

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JANUARY 3, 2022**

The regular meeting of the President and Board of Trustees was held on Monday January 3, 2022 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goesten Kors (via conference call), Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd (via conference call), Matt Kohnen (via conference call), Curt Albers and Kim Peek. Employees present included Gary Rakers and Mike Kuhl and Village Attorney Luke Behme. Guests included Mike Engel with the Zoning Board, Dale Holtgrave, Dale Haukap, Jared Kues, Mike Endres, Al Faust, Paul Fuehne, Don Keil, Lou Keil, Mike Koch, Jerry Kues, Kurt Huelsmann, Brian Beckmann, Pat Netemeyer, John Kues and Jim Kues.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Dale Holtgrave was present to discuss speeding that continues on Second Street and trailers on the streets. Dale asked if patrols could be stepped up, stating that between 7:45am – 8:15am is when a majority of the speeding takes place.

Dale Haukap was present and stated that with permission from Mike Kampwerth GFIs were replaced at the park for the Lights Ladies as they had issues with the lights staying on. Rakers Electric will be sending a bill for this.

Other guests present were for the Inspection Ordinance review. This will go back tot the committee for revisions and be presented again at the February meeting. Mike Kock stated concerns and asked to assist the committee. Jared Kues suggested the Village review Trenton’s ordinance on this. John Kues asked about targeted properties with this Ordinance. Village President Mike Kampwerth reiterated to those present to please pass along any/all information they deem helpful to the committee as soon as possible. A motion to send this back to the committee for further review/revisions was made by Gary Litteken, second by Kim Peek. Motion carried 6-0.

2. MINUTES:

Minutes of the December meeting were present for review. A motion to approve the minutes was made by Curt Albers, second by Kurt Schmitz. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goesten Kors reviewed the financial report.

The monthly financial report notes are as follows:

- 1) Collected \$160K and disbursed \$244K
- 2) Disbursements are larger due to water tower loan payment, insurance premium due, 3 payroll periods, purchase of the new police car and all the extra fees with it, and CURE funds spent, not yet reimbursed.

– General Fund: YTD surplus of \$167K in the General Fund

- 1) Income Tax, Sales Tax and Video Gaming Tax are exceeding the budget with Use Tax under
- 2) Large expenses noted include water tower loan payment, insurance premium, 3 payroll periods, the purchase of a new police car and all extra fees with it, and CURE funds spent, not yet reimbursed by the State

-Water Fund

- 1) YTD Deficit of \$236K
- 2) Water Revenue right at budget for the year at \$550K
- 3) TIF #1 to reimburse 11%, TIF #2 5%, and TIF #3 5% in December for their share of meter replacement cost. This total is \$70K.

-Sewer Fund

- 1) YTD surplus of \$50K in the Sewer Fund
- 2) Sewer revenue on pace at \$276K versus \$275K
- 3) 19K YTD expenses in repair and maintenance

-MFT

- 1) On pace to hit \$79K versus \$69K from the State of Illinois
- 2) Second installment of Rebuild IL Program is expected in 2022
- 3) Would like to see a targeted spending amount of \$150K for the 2022 allotment year.

-TIF Funds, etc.

- 1) Miscellaneous income noted.
- 2) Upcoming disbursements from all TIF accounts for meter replacement reimbursement to Water Fund.

A motion to pay all bills and accept the financial report was made by Kim Peek, second by Kurt Schmitz. Motion carried 6-0.

4. POLICE REPORT:

Mike Kuhl stated he is still working on a grant for tasers and body cams. The newer squad car is fully serviced and operational. It was reported that Jon LeCroy is out until Wednesday with Covid. The LPR camera and the color camera are in service at the bank.

Mike said that the new County-wide CAD is on schedule for the end of January.

Mike will be in training in February. Mike and Jon will also take an instructor course at the end of February/early March.

Mike presented a letter to submit for the sale of the Impala. Bid opening will be held on the 7th of February at 6pm.

The monthly police report was also present for all to review. Mike noted 25 traffic stops, including 10 citations and 14 speeding stops.

