

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY JULY 6, 2021**

The regular meeting of the President and Board of Trustees was held on Tuesday July 6, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Clerk Jennifer Jansen, Village Treasurer Steve Goesten Kors, Trustees Gary Litteken, Kurt Schmitz, Kevin Eversgerd, Matt Kohnen, Curt Albers and Kim Peek. Employees present included Gary Rakers, Dave Trame, and Mike Kuhl. Guests included Mike Engel, Dale Haukap, Cody Imming and Luke Behme and Duane Clarke of Bruckert, Behme and Long, PC.

The Pledge of Allegiance was recited by all.

1. GUESTS:

Village President Mike Kampwerth introduced Luke Behme and Duane Clarke of Bruckert, Behme and Long, PC as the new firm chosen to represent the Village in all legal matters.

Cody Imming was present to review the insurance appraisal that was completed earlier this year. The Public Property Committee will meet with Cody to review the information and prepare to get all Village buildings numbered.

2. MINUTES:

Minutes of June meeting were present for review. A motion to approve the minutes with an amendment to the Police Benevolent section was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goesten Kors reviewed the 2021/2022 Budget with the Board. A motion to approve the 2021/2022 Budget Ordinance was made by Gary Litteken, second by Kurt Schmitz. Motion carried 6-0 by roll call vote as follows:

| | |
|--------------------|-----------------|
| G. Litteken – aye | M. Kohnen – aye |
| K. Schmitz – aye | C. Albers – aye |
| K. Eversgerd – aye | K. Peek – aye. |

Steve reviewed the financial report. Overall, the Village collected \$168K and disbursed \$269K. Large expenditures noted were water meter replacement and water tower loan payment. GF - Revenue is running slightly ahead of the current budget. CTR was the largest expense noted.

WF – Revenue is running slightly under budget with meter replacement and water tower loan being noted as the largest expenses.

SF – Revenue is at \$22K, slightly ahead of budget with \$23K in surplus funds.

MFT – This fund is slightly ahead of budget as well.

A motion to approve the financial report and pay all bills was made by Gary Litteken, second by Matt Kohnen. Motion carried 6-0.

Steve reviewed the audit engagement letter with the Board and asked for approval to sign. A motion to proceed was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0.

4. POLICE REPORT:

Mike Kuhl asked how many officers the Board would like for the church picnic. Mike Kampwerth stated he was thinking 2 on the grounds and 2 on patrol. Chief Kuhl will schedule this accordingly.

-Noise Ordinance – Mike stated that there hasn't been any time to review this in detail but will get a good handle on it this month.

5. PARK DISTRICT:

The Park District minutes were in everyone's packet for review. Matt Kohnen also gave a brief overview on park issues as well.

6. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

Jenny asked when the Board would like to end the \$10 credit for ACH sign-ups. The Board stated all incentives should stop on July 31, 2021.

7. CURRENT PROJECTS:

-AMI – Kurt stated that this is moving forward. Flags are being placed near meters currently.

-Drainage Permit Ordinance – Kurt Schmitz stated he will have some information for the September meeting on this topic.

-IT Security – Matt Kohnen reviewed the information he received from Archive Social, along with a quote from them on retaining all media storage. Matt suggested the Board review the information before making a decision.

8. VILLAGE ADMINISTRATOR REPORT:

-TIF – Kurt Schmitz stated that he has been in touch with Moran Development regarding the letters to taxing bodies. Kurt will keep the Board updated as things progress.

9. ZONING ADMINISTRATORS REPORT:

Mike Engel, Zoning Board President, updated the Village Board on a potential new business for the Industrial Park. Mike said the Zoning Board is in the know and hoping for a smooth process with this property. Mike did state that the business owner has presented the Zoning Board with preliminary plans for review at this time.

Mike also stated that the Zoning Board is still down one member. This will be advertised in the newsletter.

Gary Rakers stated that Pat Netemeyer commented on the Street section of the ordinance book. Kurt Schmitz stated he would take a look at this to see if all is correct.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – Brodtke's proposal was included in all packets for review. Kurt will look into reviewing this with Pat to get ready to go out for bids.

11. OLD BUSINESS:

-The generator plug at the Village Hall is in operation.

-The Village Board discussed the zoned heating/cooling in the Village Hall. Mike Kampwerth stated he would contact Sudholt Sheet Metal to look into this again.

-I & I – Dave Trame asked if they should continue to collect data, even though it cannot be read. Kurt stated to continue to gather the information and store it.

-Rental Property Ordinance – Kurt Schmitz reviewed a draft ordinance on this on the laptop for all to see. Kurt will email this out for all Board members to review and gather questions for next month's meeting.

Kevin Eversgerd reviewed summer help wages. The Employee Committee reviewed wages and suggested a flat hourly rate of \$11.00/hr for all summer help, regardless of age. This will also include lawn cutting help. A motion to approve the \$11.00/hr for all summer help and lawn cutting help, retroactive to hire date, was made by Curt Albers, second by Matt Kohnen. Motion carried 6-0.

A motion to adjourn was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0. Time was 8:42pm.

Jennifer Jansen, Village Clerk