

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY SEPTEMBER 3, 2019**

The regular meeting of the President and Board of Trustees was held on Tuesday September 3, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, Village Attorney Henry Bergmann, and Village Engineers Pat & Seth Netemeyer. Guests included Anthony & Lisa Staudenmaier, Scott Gebke, Charity Fuehne, Cambrin McAllister and Alexis McAllister.

1. GUESTS:

All guests were listed on the agenda.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes, as amended, was made by Randy Peek, second by Larry Harper. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the monthly financial report. Steve stated the Village collected \$133K and disbursed \$135K. Steve noted that there were three pay periods in this month and street and sidewalk expenses were also up.

GF – This fund has a \$20K deficit monthly and a year to date surplus of \$45K. Large expenses were 3 pay periods in the month and street and sidewalk maintenance.

WF – There is a \$13K surplus with \$16K surplus year to date. Normal monthly receipts were noted.

SF – There is a \$3,900K surplus noted in this account with a year to date surplus of \$10K. This fund is coming in a little under the budgeted amount.

PF – Rent is current.

MFT – Normal monthly receipts.

RLF – All accounts are current.

TIF – Interest was noted in all TIF accounts.

A motion to pay all bills and approve the report was made by Gary Litteken, second by Mike Kampwerth. Motion carried 6-0.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark informed the Board that Kyle will be back next week.

Lack of part time officers was discussed and how to proceed with this.

5. PARK DISTRICT:

A copy of the Park District minutes was available for review. Gary Litteken said that the mulch has been delivered and just needs to be put in place. The Park District has set Friday

October 25th as the costume contest and movie night for Halloween. Jenny will make sure this gets in the newsletter.

6. CURRENT PROJECTS:

Vintage Hall – Randy Peek informed the Board that all that needs to be completed yet is landscape and grass planted. The sidewalk on the south side of the building was damaged during construction of the patio in a few sections. It was asked if replacing the entire sidewalk would be best or just patching the areas damaged. The Board decided to replace the entire sidewalk from Spring to Page.

Rt. 50 & Russland Rd Intersection – Larry Harper commented that the oil & chip on the south side of the intersection looks good and will hopefully tide us over until the work can be done. Larry also asked if it was possible to do the north side as well. It was stated that time did not allow for that.

Sewer Back up on Kalmer Drive – Mike Buscher updated the Board on the current status of the claims and that the possible hold up was our carrier, Trident. All claims are in Vandevanter's hands and now we are just waiting to hear back. The Village will address the issue of gutters being run to the storm sewers and what can be done to fix this. Staudenmaiers and Gebkes are looking into alternative options to help prevent future back ups.

7. VILLAGE ADMINISTRATOR'S REPORT:

Subdivisions – Mike stated that Chris Ades is currently working to get the letter of credit from the bank. The Board discussed easements for the waterline to extend to Ades. Brian Richter requested a water tap-in to use in the future in lieu of any payment. The Board stated that this should be relayed to Ades and let the two of them work out the details. Mike will relay this information. In regards to the Village portion of the water line, the Village would like the same contractor to bid our portion, separately, and we will compare with other bids.

Nursing Home – The Nursing Home would like to get moving on this and would also like to add to this drainage project as well.

Drainage – Seth presented a plan identifying all current drainage issues. The Street Committee will meet to review this before next meeting.

Frontier Park – No report.

Tri-Township Water District – No report.

TIF I Extension – Mike stated that Keith Moran will be present at the Special Meeting to move forward with this.

Comprehensive Plan – No report.

Property Maintenance – No report on property maintenance but the Board did discuss the drainage issue that Mary Lee Jansen brought up at the last meeting. This has been partially fixed.

Cannabis Ordinance – This was tabled until a later date. Jenny will email this out for all to review.

Sales Tax Exemption – The Board stated that this is only good for the water main extension. Mike will relay this to Chris Ades.

8. ZONING ADMINISTRATOR'S REPORT:

Zoning Board minutes were available for all to review.

Private Drive – No report.

Fuehne Hills Final Plat – The final plat was available for all to review. A motion to accept the Zoning Board approval of this plat was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

Street Standards – Gary Rakers brought up that our ordinance book still states that oil and chip is approved for our streets for new subdivisions. The Board stated this option needs to be removed from the book. Pat to review the table and mark what needs to be taken out.

9. DIRECTOR OF PUBLIC WORKS REPORT:

WW #4 – The committee met before this meeting and stated they will be scheduling another meeting with Kohnen to review more in depth.

Sporadic Water Quality – Larry stated he was approached by a few people who are still having issues with discolored water. Gary Rakers stated a few people stated that once issues with their water softeners have been addressed the issue seems to be corrected. Gary will get in touch with Dennis Meier to see if he is still having issues. Mike Kampwerth stated he had a conversation with John Wieter of HMG and discussed bringing in Tim Albers to see if he can look at our system and maybe help address the issues. A motion to hire Tim Albers from HMG for 4 hours at \$75/hour was made by Randy Peek, second by Mike Kampwerth. Motion carried 6-0.

Aviston Lumber Drainage Issues – Randy stated that the drainage issues here need to be addressed sooner rather than later. This is on the drainage list that Seth has put together. This will be looked at more at the committee meeting.

Gary stated street oiling is complete and that the street sweeper will be in town next week to get the loose rock off the roads.

10. OLD BUSINESS:

Ordinance Book Updates – Jenny stated that updates are continuing but will need some assistance as to where some things need to be put in the Book.

11. NEW BUSINESS:

Village Hall Generator – No report.

-Mark Taylor asked if the Board has reviewed the IMRF sick leave policy. Mike Kampwerth stated they will look into this at their next employee committee meeting.

Eagle Inn – Dale stated he spoke with Scott Von Bokel about his TIF contract and the current status of his occupants. Henry is to review the contract and get a letter sent to Scott.

Sidewalk at park – Dale asked if the Village could put a sidewalk in the circle drive at the park as he noticed people take the road in that area. A motion to get this done was made by Randy Peek, second by Larry Harper. Motion carried 6-0.

A motion to adjourn was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.
Time was 9:03pm

Jennifer Jansen, Village Clerk