

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JANUARY 4, 2021**

The regular meeting of the President and Board of Trustees was held on Monday January 4, 2021 at 7:00pm in the Village Hall. In attendance were Village President Dale Haukap, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper (via conference call), Mike Kampwerth, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mike Kuhl and Village Attorney Henry Bergmann (via conference call).

1. GUESTS:

No guests.

2. MINUTES:

Minutes of the previous meeting were available for review. A motion to approve the minutes was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 5-0.

2021 meeting dates were present for review. A motion to accept these was made by Kurt Schmitz, second by Mike Kampwerth. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the monthly financial report. Steve reported that the Village collected \$165K and disbursed \$253K. Disbursements were larger due to IEPA payment and the CURE program payments going out.

GF – Collected \$72K and disbursed \$142K. Large expenses noted were the CURE disbursements, a payment for the new police car, 3 payrolls in the month of December to include Village Board and Zoning Board semi-annual payroll. Miscellaneous income was received from the County for the last bit of real estate taxes received.

WF – Revenue is ahead of pace. The large expense noted in this fund is due to the IEPA semi-annual payment.

SF – Revenue is ahead of pace.

PF – Rent payment was received from the Park District.

MFT – Normal receipts noted.

TIF – Collected a little bit of interest income and received the last little bit of real estate taxes from the County.

A motion to accept the financial report and to pay all bills, including regular bills not yet received, was made by Kevin Eversgerd, second by Mike Kampwerth. Motion carried 5-0.

4. POLICE REPORT:

Mike Kuhl reviewed the police report that was available in all packets. Mike reviewed that the police manual needed to be updated by January 31 and he is working with our insurance company to get this completed.

Discussed selling the Taurus by sealed bids. Mike will get the information to Jenny to get submitted in the newsletter, newspaper and on social media. Mike stated that the new vehicle is in service.

Mike said that issues that have been reported with Royal Living Center's group home on N Clement Street are being looked into by the State at this point.

5. VILLAGE CLERK'S REPORT:

Jenny reviewed the Clerk's report. This report included water produced versus water produced, Ordinance Book updates, Vintage Hall bookings, past due water accounts, ORV Stickers, Chicken Permits and Solicitor's permits for the year. One item discussed on this report was the CURE program and payments that were made.

6. PARK DISTRICT:

Park District minutes were in everyone's packet for review.

7. CURRENT PROJECTS:

-Infiltration/Inflow – Dave Trame reported there are still some software issues to be worked out but there has been data collected. The company that sold the equipment will be out to check out the system and see what is going on.

-Water Meter Replacement – Kurt Schmitz reviewed the timeline put together to get this project off the ground. The template that will be used is the one from Mt. Vernon. Kurt will set committee meeting dates to get information flowing and then get out to the Village Board for a special meeting hopefully on January 25th with final presentation and approval at the February 1st meeting.

-Village Hall Repairs – Mike Kampwerth stated that Glass Doctor should be coming in the next day or so to look at the front door.

-Drainage Issues – The only drainage issue mentioned was a potential issue in the north part of Sunset Hills.

8. VILLAGE ADMINISTRATOR'S REPORT:

-Nursing Home Drainage – No report on this item.

-WW #4 – No report.

-TIF – Kurt Schmitz stated he will reach out to Moran Development to see what the next step is.

-Property Maintenance – No report.

-Potential Business – No report.

9. ZONING ADMINISTRATOR'S REPORT:

Dave Trame stated there was no zoning meeting in the month of December due to lack of agenda items.

The 2021 Zoning Board meeting dates were presented for review.

An ordinance amending accessory use and setbacks was available for all to review. A motion to approve this ordinance was made by Mike Kampwerth, second by Gary Litteken. Motion carried 5-0 by roll call vote as follows:

L. Harper – aye

M. Kampwerth – aye

G. Litteken – aye

K. Schmitz – aye

K. Eversgerd – aye.

10. DIRECTOR OF PUBLIC WORKS REPORT:

Gary Rakers presented an Emergency Worker's list. A motion to approve this list with the current wage of \$18/hour until this is revised, was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

There was a discussion regarding estimates for a fence by the maintenance building.

Gary reviewed the hydraulic leak on the backhoe. This is now fixed. The seat still leaks and that will be fixed soon.

Discussed the MFT Resolution for 2021. This will get started soon with a targeted amount to use of \$125K.

The Board asked Dave Trame to get some ideas and estimates on a new drop box for the side of the building to make it vehicle accessible, convenient for the public, and limit direct contact exposure.

11. OLD BUSINESS:

-Restore IL – No report as Dale says he has not been getting update as he did before.

12. NEW BUSINESS:

-Christmas Party – The Board discussed a Christmas party and decided to look into the Legion as there is adequate space for social distancing for those who would choose to attend. More information on this will be emailed out.

-Employee Reviews – Kevin Eversgerd stated that the Employee Committee met with the employees in December.

-Drainage Permit & Ordinance – Kurt Schmitz recapped where this was left off and if the Board is still wanting to move forward with this. Kurt will gather more information.

A motion to enter into closed session to discuss employee matters was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 5-0.

During closed session the board discussed employee wages, insurance stipend for full-time employees that don't participate in the village insurance offering, and rate of pay for emergency workers.

A motion to exit closed session was made by Gary Litteken, second by Kurt Schmitz. Motion carried 5-0.

After re-entering regular session, Kevin Eversgerd made a motion, with a second by Gary Litteken, to include the following:

1. Increase the insurance stipend for full-time employees that don't participate in the village insurance offering to \$75 per pay period.
2. An across the board pay increase of 2.5% with exception of Jennifer Jansen, Michael Rakers, David Lohman, and Mike Kuhl. Jennifer Jansen hourly rate to be increased to \$20.00/hour. Michael Rakers and David Lohman hourly rate to be increased to \$12.00/hour. Mike Kuhl's hourly rate remains unchanged based on previously agreements at time of employment.

3. Establish an hourly rate of \$18.00/hour for emergency workers, that aren't currently otherwise employed by the village. Village employees called upon for emergency work will receive time and half their standard rate of pay.

Motion carried 5-0.

A motion to adjourn was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0.

Jennifer Jansen, Village Clerk