

**VILLAGE OF AVISTON
MINUTES OF SPECIAL MEETING HELD ON:
MONDAY MAY 17, 2021
7PM**

The special meeting of the President and Board of Trustees was held on Monday May 17, 2021 at 7pm in the Village Hall. In attendance were Village President Mike Kampwerth, Village Treasurer Steve Goesten Kors, Village Clerk Jennifer Jansen, Trustees Kurt Schmitz, Gary Litteken, Kevin Eversgerd, Matt Kohnen, Curt Albers and Kim Peek. Employees included Gary Rakers, Mike Kuhl and Henry Bergmann. Guests included Jenny Litteken, Kierstan Lampe, Blake Twenhafol, Brock Heimann, Harley Carlson, Kimberly Wolter and Lauren Wolter.

1. GUESTS:

Central High School FFA and Aviston 4H were present to inform the Village Board that the FFA received a \$500 grant and would like to use this to build/maintain flower boxes at our park. The Village Board asked for all ideas/plans to be submitted to the Village Hall in order to be passed on to the Park Board as well as the Village Board members.

2. COMMITTEE APPOINTMENTS:

Mike Kampwerth reviewed the committee appointments from the previous meeting and asked if everyone was comfortable with the assignments. No questions or comments from the Board, committee assignments stand. Kurt Schmitz stated that an ordinance does need to be written to incorporate Health & Safety with Public Property committees.

3. APPOINTMENT OF OFFICERS:

In accordance with the Ordinance Book, Village President Mike Kampwerth took this time to review appointed positions. Mike appointed Jennifer Jansen as Village Clerk, Steve Goesten Kors as Treasurer, Pat Netemeyer as Engineer and Henry Bergmann as Attorney. Mike stated that he will also speak with HMG about coming on as an engineering firm as well. Mike also stated that Henry has agreed to stay on as our attorney until a new one is appointed. The Administrator position will remain vacant until after a new attorney is appointed, this position will then be revisited.

4. 2021-2022 BUDGET REVIEW:

Steve asked the Board for upcoming projects and costs to start preparing the new budget. Items mentioned were WW#4 (estimates needed), meter replacement (\$365K), and a full-time police officer. Steve will be working with the finance committee in the next week or so to get this ready.

5. DRAINAGE ORDINANCE & PERMIT:

The Public Property committee will begin looking further into this. Jenny will get a copy of the current application to the chairman for review. Kurt will look further into this and get with Pat for some input.

6. VILLAGE HALL GENERATOR:

Mike Kampwerth and Gary Rakers have been working with Rakers electric to get a generator plug for the Village Hall. This would be helpful in an emergency situation. Prices will be presented at the June meeting for review. Kim Peek also asked what the current emergency response plan is and if the public is aware. Kurt Schmitz gave a brief overview of the plan and stated that work does need to be done with this. Matt Kohnen will get with Gary Rakers, Mike Kuhl and Kyle Markus to see what is in place and where it needs to go to move forward.

7. MARQUEES:

Matt Kohnen asked about maintenance on the marquees. He stated that they are starting to have issues opening and one has no power. The Board suggested taking the issues to the ACIC as they are supposed to be the ones to maintain these. It was also suggested to ask ACIC to move the sign on the east further to the east. Mike Kampwerth stated he would attend the ACIC meeting as he also would like to see a Christmas parade in town.

8. EMAIL ACCOUNTS:

Kim Peek asked if there is a way to set up the email on mobile devices. Matt Kohnen stated he will show all how to access this after the meeting. Jenny is to get all information updated on the website, to include these new email addresses.

9. WATER HEATER:

Jenny informed the Board that the hot water heater at the Village Hall is not big to get any hot water anywhere in the building. Mike Kampwerth will get in touch with Al Richter regarding suggestions on this.

Kevin Eversgerd stated he would like the employee committee to further discuss a full-time officer position for the June meeting. Mike Kuhl will get this information out to anyone who does not have it.

There will be an employee meeting at 6pm before the June meeting. All employees are asked to attend.

It was stated to add the Pledge of Allegiance to the agenda.

A motion to adjourn was made by Kurt Schmitz, second by Kim Peek. Motion carried 6-0. Time was 8:11pm.

Jennifer Jansen, Village Clerk