

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY DECEMBER 6, 2021**

The regular meeting of the President and Board of Trustees was held on Monday December 6, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Mike Kuhl, and Attorney Duane Clarke. Guests included Mike Engel with the Zoning Board, Dennis Rakers, Jovan Martinez, Jennifer Pitt, Justin Sample and Myles Kampwerth.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Central students were present to sit in on a meeting for their government class.

Dennis Rakers, Park District President, presented a draft plat of a soccer complex the District would like to submit for grant funding. Dennis will keep the Village Board updated as things progress. Dennis stated that the District submitted to hold the Senior Legion Tourney next summer and was informed that they were selected to do so.

2. MINUTES:

Minutes of the November meetings and public hearing were present for review. A motion to approve the regular meeting minutes, was made by Schmitz, second by Curt Albers. Motion carried 6-0. Minutes from Closed Session were reviewed. A motion to approve Closed Session minutes and to keep them closed was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0. Minutes of the public hearing were available for review. A motion to approve those minutes was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. 2022 meeting dates were available for all to review. A motion to approve the dates as listed was made by Kurt Schmitz, second by Curt Albers. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkors was not available to review the financial report.

The 2021 Tax Levy Ordinance was present for review. Notes included with the Levy were as follows: 2020 total levy was \$100,991, a 4.9% increase for 2021 results in \$105,490, increased various categories of expenses paid by the levy slightly for the increase and all levy rates are well under the legal limit. A motion to approve the levy as presented was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

The monthly financial report notes are as follows:

- 1) Collected \$153K and disbursed \$150K
- 2) Only unusual item was large payroll in Water Fund for meter replacement labor.

– General Fund: YTD surplus of \$202K in the General Fund

- 1) Normal monthly receipts in November

- 2) Income Tax, Sales Tax, Video Gaming Tax exceeding budget for the year with Use Tax under.
- 3) Only large expense was standard monthly garbage invoice of \$15K

-Water Fund

- 1) YTD Loss of \$190K in the Water Fund. (Expected to use \$559 of surplus funds for the year in budget)
- 2) Water Revenue right at budget for the year.
- 3) Large wage payment made to Michal Sullivan for meter replacement.
- 4) TIF #1 to reimburse 11%, TIF #2 5%, and TIF #3 5% in December for their share of meter replacement cost.

-Sewer Fund

- 1) YTD surplus of \$59K in the Sewer Fund
- 2) Sewer revenue on pace to with budget
- 3) Operating expense and Repairs and Maintenance well under budget for the year.

-Park Fund

- 1) Park District current on rent.
- 2) Fund balance of \$26K.

-MFT

- 1) Normal receipts from state.
- 2) On pace to hit \$78K in MFT receipts.
- 3) Need to greatly increase spending from MFT fund as discussed.

-TIF Funds, etc.

- 1) Misc. interest income

A motion to pay all bills and accept the financial report was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0.

4. POLICE REPORT:

Mike Kuhl reviewed the camera quote from Garrick Krebs. A motion to approve the purchase of the camera, not to exceed \$9,500, was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

Mike and Matt Kohlen met and ordered PPE to submit for a grant through our insurance. The total cost was for \$857.71 and is 100% reimbursable. Jenny will get a copy of the paid invoice to Dan Imming,

Mike also discussed a safety grant that he is still looking into. Mike stated that as of January 2022 each officer will be required to have a their own taser and body cam.

Mike stated there will be a Countywide Chief's meeting to go over ordinance violation fees to see if every municipality can uniform their fees.

Mike presented a quote for speed signs like those in Albers. This item was tabled.

Mike stated that there has been no further interest in the Impala and would like to put this out on sealed bids. He also asked to purchase a squad car from the County for \$8K. A motion to put the Impala out for sealed bids and to purchase the squad car from the County was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

Kyle Markus' retirement party will be held on Monday December 20th at the Vintage Hall immediately after his last day shift with the Village. Mike will get a plaque ordered.

Jon LeCroy is finishing and 80-hour transition for the State of Illinois. This will be completed on December 10th.

Mike stated a new County-wide CAD will start January 1st and that the current police computers are not upgradable to Windows 10, which is a requirement. New computers will need to be purchased by the end of January for this.

The Board discussed a Nuisance Property list that will be started on January 1. This will include homeowners as well as rental and commercial properties.

The monthly police report was also present for all to review.

5. PARK DISTRICT:

The Park District minutes were in everyone's packet for review. Matt Kohlen recapped a few things from the Park District meeting as well. Kurt said he would work with Dennis Rakers on the grant process. Jenny will look to see when the current Wisper contract expires for the January meeting.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review. Jenny reviewed a few of the items in more detail, particularly Vintage Hall rental policy as well as the current water deposit/alarm process. This will be looked at more in depth in the next month or so.

7. CURRENT PROJECTS:

-AMI – This project is officially complete. There are a few issues with latitudes and longitudes not transferring correctly and that is being looked into.

-Drainage Permit Ordinance – No updates at this time.

-RPIP – All comments were reviewed and revisions were made. A finalized copy is ready for review.

8. VILLAGE ADMINISTRATOR REPORT:

-WW#4 – Currently waiting on the EPA.

-Potential Business – No report on new business. Mike Kampwerth stated that he and Kevin have had discussion with Jeff & Nancy Woltering.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. Mike Engel stated that the Zoning Board would like to get a survey in the January newsletter regarding.

A variance for a solar farm in the County was discussed. Engel informed the Board that we were informed because it was in our mile and a ½ radius.

Mike discussed issues on fences in the code. He stated that the Zoning Board would like to change the fence requirements to be in the rear yard only.

Zoning Board meeting dates for 2022 were available for all to review.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – As stated earlier, currently waiting on the EPA.

-Credit Cards – Terry is working on this.

-Aviston Lumber Drainage – Board discussed a temporary fix until the plans are complete. It was stated to put blacktop in for now.

-New Mower – Gary asked about purchasing a new mower for next year. Board advised to get quotes for the January meeting.

Gary stated plows are ready and salt stock is available for winter. An emergency worker list should be prepared for the January meeting.

11. OLD BUSINESS:

Mike Kampwerth stated that after legal review, the 40 acres to the north at are looking to be developed will fall within our water district. Mike Kampwerth stated he will contact Ann Schroeder.

Mike discussed the chairs at the Vintage Hall and asked if this is a purchase we need to be looking into as the chairs are not sturdy. He also asked about leaving a few tables and chairs up so they are not handled as much, in return keeping them longer. We can advise those reserving the hall to leave up a few (3 or 4) with chairs put on top of the tables for ease of cleaning.

12. NEW BUSINESS:

-Christmas Party – Jenny has contacted Moe for dates for the party. More info to follow in the next week or so.

-2022 Holidays – Kevin Eversgerd reviewed holidays for 2022. Mike Kampwerth suggested ½ day on Christmas eve as part of the holiday package. For 2021 the Board reviewed ½ day on the 23rd with the 24th being the Christmas holiday and the 31st being the New Year holiday. A motion to approve this was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0.

A motion to adjourn was made by Gary Litteken, second by Kim Peek. Motion carried 6-0.
Time was 9:04pm.

Jennifer Jansen, Village Clerk