

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY MARCH 4, 2019**

The regular meeting of the President and Board of Trustees was held on Monday March 4, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mark Taylor, Kyle Markus, and Village Attorney Henry Bergmann. Guests included Dale Rakers, Halle Rickhoff, Juliana Garland, Jack Hoelscher, Bryan Sudholt, Ron Ottensmeier, Mike Rakers, Lynn Huegen, Randy Voss, Keith Nordike, Matt Albers for ACIC, Carol Imming, Jackie Schmitz and Mark Rakers.

1. GUESTS:

Dale Rakers was present to discuss the Aviston Legion holding another Queen of Hearts drawing in the near future. Dale is asked what the Village Board would like to see for guidelines going forward. The Board recommended limiting the PIN to 5000 and the pot amount at \$1,000,000.00. Henry will get an ordinance ready for the April meeting. Kevin Eversgerd will follow up with Dale.

Lynn Huegen, Carol Imming and Jackie Schmitz were present to discuss the Pedaling for Parkinson's event. Lynn stated this will be held in conjunction with the ACIC Block Party on June 8th. Lynn was asking for support from the Village and the police and fire departments for the safety of all riders/walkers. Lynn stated Dottie Burton is in charge of the routes. Gary Litteken will follow up with Lynn as the time gets closer.

Matt Albers with ACIC was present to discuss looking into a splash pad at the lower pavilion. Matt presented a couple of different options for the Board to view and was asking for the Board to approve him doing a feasibility study. Matt stated that he already spoke with the Park District before coming to the Village Board. The Park District does not have means or money to help support this project.

Keith Nordike presented a draft ORV ordinance. Keith stated that he personally drafted the ordinance based on other local ordinances and State codes. Dale stated that the Street Committee can meet to further review this.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

3. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet this evening. Mark did report that the one ordinance violation pertained to chickens and the property owner has been notified to comply with the ordinance. Mark discussed the old laptop in the car and stated that as of January 2020 this computer will be obsolete as it will no longer be able to connect to the County or State sites. Mark asked for permission to purchase a new laptop. A motion to purchase the new laptop was made by Gary Litteken, second by Kurt Schmitz. Motion carried 6-0.

The Board asked how often the Taurus gets used to which Mark stated once or twice a week as a backup. Kyle stated that cost of the business cards is between \$150-\$200. The Board approved this purchase.

AERA – Kyle Markus asked about a generator for power outages at the Village Hall. As of now when there is a power outage, the Village Hall is rendered as pretty much an empty building as there are no phones, internet or computers along with no heat or a/c. Mike Kampwerth stated he will look into this.

4. PARK DISTRICT:

Randy Voss said the Park District is purchasing new playground equipment for both the upper and lower pavilions. They also got bids for installation of the equipment as the company they are purchasing from has pricy installation fees. They found an independent person to install the equipment at half the cost and he has high recommendations for his work.

Randy also said that they will be working on the baseball diamond but it will be a work in progress as this is an expense project.

The Park clean up date is set for March 23rd with a rainout date of March 30th. Jenny will get this in the newsletter.

5. CURENT PROJECTS:

-ACIC Liquor License – The Board discussed the ACIC getting a liquor license at the Vintage Hall, year-round. A motion to approve this was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Henry is to revise this section of the Code for the April meeting.

-Vintage Hall – Two applications were received for the cleaning of the Vintage Hall. The Board will review these in executive session.

-Village Hall Exterior Repairs – Gary Litteken reported that the garage door has been replaced.

-Rt. 50 & Russland Rd Intersection – It was stated that Seth Netemeyer is working with the State on the cost of this.

6. VILLAGE ADMINISTRATOR'S REPORT:

-Frontier Park – A sidewalk from Page Street to Dollar General was discussed.

-Middeke Business Park – Jerry Middeke wants to clean the ditch himself and get the drainage pipe. No word from Craig Timmermann on anything else.

