

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY SEPTEMBER 7, 2021**

The regular meeting of the President and Board of Trustees was held on Tuesday September 7, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Village Treasurer Steve Goestenkers, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohonen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Dave Trame, Mike Kuhl, Kyle Markus and Attorney Duane Clarke. Guests included George and Nancy Hubbard, Mary Lee Jansen, Lisa Staudenmaier, Dale Haukap, Scott and Karen Gebke, Mike Engel and Jeff and Nancy Woltering.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Dale Haukap was present to discuss a possible COVID Pod for booster shots. He said that he put the call in to the County Health Department and is waiting on a return call.

2. MINUTES:

Minutes of the August meetings were present for review. A motion to approve the minutes was made by Kurt Schmitz, second by Curt Albers. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the financial report. Overall, the Village collected \$325K and disbursed \$395K. The first installation of Real Estate taxes was received.

GF – Steve noted \$35K received in real estate taxes and normal expenses. YTD surplus is at \$101K.

WF – Normal receipts noted in this fund with revenue on pace with budget. Expenses noted were \$12K for water well #4 and \$240K for meter replacement. YTD will be in excess of budget due to WW#4 and water meter replacement.

SF – Normal monthly income noted. High expense is due to insurance being paid. A surplus of \$29K was noted.

PF – Noted a YTD deficit but did just receive the park district rent.

MFT – On pace to hit \$75K on the income side. More expenses are expected for finalizing the yearly MFT.

TIF – Interest and real estate noted for income. Expenses noted payments on TIF agreements.

A motion to approve the financial report and pay all bills was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

4. POLICE REPORT:

A standard month was noted by Chief Kuhl. Mike noted 1 suspicious fire this past month. 2018 Explorer is in for repairs, possibly from the accident in November of last year. Mike stated that he is working with Garrick on cameras out by the Bank and will have quotes by the next meeting.

Kyle Markus was present to discuss ID Network and County-wide radios, etc. There have been several meetings and hope to have this finalized within possibly 3 months for ID Network.

Kyle has 2 meetings tomorrow and another next week to review the radio issues. Towers are inadequate, radios are old and simply put, it is a huge safety issue for all law enforcement, EMS and firefighters.

5. PARK DISTRICT:

The Park District minutes were in everyone's packet for review. 9/11 event to be held this weekend at the park.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review. Matt Kohnen asked that the newsletter be reviewed before going to print. Jenny will get this emailed out the Friday before the meeting. Kurt Schmitz stated that chairs at the Vintage Hall are breaking due to weak bolts. He is replacing these with stronger bolts. Several discussions regarding Vintage Hall bookings/concessions/ restroom usage, etc.

7. CURRENT PROJECTS:

-AMI – This is on target for completion by the end of the week. Irby's portion of this is complete and the information that is being transmitted is complete and very detailed. Most meters are working, only a few that have new lid or antennas needed.

-Drainage Permit Ordinance – Kurt Schmitz has a preliminary set of drawings from Netemeyer Engineering. Mary Lee Jansen asked what the current status is, pertaining in particular to her mother's residence.

-Committee Reports – Kurt Schmitz stated he will have a draft of the Occupancy Ordinance for the October meeting. This draft copy has been emailed to all Board members as well as the attorneys for review.

-Property Maintenance – Jenny stated that there have been some issues with a camper at 124 Bradford Drive and a complaint on tall grass at Dollar General.

8. VILLAGE ADMINISTRATOR REPORT:

-TIF – Kurt Schmitz stated TIF letters have been received and if they haven't been, will be forwarded to Moran Development to proceed.

