

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY OCTOBER 7, 2019**

The regular meeting of the President and Board of Trustees was held on Monday October 7, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, Village Attorney Henry Bergmann, and Village Engineer Pat Netemeyer. Guests included Lisa Staudenmaier, Devin Szczeblewski, Christian Frein, Alex Schiefer, Brett Potthast, Drew Rakers and Sarah Bruce and Jason from Charlie Meier's office.

**1. GUESTS:**

Several guests were present to observe for Mr. Peter's Civics class.

Jason with Charlie Meier's office was present to discuss invite all Board members to Hidden Lake Winery on November 21<sup>st</sup> at 6pm regarding Economic Development in Clinton County.

**2. MINUTES:**

Minutes of the previous meetings were available for all to review. A motion to approve the minutes from September 16<sup>th</sup> was made by Kurt Schmitz, second by Mike Kampwerth. Motion carried 6-0. A motion to approve the minutes from September 3<sup>rd</sup> was made by Randy Peek, second by Gary Litteken. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the monthly financial report. Steve stated the Village collected \$140K and disbursed \$137K.

GF – Large expenses consisted of street and sidewalk maintenance. Year to date surplus is \$28K.

WF – Water revenue is on pace with the budget. Chemical expense is slightly ahead of budget along with repairs and maintenance. Surplus year to date is about \$40K.

SF – Revenue for this fund is slightly ahead of budget. Operating expense is running a little under budget. Surplus of about \$21K year to date. The final loan payment is due in December.

MFT – Normal monthly receipts.

RLF – The check from 1NB has been received and all accounts have been transferred to the bank.

Steve noted there is a copy of the Treasurer's Report in everyone's packet for review. This must be published in the newspaper before the end of the month. All employees, vendors, etc are included in this report.

The auditor is finished with the audit but we do not have the bound copies available. Steve will invite Curtis to the November meeting to review the report.

Steve reminded the Board that the Tax Levy will need to be done in December and asked them to start thinking about what they would like to do.

A motion to pay all bills and approve the report was made by Gary Litteken, second by Kevin Eversgerd. Motion carried 6-0.

#### **4. POLICE REPORT:**

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark advertised in the September newsletter that we are looking for part-time police officers with Dale's consent. Mark also stated that Dave Jordan will be helping fill in for a while. Larry asked that if viable candidates apply that this process goes through the Employee Committee prior to hiring.

#### **5. PARK DISTRICT:**

A copy of the Park District minutes was available for review.

#### **6. CURRENT PROJECTS:**

Vintage Hall – No report on this other than the patio cameras are up and in working order. Bookings for 2019 are 134 paid bookings and so far for 2020 there are 34 paid bookings.

Rt. 50 & Russland Rd Intersection – The patch work is holding up well and the ditch is scheduled to be graded this week.

Sewer Back up on Kalmer Drive – Mike Buscher updated the Board that Vandevanter's insurance company received the paperwork on 9/9/19 and that we should hear back in the next week or so. Lisa Staudenmaier was present to discuss this claim and stated that their insurance is going up this year because of this claim. Staudenmaier also stated that they will continue to pursue this as they see fit.

Gary Rakers spoke with Scott Gebke today and discussed dialer issues. Gary is getting prices from Pedrotti regarding another dialer.

#### **7. VILLAGE ADMINISTRATOR'S REPORT:**

Subdivisions – Mike stated a map of the Ades subdivision is available in everyone's packet. Pat, Mike, Gary and Dave met and walked the area. Waylon Middendorf was okay to give an easement for the waterline but would like \$1,300 for the easement. Brian Richter requested the same amount for the easement, \$1,300. A motion to pay \$1,300.00 for each easement was made by Larry Harper, second by Randy Peek. Motion carried 6-0. This work is to start the third week of October.

Mike also has a price quote from Chris Ades (via Dennis at Mideastern) who will be doing the watermain. He will honor the same price as he quoted Ades as long as the work is done at the same time. The quote is \$10.99/foot and plans to start the third week in October. Diekemper will start soon on the storm sewers as well. A motion to hire Mideastern to install watermain from Ades property on the north to our existing line and install a fire hydrant, instead of the current flush hydrant, was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0.

Nursing Home – Mike stated that Markus Excavating will start on this project as soon as possible. The Nursing Home would like a separate price on the property on the north. Mike Kampwerth and the Street Committee reviewed drainage issues in Eastbrook tonight before the meeting. The Committee looked into the retention/detention in this subdivision. Many options were reviewed with the Board and it was stated that a plan needs to be put into place to handle all this.

Frontier Park – No report.

