

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY AUGUST 2, 2021**

The regular meeting of the President and Board of Trustees was held on Monday August 2, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Village Treasurer Steve Goestenkors, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohlen, Curt Albers and Kim Peek. Employees present included Gary Rakers and Attorney Duane Clarke. Guests included Mike Engel, Tony & Lisa Staudenmaier, Scott & Karen Gebke, Linda Nulsen, Ann Schroeder, Dale Haukap and Betty Schrechengast.

The Pledge of Allegiance was recited by all.

**1. GUESTS:**

Tony & Lisa Staudenmaier and Scott & Karen Gebke were present to discuss a sewer back up at the Staudenmaier residence on 7/27 due to a power failure. Gary Rakers supplied a summary of events from the evening of the power failure for the Board, Staudenmaiers and the Gebkes. Lisa Staudenmaier gave a brief overview of happened and requested the Village pay for all costs associated with this. Lisa will submit all claim information to the Village for follow-thru. Gary will get a check-list together to put inside the lift station panel to help alleviate any potential issues going forward.

Linda Nulsen was present to discuss a dead tree in the alley on the east side of her property. The Board will have Pat survey the area to be sure the tree is on public property and Jenny will contact Ameren to see if they will check into it as well. Mike Kampwerth will get back in touch with both Ms. Nulsen and Ms. Schrechengast.

Ann Schroeder was present to discuss the next step in developing the next 40 acres. The attorneys will review and get back with Ann.

**2. MINUTES:**

Minutes of July meeting were present for review. A motion to approve the minutes with an amendment was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkors reviewed the financial report. Overall, the Village collected \$161K and disbursed \$174K.

GF – Steve noted we are 25% of the way through the fiscal year. Large expenses are employee wages and vehicle repairs. YTD surplus is at \$32K.

WF – Revenue is on pace to hit \$544K. Large expenses noted were chemicals and repairs and maintenance. YDT loss being noted in this fund.

SF – This fund is running on pace with the budget. A surplus of \$27K was noted.

MFT – Street maintenance is beginning so a few bills have been paid from this account.

TIF – Activity includes interest in these funds as well as a couple of payments on agreements.

A motion to approve the financial report and pay all bills was made by Gary Litteken, second by Curt Albers. Motion carried 6-0.

#### **4. POLICE REPORT:**

Mike Kampwerth gave a brief overview in place of Chief Kuhl. Action has been taken at 399 N Clinton as well as 101 N Clement Street. Kuhl will be attending the FOP convention and will be reimbursed for travel expenses. A camera proposal was present in all packets with no further information. More information to follow at the September meeting. Kurt Schmitz requested a monthly report be presented at meeting as it used to be.

#### **5. PARK DISTRICT:**

The Park District minutes were in everyone's packet for review. Matt Kohnen and Mike Kampwerth met with the Park District and other community organizations as well; stated that meeting went very well. The Park District needs more locations to put benches.

#### **6. VILLAGE CLERK:**

A copy of the report was available in everyone's packet for review.

#### **7. CURRENT PROJECTS:**

-AMI – A report was in the packet for all to review. Jenny said she was informed by the installers that they hope to have all meters in by the next reading cycle in August.

-Drainage Permit Ordinance – Kurt Schmitz stated he will have some information for the September meeting on this topic.

-Committee Reports – Kevin Eversgerd stated that interviews will be held next week for the full-time officer position.

#### **8. VILLAGE ADMINISTRATOR REPORT:**

-TIF – Kurt Schmitz stated all letters to taxing bodies were sent and 3 letters of support have been received in our office already. Follow-up with those taxing bodies who did not respond will happen mid-August.

-Property Maintenance – The only discussion regarding property maintenance pertained to the possible trees in St. John's alley that were discussed earlier. If the trees are in an alley, the Village will take care of getting them down.

#### **9. ZONING ADMINISTRATORS REPORT:**

Mike Engel informed the Board that the Zoning Board is reviewing the current zoning application. A public hearing will be held at the next zoning meeting in regards to Gringo George.

Engel reviewed the Comprehensive Plan information with the Board. He stated as long as the Village Board is okay with it, the Zoning Board will actually work on getting a complete plan together. The Village Board gave the consent to proceed with this.

Engel discussed future pre-annexations and that the Zoning Board would like to be included in that process.

#### **10. DIRECTOR OF PUBLIC WORKS REPORT:**

-WW#4 – Kurt Schmitz will look into reviewing and preparing a bid packet with Pat. It was also stated that the Village needs to notify Frohns of the intent to proceed. A motion to send a letter to Frohns regarding the intent to proceed, with payment, was made by Kurt Schmitz, second by Matt Kohnen. Motion carried 6-0.

Gary stated street oiling dates are set for August 27<sup>th</sup> & 31<sup>st</sup>, with a possible early date of August 19<sup>th</sup>.

Gary also stated he will get with HMG to get a check list started for the lift station.

**11. OLD BUSINESS:**

-Lockset at the Vintage Hall has been replaced.

-Picnic – Police presence at the picnic will include the unmarked cars on the streets and the marked unit on the grounds.

A motion to adjourn was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. Time was 8:39pm.

Jennifer Jansen, Village Clerk