-RT. 50 Crosswalk – The crosswalk signs have been ordered. The County has approved the signs for County Road 8 but we are still waiting for State approval along Old Rt. 50.

-Self-Storage Ordinance – The Zoning Board held a public hearing on February 20th for follow up of the Self-Storage Ordinance. The Zoning Board recommended the Village Board pass the ordinance, as presented. A motion to accept the Zoning Board recommendation to pass the Self-Storage Ordinance was made by Kurt Schmitz, second by Mike Kampwerth. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye

G. Litteken – aye

M. Kampwerth – aye

K. Schmitz – aye

R. Peek – aye

K. Eversgerd – aye.

-Solar Ordinance – Dave Trame stated that the proposed ordinance was available for the Zoning Board to review. The Zoning Board recommends placing a moratorium on this for 90 days to allow for more research to be done.

-Tri Township Water District – Mike stated that in speaking with Ann Schroeder, his understanding that there has been no contact with Tri-Township. Ann will petition to stay in our district.

-MFT – Mike presented a map and resolution for all to review. A motion to approve the map and resolution was made by Randy Peek, second by Gary Litteken. Motion carried 6-0.

-Mike stated that he has been in contact with Chris Ades regarding the pre-annexation paperwork. This is asking for a 10-year agreement instead of the 5 years stated in the document. The Village Board will discuss this further at the April meeting.

-CSX – Mike reminded the Board that CSX has until April 12th to move all the cars.

-Aviston Business Association – Mike reminded the Board that the next meeting of the Aviston Business Association is on March 14th at 6:30pm in the Vintage Hall.

7. FINANCIAL REPORT:

Steve reviewed the February financial report. The Village collected \$140K and disbursed about \$72K, taking into consideration the \$29K we received from the City of Breese on over payment for water purchased due to metering issue.

GF – Steve noted a normal month for this fund. Income Tax collected is roughly \$20K less than anticipated. Garbage service bills basically match exactly what is being collected.

WF – This fund is showing \$114K in surplus and revenue is up by \$11K. The credit from the City of Breese regarding purchased water has been entered and repairs and maintenance are down about \$7K.

SF – The revenue in this fund is higher due to the rate increase. Operating expenses are at \$90 YTD compared to \$57K YDT last year.

PD – All lease payments are current.

MFT – A normal month was recorded.

RLF – All loans are current and Steve is currently working on getting a package together to get bids on these loans.

PVF – This account will be left with a minimal balance as the remainder will be used to help pay for the lights/equipment on the new vehicle.

DF – It was stated to pay for a new laptop out of this fund.

Steve reviewed the audit proposal from the new company for all. This is a 3 year proposal and is in everyone's packet for review. A motion to hire the new auditor, pay the bills listed and approve the financial report was made by Kurt Schmitz, second Gary Litteken. Motion carried 6-0.

The Board state to hold the Oakley bill until clarification is received for payment. Also hold the County bill until Gary Rakers gets clarification on the details.

8. ZONING ADMINISTRATOR'S REPORT:

This was discussed earlier in the meeting.

9. DIRECTOR OF PUBLIC WORKS REPORT:

-Water plant Computer and Software – This has been purchased and installed. Currently waiting to receive a bill on this.

MFT – need to repair roads falling apart before oiling.

Mower – The new mower has been ordered and will be here in about 2 weeks. The Village received \$2500 for the old mower.

Gary stated he will have knee replacement on March 26th.

10. OLD BUSINESS:

No old business discussed.

11. NEW BUSINESS:

-Lawn Cutter – The job description for lawn cutter was present for all to review. This is to be advertised in the March newsletter.

-Jenny informed the Board that the garbage rates go up April 1st, per the contract. This is also advertised in the newsletter.

A motion to enter into executive session was made by Gary Litteken, second by Randy Peek. Motion carried 6-0. Time was 9:03pm

Everyone except the Village President and Trustees were asked to leave the meeting. For questions regarding minutes of executive session, please contact a Village Board member.

Jennifer Jansen, Village Clerk