

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY SEPTEMBER 8, 2020**

The regular meeting of the President and Board of Trustees was held on Tuesday September 8, 2020 at 7:00pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher (via conference call), Village Treasurer Steve Goestenkers, Trustees Larry Harper (via conference call), Mike Kampwerth, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mike Kuhl and Village Attorney Henry Bergmann (via conference call). Guests included Elaine Robke, Cody Imming, John Kues and Dan Imming.

1. GUESTS:

Elaine Robke was present to discuss the neighboring property to the north. It was stated that for the past 11 months there has been piles of old junk out the back door of the Gentz property and asked what could be done. Dale Haukap stated Mike Kuhl will pay a visit to the property and speak with the owner.

Dan and Cody Imming were present to discuss the Village insurance and review some history. Dan stated the ICRMT is sending out a COVID credit of \$827 to be applied to the renewal premium. Dan reviewed all the positives of the current insurance and asked about the renewal.

Kurt Schmitz recommends the Public Property committee meet in September and report in October on the recommendation.

John Kues was present to review the parking signs along N Page Street near Kues Bros. John stated he spoke with the resident next to the business and she has no issues with the signs being removed or replaced with more appropriate signage. Mike Kuhl to review the area, as well as the Board members reviewing, and revisit the topic at the October meeting.

Mike Engel of the Zoning Board was present and advised that pools will remain as a miscellaneous permit.

2. MINUTES:

Minutes of the previous meeting were available for review. A motion to approve the minutes as presented was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the monthly financial report. Steve reported that the Village collected \$300K and disbursed \$178K. The income includes the first installment of the real estate taxes was received from the County. Total cash available in all funds is just over \$1.2 million.

GF – One third of the way through the fiscal year and noted Income Tax is ahead of expected target but would expect a 10% decline overall. Sales Tax is on pace for \$140K, Use Tax is on pace for \$74K for the fiscal year. Only large expense noted in this fund is the tractor purchase.
WF – Revenue is at \$217K but Steve expects a slight decline. Only large expense noted here was the tractor purchase as well.

SF – Revenue is on pace for \$250K, running higher than budgeted but do expense this to decrease.

PF – Park district rent has been paid and all is up to date in this fund.

MFT – MFT is currently sitting at \$173K. Kevin asked what could be taken out of MFT and Gary Rakers reviewed a few things.

TIF – These accounts show miscellaneous interest and a few paid TIF contracts and real estate taxes were received.

A few questions on bills were reviewed. Jenny is to follow up on a bill submitted from the Christmas lights ladies for clarification before paying.

A motion to accept the financial report and to pay all bills present and normal bills that come in was made by Gary Litteken, second by Randy Peek. Motion carried 5-0.

4. POLICE REPORT:

The monthly police report was in everyone's packet for review.

Mike Kuhl spoke about burglaries in Eastbrook Estates and reported a firearm that was stolen out of an unlocked vehicle. This has all been turned over to ISP.

Mike met with local Chiefs and the County about new radios and new computer system.

Mike discussed cameras to purchase for monitoring areas. The cost was about \$140/each and discussed purchasing 2. A motion to purchase 1 camera was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

Dale Haukap mentioned a flashing speed limit sign that reads and flashes the speeds of vehicles entering the corporate limits. Mike Kuhl will get prices for the next meeting.

5. PARK DISTRICT:

No report. Kurt Schmitz had an estimate from Mike Toeben for the work that is to be done behind the backstop of the baseball diamond, from January/February of 2020. A new estimate needs to be presented before the work can be done.

6. CURRENT PROJECTS:

-Vintage Hall – The Hall is allowed to be used but all guidelines must be followed and all information is passed along to all renters. A mention of weddings in the park was made at the large and small pavilions.

-Infiltration/Inflow – Flow meters have been installed. All data should be saved.

-Village Hall Repairs – Still waiting on 1 interior door to be installed and a panic bar that needs to be fixed. Randy Peek reviewed the 2 estimates from CTR and Beckmann Concrete for the work in front of the Village Hall. Randy will speak with Peggy at CTR regarding clarifying the bid for a second time before proceeding with awarding a contract. Bids submitted are as follows:

Beckmann - \$8250 (just labor)

CTR - \$5457 (labor & materials).

-Frontier Park – No report.

-Drainage Issues – Discussed a drainage issue with Masching and Detmer by the Nursing Home. This will be reviewed again the next time it rains.

7. VILLAGE ADMINISTRATOR'S REPORT:

-RLF Grant – Still waiting on a response from the State.