5. PARK DISTRICT:

The Park District minutes were in everyone's packet for review. Matt Kohnen said they are working on new backstops. Kurt Schmitz stated they will be working on the soccer park grant in February/March. The Park District is preparing for the Junior Legion event in July.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

7. CURRENT PROJECTS:

-AMI – This project is officially complete. Currently building data in the system for future use. Discussed a technology fee for users as there is a yearly fee on this. Gary Rakers stated that the only meter not yet replaced is Aviston Terrace.

-Drainage Permit Ordinance – No updates at this time.

-Committee Updates – Kevin Eversgerd stated that the Employee Committee met with employees and will give an update on that in Closed Session. Kevin went on to review changes present in the employee manual. A motion to approve the changes, including adding comp time to the manual, was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0. The changes identified will be attached to the minutes for reference. Kevin discussed Covid time/leave. It was stated that if all full-time employees that could potentially be out for an extended period of time, have a list of critical items that need to be addressed so someone else could get them done.

Curt Albers stated that bid documents for the Aviston Lumber drainage should be ready by the February meeting.

Kurt Schmitz reviewed a document on water service for all. This will be ready for review again at the February meeting.

8. VILLAGE ADMINISTRATOR REPORT:

-WW#4 – Gary Rakers received a letter from the EPA.

-TIF – Kurt Schmitz reported that the TIF Extension letter has been prepared to send to Charlie Meier. Meier did say he would support this extension.

-Potential Business – No report.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. Mike Engel stated that the Zoning Board would like to get a survey in the January newsletter regarding a Comprehensive Plan. A copy of this survey is available for all to review. A motion to allow this flyer in the newsletter was made by Curt Albers, second by Kurt Schmitz. Motion carried 6-0.

Mike discussed issues on fences in the code. He stated that the Zoning Board would like to change the fence requirements to be in the rear yard

Mike Engel asked to get previous Comprehensive Plan folder from Kurt.

Mike Engel reviewed information for a Public Hearing to clean up definitions in the zoning code as well as clarify front yards versus rear and side yards and accessory use.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – As stated earlier, currently waiting on the EPA. EPA should contact us within the next month or so.

-New Mower – Gary asked about purchasing a new mower for next year. Gary presented a bid from NC Pries on a mower. The Board asked for more bids.

-Elm Street Ditch – The Board discussed the ditch on E Elm Street near the CILA and if there is consideration for filling this in. Kurt Schmitz will speak with Pat Netemeyer about a potential MFT project.

-AWWA – Gary stated he and Dave will be attending the AWWA conference in Effingham and asked if anyone else would like to participate as the fees are due soon. Conference is in February.

-The Board discussed the breaking concrete at the entrance to the area by the daycare and carwash. A call to the State said that the State is not responsible for this but the municipality can.

-Emergency Worker's List – Gary Rakers presented an emergency worker's list for all to review. A motion to approve this list, as presented, was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

Gary stated that the valve at Aviston Terrace has been replaced. We will need to repour the section of concrete when the weather permits.

11. OLD BUSINESS:

-Christmas Party – The party date as been set for the 16th at 2pm at Lantern Inn. All invitations have gone out.

-Water Deposit Alarm – Discussed earlier in meeting.

12. NEW BUSINESS:

-Senior Activity Day – Kurt Schmitz was approached to see if Aviston could open up the Vintage Hall for senior activities. The Board didn't see an issue with it.

-Summer workers/Grass Cutting – Summer worker position will be advertised in the newsletter. Grass cutter position will be discussed.

-Wisper Contract – Dale Haukap offered some input on the contract.

A motion to enter closed session to discuss personnel matters was made by Gary Litteken, second by Kim Peek. Time was 8:20pm

Reviewed comp time and employee wages.

A motion to exit closed session was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

A motion to advertise for a part-time permanent park maintenance position was made by Kevin Eversgerd, second by Kim Peek. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

A motion to adjourn was made by Gary Litteken, second by Kim Peek. Motion carried 6-0. Time was 9:40pm.

Minutes typed by

Jennifer Jansen, Village Clerk