Box 139
149 S. Page Street
Aviston, IL 62216
PH: 618.228.7262
FX: 618.228.7244
villagehall@avistonil.org

Inspection Fee: A fee of \$50.00 for a rental inspection permit will be applicable to each rental unit. This fee will allow for one follow up inspection if there are items to be addressed. Further inspections required for approval will incur an additional \$20.00 fee for each. All fees and/or fines must be paid in full before an Occupancy Permit is issued.

Inspector:		Application #	
Inspection Date:	Time:	Re-inspection Date:	Time:

A. Location of Property

Address: _____ Residential Commercial

Is this property occupied? Yes No Is the Property: Newly Built Under 5 yrs.

Check One: House Apartment Condo Duplex Other _____

B. Property Owner

Name/DBA: _____

Address: _____

Phone #: _____ Email: _____

C. Owner Representative/Applicant (if different from above)

Name: _____

Address: _____

Phone #: _____ Email: _____

Water / sewer bills are currently sent to (check one): Property Owner Tenant _____

Disclosure Agreement

I have the authority to complete this form as a representative of the property to be inspected and will ensure access to the property at the time(s) above. I also understand all issued occupancy permits are valid for twelve (12) months following the approved inspection date, and changes of occupancy after that date require a new inspection. **INCOMPLETE APPLICATIONS ARE VOID AND WILL NOT BE CONSIDERED.**

Property Owner / Authorized Owner Agent Signature	Date
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(This Section to be completed by Village Personnel only)

Bedroom #1	x	=	s.f.
Bedroom #2	x	=	s.f.
Bedroom #3	x	=	s.f.
Bedroom #4	x	=	s.f.
Total			= s.f.

Legal Occupancy #	
Bedrooms	
People	

Unconditional Conditional – (See Comments for Details)

Comments: _____

Inspector Approval _____ Date _____