-Nursing Home Drainage – There is still an ongoing discussion between Countryside Manor's engineer and Netemeyer Engineering.

-WW#4 – Randy Peek stated that the Frohn family is having difficulty getting all family members due to Covid limitations.

-Property Maintenance – No report back from Gentz on the property. There has been people there getting the house cleaned out.

-TIF I – The TIF agreement for Citadel was presented for review and Kurt Schmitz reviewed the details of this with the Board. Kurt said he does need to contact the County to get some information regarding Apex to finish their TIF agreement. October 1st is a meeting with Moran to set meeting date with taxing bodies.

-Unsigned Correspondence Ordinance – This was reviewed by the Village Board. A motion to accept this ordinance as read was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

-Pandemic Ordinance – Kurt Schmitz reviewed a draft form of the Pandemic Ordinance. All Board members are to review this document and to get feedback to Kurt before the next meeting.

-E Fourth Street & Westmore Drive Stop Sign Ordinance – This ordinance was reviewed by the Village Board. A motion to accept this ordinance, as read, was made by Mike Kampwerth, second by Gary Litteken. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

8. ZONING ADMINISTRATOR’S REPORT:

Minutes of the previous Zoning Board meeting were in everyone’s packet for review. Dave Trame said that the Zoning Board is still waiting to hear back from the Village Board regarding accessory setbacks.

The Board reviewed the Street Standard Ordinance and notes from Henry. Kurt Schmitz reviewed the issues on the street standards and will get with Jenny to clarify what Henry has been sent regarding the street standards.

9. DIRECTOR OF PUBLIC WORKS REPORT:

Gary Rakers stated that all lift station pumps are in and working great. The flow meter at Schumacher Road was hit by lightning and it was recommended to turn this into our insurance company. Pedrotti is stating that it is 6 – 8 weeks out for replacement. Gary stated the pumps from Second Street will be kept for back up and the old pumps from the park are to be scrapped.

Kurt Schmitz updated the Board on the meter reading progress. The next step is to start on the financial aspect in a committee meeting. A committee meeting will be held on September 22nd at 7pm.

There have been complaints about a large shrub on the corner of Logan and Clinton Street. This needs to be taken care of as it impedes views to the north. Kurt Schmitz also spoke about dead trees inside the corporate limits that need to be taken care of before winter hits. Kurt will get with Jenny to address this in the newsletter.

10. OLD BUSINESS:

-Gentz Property – There has been no response from the Gentz family but there has been some movement with cleaning out the house. Kevin Eversgerd stated the 90 days will be up the first week in October and would like to move forward if not action has been taken. John Kues stated that in conversation with Eric Gentz, it was stated that this property is “accepting offers”.

Sunset Hills Drainage – Gary Rakers stated he hasn’t heard anything more about Wood/Boehler on drainage but has been in contact with them about getting water service to the property. The current status is waiting on Markus Excavating to do a bore. Kevin Eversgerd stated in speaking with Clayton Renth that there is an issue with water backing up onto his property. The Board discussed the Village needs to develop a plan of action to address this. This will be discussed at the committee meeting on the 22nd as well.

Logan Street Drainage – Kurt Schmitz stated that Netemeyer Engineering has completed this and replied back to Kurt. The next step will be to provide the homeowners the information for their review. Kurt will get the letter prepared. John Kues stated there is an issue with a manhole cover at the intersection of Logan and Hull. This concrete lid was put on top of a culvert and this needs to be fixed as it is too high.

AED – It was stated that there are no grants available for AEDs. Kevin Eversgerd will discuss this issue with the fire department for the Vintage Hall and/or park.

11. NEW BUSINESS:

The Board stated to send a monetary donation to the Netemeyer family for Pat Netemeyer. Dale will inform Jenny to get this together.

Eagle Inn – Henry stated he needs to respond to Scott’s attorney on what is satisfactory to settle up the TIF agreement. Henry is to research this and follow through with the next step.

A motion to enter into closed session to discuss employee matters and property matters was made by Kevin Eversgerd, second by Randy Peek. Motion carried 6-0. Time was 9:00pm

A motion to exit closed session was made by Randy Peek, second by Mike Kampwerth. Motion carried 6-0. Time was 9:23pm.

No action was taken.

Motion to adjourn was made by Randy Peek, second by Mike Kampwerth. Motion carried 6-0. Time was 9:24pm.

Minutes were taken by Kevin Eversgerd, typed by Jennifer Jansen.