Tri-Township Water District – It was mentioned that Tri-Township is running across Stan Rakers' ground. Mike will do some research on the rules of Tri-Township. Gary also mentioned

that when JULIE is called, Tri-Township is alerted and they mark that all is good. This needs to be looked into further before damage is done to one of our waterlines.

TIF I Extension – Mike is working with Keith Moran to get this started and meet with the school districts to discuss the plan going forward.

Property Maintenance – The Hudspeth property has been cleaned up. Dale requested some information regarding inspections from Scott Meinhardt. This information was available in tonight's packets for all to review for the November meeting.

Dollar General Sales Tax – Mike stated that the Village is receiving all sales tax from Dollar General.

## **8. ZONING ADMINISTRATOR'S REPORT:**

Zoning Board minutes were available for all to review.

## **9. DIRECTOR OF PUBLIC WORKS REPORT:**

WW #4 – The Utility Committee met. They reviewed the previous Frohn contract. Mike Buscher and Randy will talk with Frohns about another well south of well 3. Kurt gave a brief overview of the history of the wells, easements, etc.

Aviston Lumber Flooding – Seth is working on this and the Board can expect a report soon.

Ditch between New & Old 50 – Jim Markus will do the work on this for \$1300. We will supply the trucks and the Township has committed to help with this project. A copy of the bill will be copied to the State as this is their right of way.

Dump Truck – The truck needs a new transmission and the estimate is around \$5000. The Board stated do not fix it. It was suggested to put on sealed bids and see what we get for it.

Water Softener – Larry contacted Gary over the weekend regarding dirty water at one of his neighbor's house. It was suggested to get the water softener looked at. The Board stated to get information regarding water softeners in the newsletter. Kevin stated Aaron Rakers replaced his water softener and is still having issues.

## **10. OLD BUSINESS:**

Gentz Property – The outstanding bill has been paid so the lien will need to be released. It has been stated that they will be doing work on fixing the property along the highway and the pink house on Logan Street.

Eagle Inn – Scott Von Bokel did request his TIF funds. Henry stated he sent a letter and will send out a second letter recapping the letter.

Block Ditch – Randy stated the total on this project is \$2,100. This is a little over what Randy quoted Eric Block. Jenny will get this invoice together and Randy will deliver it.

## **11. NEW BUSINESS:**

Dumpsters – Kevin requested roll off dumpsters for a city wide clean up. Kevin asked if we could get one in November and see how it goes over. Jenny will call and get this scheduled for either the first or second weekend in November.

Vintage Hall & Pavilion Scheduling – Larry asked if it would be an issue to schedule the park the same way we do the Vintage Hall, on a rolling one-year. A motion to change the policy on park bookings to a rolling one-year was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0. Jenny will get this information in the newsletter that this policy will change as of January 1<sup>st</sup>.

-ORV Stickers – Gary Rakers asked what the policy is on new stickers if the ORV is changed mid-year. There have been 118 stickers sold. People have been driving their ORVs on park ground and barricades have been put up to deter this. Jenny will also get this in the newsletter to stay off of park ground.

Liquor License Application – Jenny stated that our ordinance book states that we have an application for liquor license and we do not have one, nor have we ever. Jenny asked if this is something that we need to update to match our records. It was suggested to get this together for the November meeting. Jenny will look more into the training for the barmaids/servers.

Insurance – Jenny stated that she alerted IPRF that the Village is interested in going out for bids on municipal insurance. Jenny did this just to cover us and to have Dan get other quotes.

Property Liens – It was stated to get liens filed on some property owned by Jeff & Nancy Woltering for the work that is incomplete in Frontier Park. Henry and Pat will get together and get this done as soon as possible.

Emergency Worker – Kevin addressed the issue of Emergency Workers in the Village.

Jenny discussed with the Board a water leak at Ben Venhaus' residence. The ramar meter unit is not always working and estimates have been done on these meters. The water bill for this particular residence was around \$1500 for this month for the leak. Venhaus' asked if there is anything we could do to help with this cost. The Village Board stated they would be willing to split the cost of the water leak with them and adjust the sewer to the normal usage.

Jenny stated the Boy Scouts would like municipal plates for a trailer they own. The Village stated that is not possible.

HMG Golf Tourney – Those attending this are Kevin, Kurt, Larry and Mike. Village Board asked Jenny to order polo shirts for them for events as these.

The Board revisited the Kalmer Drive sewer back up and clarification of what the process is.

The Village President and Board of Trustees held executive session. Please contact a Village Board member for information discussed as well as motions and times.

Jennifer Jansen, Village Clerk