

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY APRIL 5, 2021**

The regular meeting of the President and Board of Trustees was held on Monday, April 5, 2021 at 7:00 pm in the Village Hall. In attendance were Village President Dale Haukap, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Gary Litteken, Kurt Schmitz, and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, and Mike Kuhl. Guests included Carrie Ward of Republic Services, Mike Sullivan, Michael Sullivan, George & Nancy Hubbard, Troy Kapp, John Kues, Jackie Schmitz and Rochele Halstead.

1. GUESTS:

Jackie Schmitz and Rochele Halstead were present to ask for support for the Pedaling for Parkinson's which will be held in conjunction with the ACIC Block Party on June 12th. The Village Board stated they will support the event.

Carrie Ward with Republic Services was present to ask the Board about providing new garbage carts, free of charge, to those residents requesting them. The carts come in several sizes, 48-gallon, 65-gallon and 95-gallon. The Board asked if we could get one of each to have at Village Hall for residents to see. Carrie stated they will get one of each delivered.

Kevin Eversgerd asked about scheduling a roll-off dumpster for the spring. Carrie stated we just need to inform her of the date we would like and she will see that it is delivered. Jenny will schedule this week.

Troy Kapp was present to sit in on the meeting for informational purposes. Troy did offer his thanks to all of the Board for a job well done over the past several years.

2. MINUTES:

Minutes of the previous meeting were available for review. A motion to approve the minutes as presented was made by Larry Harper, second by Kurt Schmitz. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkors was not available to review the financial report but did leave a copy as well as notes for all to review. Kurt Schmitz reviewed the notes with the Board. Steve asked for a special meeting before the end of April to approve the amended budget. A date will be set later this month.

A motion to pay all bills was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0.

4. POLICE REPORT:

Mike Kuhl stated that there is still no CCR but did present a mileage report for all to review.

Mike gave an update on the issues at 101 S Clement Street and stated that there were 2 incidents in the last 2 days and that the State is working on an investigation.

The Eagle Inn residents have 90 days left on the solar farm contract.

Mike stated there are no further updates on the State Reform bill. Mike did inform the Board that this will affect each Board member as well as the police department.

Mike asked to purchase 3 lock out kits, one for each vehicle. The cost is \$80/each. A motion to approve this purchase was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0.

5. VILLAGE CLERK:

A copy of the report was available in everyone's packet for review.

Jenny asked about a plan to move forward with enticing residents to sign up for ACH. Kevin Eversgerd suggested offering a one-time per household discount of \$10 to sign up. A motion to move forward with this one-time, \$10 credit, was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0. Jenny will make sure this is added to the newsletter for April.

The Police Department also asked if something could be added to the newsletter regarding address posting on buildings. This will get added along with the ordinance.

6. PARK DISTRICT:

The Park District minutes were in everyone's packet for review.

7. CURRENT PROJECTS:

-Water meter replacement – Kurt informed the Board that the contracts present need signatures and then quantities will be ordered per Gary's discretion. Michael and Mike Sullivan were present to go over their past experience as meter installers and to inform the Board what they can look for in this process. Jenny will get each of them an application and with work with Kurt to get the contract details lined out for the special meeting. Gary asked about meters that are in concrete and what that process will look like. The Board stated that he and Dave should log the time and materials needed and we will bill the property owner.

-Village Hall repairs – Mike Kampwerth stated CTR is looking to start the project and asked Jenny to pull the contract for review.

-Drainage Permit Ordinance – Kurt suggested the street committee take this project over to get it moving quicker.

8. VILLAGE ADMINISTRATOR REPORT:

-TIF – Kurt Schmitz stated he has been working with Moran Development regarding the letters that need to be sent out and asked for assistance from the Board regarding projects.

-Property Maintenance – Jenny mentioned the house owned by Markus Cabinet and a couple of complaints that were made on it. No action was taken.

-Potential Business – John Kues was present with George and Nancy Hubbard to discuss a new business in the business park. The Board stated that in order for things to move forward quickly, John needs to get all information started with Zoning. In the meantime, Jenny will forward a TIF application to George and Nancy to start their portion of the process.

9. ZONING ADMINISTRATORS REPORT:

Zoning Board minutes of the March meeting were available for all to review.

10. DIRECTOR OF PUBLIC WORKS REPORT:

-WW#4 – The Board discussed the bids from Layne and Brodke. A motion to move forward with Brodke's bid was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

11. OLD BUSINESS:

Dale Haukap stated that Craig Timmermann will be working on the drainage issue behind CTR. The State will dig out their portion and Jerry Middeke stated he will get his done as well.

12. NEW BUSINESS:

-Park Liquor License – Andrew Kampwerth stated the ACIC would use an extension of last year's license. Dale stated that since they did not have a license last year, they will need to get this going ASAP.

-Chairs for Shed – The Board approved to purchase 8 more chairs. It was also stated to move forward with selling the old chairs from the buildings. A motion to order 8 more chairs was made by Mike Kampwerth, second by Gary Litteken. Motion carried 5-0.

-Cyber Security – Larry Harper addressed concerns regarding the possibility of someone hacking into our water system. It was suggested to look for companies that do this line of work and see what we can find out.

-Grass Cutting Position – The Employee Committee met to review applications for the position. A motion to approve the hiring of Mike Rakers and Abby Braundmeier, with Dale Richter as an alternate, was made by Kevin Eversgerd, second by Mike Kampwerth. Motion carried 5-0.

A motion to enter into closed session to discuss employee matters was made by Kevin Eversgerd, second by Larry Harper. Motion carried 5-0. Time was 8:37pm.

Closed session was attended by Mayor Dale Haukap and Village Trustees, Larry Harper, Mike Kampwerth, Gary Litteken, Kurt Schmitz, and Kevin Eversgerd. Kevin Eversgerd, Employee Committee Chair, discussed permitting full-time personnel the opportunity to substitute expiring (e.g., use-or-lose) vacation time with previously used sick time only to avoid forfeiture of vacation time. It was noted that COVID-19 pandemic created significant uncertainty for use and planning of vacation time. No objections or concerns were noted, employee committee to proceed as proposed.

A motion to exit closed session was made by Larry Harper, second by Kevin Eversgerd. Motion carried 5-0. Time was 8:46PM.

A motion to adjourn was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0. Time was 8:47PM.

Jennifer Jansen, Village Clerk