

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY NOVEMBER 1, 2021**

The regular meeting of the President and Board of Trustees was held on Monday November 1, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goestenkers, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohlen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Dave Trame, Mike Kuhl, Kyle Markus, Engineer Seth Niemeyer and Attorney Duane Clarke. Guests included Mike Engel with the Zoning Board, Erin Schiefer, Bob Schiefer, Braden Rensing, Madison Ashford, Tanner Kuhl, Dennis Rakers and Dale Haukap.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Central students were present to sit in on a meeting for their government class.

Dennis Rakers was present to complain about getting a speeding ticket in town. The Village Board stated they may discuss the possibility of changing the speed limit to 25mph. Dennis also complained about how our officers treated him.

**2. MINUTES:**

Minutes of the regular October meeting were present for review. A motion to approve the minutes, with an amendment, was made by Schmitz, second by Curt Albers. Motion carried 6-0. Kurt Schmitz asked about a follow-up on the discussion of buses traveling Hull & Fourth Streets. Chief Kuhl stated that did not happen.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the financial report. Overall, the Village collected \$315K and disbursed \$126K. The second installment of real estate taxes were received from the County. Steve reviewed the year-to-date income and expense.

GF – Normal monthly receipts noted. Year-to-date report of each tax (Income, Sales, Use and Video Gaming) were reviewed. Overall, these are on pace with the budget. Higher expenses were noted in vehicle repairs and Village Hall expenses.

WF – Revenue on pace for \$572K. Expenses are running a little high with chemicals and repairs and maintenance. Meter replacement is noted in this account as another high expense with TIF to reimburse \$100K of this amount.

SF – Revenue is on pace for \$278K. All expenses are in line year-to-date.

MFT – Revenue on pace for \$79K and the Village does expect to get one more payment from the State of IL on the Rebuild IL Plan.

TIF – Property taxes were received and TIF I will reimburse the water fund for meter replacement.

Steve mentioned that not many bills have been received as it is only the first of the month. There were a few questions regarding bills received.

A motion to pay all bills and accept the financial report was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0.

#### **4. POLICE REPORT:**

Chief Kuhl asked if everyone had a chance to review the camera quote from last month. Matt Kohlen stated he and Kohl will be meeting with Dan Lutrell with IPMG to see if some of these things could be covered under a grant. Matt suggested tabling until next month. Matt also suggested purchasing PPE that would be covered by an insurance grant, up to \$1000.

Ordinance violation fees were discussed in a Chief's meeting. Kuhl stated he would be working with other Police Chief 's in the County to get something in line for all municipalities.

Kuhl stated the Impala is unsold at this point but there is some interest.

The monthly police report was available for all to review. Traffic stops are up and verbal and written warnings as well as tickets are being issued.

Kyle Markus did state that he would be retiring from the Village on December 20<sup>th</sup>. A small get together will be held at the Vintage Hall for Kyle.

#### **5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. Matt Kohlen stated that the Park District would like to turn the park benches over to the Village to put benches up around town. The cameras are up in the park and in use. Gary Rakers stated water is off at the park as of today.

#### **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review. Steve reviewed this as Jenny was unavailable.

#### **7. CURRENT PROJECTS:**

-AMI – Kurt will provide Steve with allocation for TIF I, II and III to reimburse General Fund for meter replacements based on the number of meters based in each area. There are only 3 meters outstanding to replace.

-Drainage Permit Ordinance – Soft copy made and this is in progress.

-Committee Reports – Insurance Committee is working on property list, etc. for Dan. Curt Albers spoke regarding Aviston Lumber drainage and in discussion with Seth Netemeyer thought it would be best to do this time and material. A discussion was held whether to bid or do time and material on this project. An engineering plan needs to be completed. A motion to proceed with bid documents and advertise was made by Gary Litteken, second by Kim Peek. Motion carried 6-0.

Kevin Eversgerd stated the Employee Committee will begin employee reviews in December.

-1<sup>st</sup> Reading of Property Inspection Ordinance – Kurt Schmitz reviewed the draft ordinance and to publish on the website and FB as well as mailing out to all property owners. This letter would also include a public hearing date for all to attend and voice comments or concerns. A public hearing date is set for November 22<sup>nd</sup>, 7pm.

-Property Maintenance – Chief Kuhl is working on getting derelict vehicles and trailers off the streets. Large tree on Gentz house and they have been contacted.

#### **8. VILLAGE ADMINISTRATOR REPORT:**

Kurt Schmitz supplied a report for all presented. File transfer is complete and organized and the current task at hand is where to store the data. Discussion was held as to who needs access to the files and networking machines for those who would need it. Matt Kohlen will share his pros

and cons with Kurt on what he found for data storage. Kurt completed the cyber insurance forms and emailed back to Dan Imming. Kurt is also working on other items as well.

#### **9. ZONING ADMINISTRATORS REPORT:**

Minutes of the previous meeting were in everyone's packet for review. Dave stated all changes to the permit application have been completed. Mike Engel has been working on a comprehensive plan.

#### **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-WW#4 – Brodtke Well & Pump has completed the EPA permit for submission. Kurt will follow up on this progress of this.

-Credit Cards – Terry is working on this.

-Park Lift Station – There is ongoing progress with a generic checklist for all lift stations.

Gary stated that the laptop that they use for sewer readings is currently now working. Kevin and Kurt will discuss and research. A motion to approve up to \$800 for a new laptop was made by

There was a water main break out at the park behind John Wiebler's house this past month.

Light pole by the Vintage Hall has been taken down. As of now, it seems that Father Dan is handling this.

#### **11. OLD BUSINESS:**

No report.

#### **12. NEW BUSINESS:**

-Christmas Party – Mike Kampwerth discussed looking into dates for the upcoming Christmas Party. Mike will get with Jenny to set this up.

-Dale Haukap asked the Board to consider donating funds to the Christmas lights at the park.

A motion to enter into closed session to discuss employees was made by Curt Albers, second by Gary Litteken. Motion carried 6-0. Time was 8:13pm.

Kevin Eversgerd discussed employee meetings.

A motion to exit closed session was made by Kurt Schmitz, second by Matt Kohnen. Motion carried 6-0. Time was 8:29pm

Kevin Eversgerd will look into a comp time system for all full-time employees.

A motion to adjourn was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. Time was 8:30pm.

Minutes taken by Steve Goestenkors, typed by Jennifer Jansen.