9. ZONING ADMINISTRATORS REPORT:

Minutes of the previous meeting were in everyone's packet for review. A Public Hearing was held for Gringo George (George & Nancy Hubbard) to consider a request for a special use permit to allow the wholesale salsa production plant to also house an insurance office space and to grow peppers in an Industrial Zoning area. A motion to accept the zoning board's recommendation to approve was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – The Brodtke Well & Pump proposal is at hand and they are offering to do the engineering, final drilling, and casing and all the way to an interconnect pit where the Village would then assume responsibility. HMG has stated they can get the Village quotes from other vendors but ultimately, they would not recommend anyone else to do the work. With the advice of legal counsel, the Board can proceed with a majority vote. A motion to approve the signing of

the proposal and intent to proceed was made by Kurt Schmitz, second by Kim Peek. Motion carried by roll call vote as follows:

G. Litteken – aye	M. Kohlen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

Gary Rakers discussed credit cards for Village employees and that he spoke with Terry regarding this. More information will be given as it becomes available. The only thing that was definitely stated was that no employee should take personal responsibility for any credit card.

Gary also asked about purchasing a grass overseeder. The Board suggested to get a solid price on this for review.

Street sweeping is scheduled for September 15th for all streets recently oiled. Street oiling is complete and all went well.

Gary asked about the Orion reading system that is now obsolete for the Village. Gary stated Midwest Supply is willing to purchase the reading equipment for \$250. The Board stated to sell and Gary is to write up a bill of sale.

Gary stated that there are new requirements for sewer plant testing. HydroKinetics is what HMG suggested the Village purchase to satisfy the NPDES permit requirements. A motion to approve this was made by Gary Litteken, second by Curt Albers. Motion carried 6-0.

11. OLD BUSINESS:

-Staudenmaier Claim – Lisa Staudenmaier informed the Board that our insurance company never contacted them regarding the sewer back up. Lisa stated that as of today they are spending over \$8K to put a lift station in their house. She also stated that they have spent over \$40K total over the 3 sewer back-ups. Village Attorney Duane Clark stated that the Village Board and employees cannot respond on this issue at this time as it has been submitted to insurance. Lisa also stated that they just received their denial letter from the Village insurance company. Scott Gebke asked about a checklist and who to forward his requests to. Gebke was informed that he can submit any request he'd like but this subject, again, cannot be responded to by the Board or employees at this time.

-Frontier Park – Mike Kampwerth stated he and Kevin Eversgerd met with Jeff & Nancy Woltering regarding the concrete street. A new scope of work has been created and will be forwarded to the Wolterings for review.

12. NEW BUSINESS:

-Dead Tree – Ameren took down the tree in question and the Village disposed of it. The neighbors expressed gratitude for getting this completed.

-Halloween – The Village will celebrate Halloween on Friday October 29th.

-Tourism – Mike Kampwerth stated a letter of support was requested for the CSX property from Caseyville to Flora for a bike/walking path. A motion to sign the letter of support was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

-Aviston Lumber Drainage – Mike Kampwerth passed around a map focusing on Cleveland and Clement Streets connecting with E First Street. There are sink holes developing along First Street between the 2 intersections and Mike would like the committees to take over this project.

-Oktoberfest – Oktoberfest is set for October 2nd. There was some confusion on who should pay for copies for the newsletter, regarding workers list, flier, etc. The Board stated that no

charge would be affixed to a Village related, non-taxing body for a newsletter submission. A motion to approve this was made by Gary Litteken, second by Kim Peek. Motion carried 6-0.

A motion to enter into closed session to discuss personnel issues was made by Gary Litteken, second by Matt Kohnen. Motion carried 6-0. Time was 8:05pm.

Issues related to Zoning Board members was discussed.

Discussed full-time police officer positions.

A motion to exit closed session was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 6-0. Time was 8:44pm

A motion to extend an offer to Jon LeCroy and Brennen Little both, as full-time officer positions was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

A motion to give the Employee Committee permission to negotiate the contracts was made by Kevin Eversgerd, second by Matt Kohnen. Motion carried 6-0 by roll call vote as follows:

G. Litteken – aye	M. Kohnen – aye
K. Schmitz – aye	C. Albers – aye
K. Eversgerd – aye	K. Peek – aye.

A motion to adjourn was made by Kim Peek, second by Curt Albers. Motion carried 6-0. Time was 8:48pm.

Jennifer Jansen, Village Clerk