

**VILLAGE OF AVISTON
MINUTES OF SPECIAL MEETING HELD ON:
MONDAY MARCH 16, 2019**

A special meeting of the President and Board of Trustees was held on Monday March 16, 2019 at 8pm in the Village Hall. In attendance were Acting Village President Larry Harper, Village Clerk Jennifer Jansen, Trustees Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor and Kyle Markus. Guests included Scott and Karen Gebke and Tony and Lisa Staudenmaier.

1. GUESTS:

All guests were on the agenda.

2. KALMER DRIVE SEWER:

Kurt Schmitz reviewed the details of the signed documents from Gebkes and Staudenmaiers. The documents were returned with sentences struck from the document and counter offers listed as well as the reasons for the counters. The counter offers are as follows: Gebke - \$8,000 and Staudenmaier - \$3792.39. A motion was made to accept the counter offers and strike the sentences from the document by Kurt Schmitz, second by Randy Peek. Motion carried 5-1 by roll call vote as follows:

LH – nay	GL – aye
MK – aye	KS – aye
RP – aye	KE – aye.

3. INTERIM POLICE CHIEF/RETIRING CHIEF:

Kevin Eversgerd asked for this item to be on the agenda and to ask that Kyle Markus have some input into the hiring of the next chief. At this point Kevin asked to appoint Kyle Markus to take this interim position on until a new chief is hired. This interim position would begin April 4th. Kyle will be shadowing Mark the last week or so that Mark will be here and Kyle will also help train the new Chief when that happens. Kyle did say that there will be less coverage in town once Mark leaves as there will be a shortage of officers.

4. DUMPSTER AT VINTAGE HALL:

Jenny stated that Dale asked to look into a dumpster at the Vintage Hall. Jenny contacted Carrie at Republic and stated that they could do a 2-yard dumpster there, free of charge, but would need to know where to place it. It was stated to add this to the April agenda. Randy will look into where to place it and what needs to be done before the dumpster arrives.

5. WATER SHUT-OFFS:

Kevin Eversgerd wanted to review the shut-off policy and how many are on this list every month. Jenny also informed the Board that there was a resident that turned their water back on after it was shut off. A city citation was issued to this resident. Jenny reviewed how this process is done monthly.

6. HOME BASED BUSINESS:

Jenny informed the Board that this was on the agenda per Dale Haukap and is in regards to a property on E Fourth Street. The Board informed Mark to speak with him and advise the property owner to have this cleaned up by the April meeting or a ticket will be issued.

7. CORONAVIRUS PLANS:

Kurt Schmitz updated the Board on the information he has obtained from the Clinton County Health Department and what has been added to the Village Facebook page. Kurt updated that the Governor closed all restaurants and bars other than curb side service. Dale, Kurt and Larry met with the restaurant and bar owners to update them and ask for their plan. Jenny is to contact all Vintage Hall reservations and cancel through the end of March and then follow through as more information comes out. The Board also discussed the Village Hall and asked if any safety measures needed to be taken. At this point, Jenny stated that it was not an issue as there has not been a lot of traffic in and out and there is a sign alerting people to stop if they are not feeling well. Jenny will continue to send out information as it is received in the office regarding COVID-19. Kyle stated that equipment is in all vehicles for police officers. The Board also asked about having a back up in place in case Gary and Dave get sick or need to be off.

A motion to enter into executive session to discuss police matters regarding the COVID-19 pandemic and Police Chief coverage during the vacancy of the position was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0. Time was 8:40pm.

Police Chief Mark Taylor and Sgt. Kyle Markus discussed police protocol in responding to calls and moving violations during the COVID-19 pandemic. The Board and Sgt. Markus discussed temporary pay while acting in the Police Chief vacancy.

A motion to exit executive session was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. Time was 9:00pm

As the Board resumed the regular meeting, a motion was made by Kurt Schmitz to assign a temporary pay increase to Kyle Markus in the amount of \$27.50/hour, effective April 3, 2020, while assigned as the temporary Police Chief and during the transition of the new Police Chief when hired, second by Randy Peek. Motion carried 6-0.

A motion to adjourn was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0. Time was 9:10pm

Jennifer Jansen, Village Clerk

