

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY AUGUST 5, 2019**

The regular meeting of the President and Board of Trustees was held on Monday August 5, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkors, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, and Mark Taylor. Guests included Troy Kapp, Lisa Staudenmaier, Scott Gebke and Mary Lee Jansen.

1. GUESTS:

Lisa Staudenmaier was present to discuss the sewer back up claim from last year and erosion along the ditch. The Village will look further into the ditch issue. Imming Insurance will look further into this insurance claim along with the one from Scott Gebke. Scott Gebke stated he will not have home owners insurance at the end of August as State Farm will drop him.

Mary Lee Jansen was present to discuss the culver/ditch along her mom's property. The Village Board will look at the culvert and get with Craig to see what else can be done with this and get back with Mary Lee.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkors reviewed the monthly financial report. Steve stated the Village collected \$305K and disbursed \$105K. Steve noted that real estate taxes have started to come in.

GF – Property taxes have been received along with road & bridge tax. Income tax receipts are up slightly but sales tax receipts are down. Expenses in this fund are normal.

WF – There is a \$19K surplus with \$9K in repairs and maintenance.

SF – There is an \$6,300K surplus noted in this account.

PF – Rent is current.

MFT – Normal monthly receipts.

RLF – All accounts are current.

TIF I - \$63K received in taxes which brings the balance in this account to \$184K.

TIF II & TIF III – Taxes have also been received in each of these accounts.

A motion to pay all bills and approve the report was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

The resolution for the sale of RLF contracts was present. A motion to approve this resolution and get the advertisement in the newspaper was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

The ad will include that all bids will be opened at a special meeting on September 16th.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark stated that the picnic went well and there were no incidents to speak of. There have been several fights at the Eagle Inn. Mark stated that Kyle Markus will be back to work at the County next week and will be back to work for Aviston in September.

The Police General Orders manual states that Aviston officers are to use M & E for all towing needs and Randy Peek asked that this be changed to Aviston Auto Body with M & E listed second. The Village Board approved this change.

5. PARK DISTRICT:

A copy of the Park District minutes was available for review. It was stated that the movie night is set for Friday August 16th at dark. Jenny will get this in the newsletter. A new light pole is needed on the softball diamond and bulbs need to be replaced while the light pole is being replaced.

6. CURRENT PROJECTS:

Vintage Hall – Randy Peek presented notes on the money spent on the patio. A drop box has been ordered for the gutters and final grading and seeding will need to be done next. So far no labor has been paid other than CTR for the work that has been done. Jenny reported 129 paid bookings for 2019 and 19 for 2020. The Board discussed a noise complaint regarding music when the Hall was rented. There is to be no music after 11pm and the police will give the same courtesy warnings as they've done in the past. The Board discussed the rental fee for next year. A motion to increase the rental fee to \$75 per booking beginning January 1, 2020 and no music after 11pm, effective immediately, was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Jenny will get all pertinent information in the next newsletter.

Rt. 50 & Russland Rd Intersection – No report.

7. VILLAGE ADMINISTRATOR'S REPORT:

Ranz Road Subdivision – The Board discussed lien requirements for subdivisions. Mike Buscher stated in speaking with Chris Ades he would prefer option #3 in the Code 14-14-2. The Board was okay with this option. Mike will get in touch with Chris Ades to get the cost, etc.

Frontier Park – Mike stated that Jeff Woltering is currently selling lots. No other information was available.

Nursing Home – Seth presented a topo for the Board to review. Seth believes that the drainage issue can be taken care of by draining it north towards the Fire Department. Water is currently ponding in the southeast corner of the parking lot. Seth stated that the ditch on the east should also be cleaned out and this would help alleviate more of the issue. It was stated that the Village would need to get permission from adjoining property owners to do this. Gary is to get in touch with Jim Markus to look at this and see when this can be done.

Old Rt 50 Business – No report.

Troy Kapp TIF Application – Troy Kapp was present to review his TIF application with the Board. The Board reviewed the documentation and decided to prepare a 3 year contract not to exceed \$4950. A motion to proceed with this contract with those specific details was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

Tri-Township Water District – In Henry's absence this month he forwarded all correspondences for the Board to review.

TIF I Extension – Mike presented a spreadsheet for all to review and stated that he has spoken with Keith Moran regarding a cost for this TIF. Mike reviewed ways to split this TIF going forward and what would be returned to the taxing bodies. Mr. Moran stated he would do this particular TIF for \$5K. A motion to move forward with hiring Keith Moran to start work on this TIF extension was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0.

Comprehensive Plan – No report.

Property Maintenance – It was stated that the Hudspeth property has been cleaned up. An area near Edward Jones has tall grass. This will be checked out.

Cannabis Ordinance – A draft ordinance prohibiting cannabis sales in the Village of Aviston was available for review. Mark will pull up the IL State Statute on this for the next meeting for all to review. This item was tabled until the September meeting. Mike will be attending a seminar on Marijuana in the Workforce. This will be held on Monday August 12th at Kaskaskia College.

Sales Tax Exemption – Mike stated that Chris Ades responded to emails regarding Sales Tax Exemption. Chris is looking for this for any portion where the Village would take ownership after the subdivision is complete to include waterlines, streets, etc. The Village Board discussed that infrastructure only will be sales tax exempt. All other items discussed were tabled.

8. ZONING ADMINISTRATOR'S REPORT:

Zoning Board minutes were available for all to review. Gary Rakers was asked to take Dave Trame's place at the Zoning Board meetings for the next couple of months while Dave is in class.

9. DIRECTOR OF PUBLIC WORKS REPORT:

Generator – Mike Kampwerth stated that the Boy Scouts asked to do the landscape around this area. Mike will get more information on this.

Camera quotes for the sewer plant area were discussed. It was stated that the quote presented was more than what is feasible to spend and the Board suggested to purchase a game camera. A motion to purchase a game camera was made by Randy Peek, second by Larry Harper. Motion carried 6-0.

WW #4 – The Utility Committee will set a meeting date to look into this further.

Shut-off Policy – The Board revisited the shut-off policy and what could be done to get the attention of some residents. The Board stated that for now they would like to keep the \$25 reconnect fee the same and keep water off until the next business day, when our guys can get back out to turn it on.

10. OLD BUSINESS:

Ordinance Book Updates – Jenny stated that updates are continuing but will need some assistance as to where some things need to be put in the Book.

ORV Stickers – To date there have been 95 stickers issued.

Caution Lights – Caution lights are up and working. The ones installed at Clinton and Fourth Street need to be replaced as these current ones that are up are incorrect.

11. NEW BUSINESS:

Village Hall Generator – No report.

Eagle Inn – The Board reviewed information on the Eagle Inn to include the TIF application and agreement. This is to be given to Henry for further review.

Gary stated that the water tower was inspected and there was some damage from rock chips. These have been touched up.

A motion to enter into executive session to discuss employees was made by Larry Harper, second by Kevin Eversgerd. Motion carried 5-0. Time was 8:56pm
The Board discussed employee workload and employee wages.

A motion to exit executive session was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0. Time was 9:58pm

Please see Village Board members for information regarding any more executive session or regular meeting minutes.

Jennifer Jansen, Village Clerk