

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY FEBRUARY 3, 2020**

The regular meeting of the President and Board of Trustees was held on Monday February 3, 2020 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mark Taylor, Kyle Markus and Village Attorney Henry Bergmann. Guests included Lisa & Tony Staudenmaier, Kurt & Julie Huelsmann, Scott & Karen Gebke, Richard Moon, Zach Reynolds, Emily Becker and Mike Engel.

1. GUESTS:

Richard Moon and Zach Reynolds were present for the Zoning Board public hearing requests. Dale Haukap stated that we will start the meeting with Zoning tonight. Dave Trame stated that the Zoning Board recommended approval of the Bed and Breakfast submitted by Richard Moon. A motion to accept the recommendation was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

Dave then reviewed the public hearing for a special use request for Zach Reynolds and Apex to build a medical building in an industrial area. Dave stated the Zoning Board recommended approval of this special use request. A motion to accept the recommendation was made by Gary Litteken, second by Mike Kampwerth. Motion carried 6-0.

Mike Engel discussed the ditch behind Aviston Auto Body and how the Zoning Code does require a fence be there to block the view. Dave stated that this was included in the original plans submitted with the building application. The Village Board recommended that Dave speak with Ryan about having the fence installed by the end of the year.

Emily Becker was present and asked about using the Vintage Hall space for a candle making workshop. The Village Board stated they would like to keep this space open for community events and denied her request for use at this time.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve reviewed the monthly financial report. Steve stated the Village collected \$142K and disbursed \$110K. It was also noted that the General Fund and Sewer Fund are showing slightly negative balances, partially due to 3 pay periods in January.

GF – Normal receipts were noted in this fund. The large expense noted was due to insurance premiums being due. Also noted surplus funds year to date. Pat and Seth Netemeyer entered the meeting. Time was 7:41pm

WF – Revenue is on pace with the budget. The only large expense noted was in waterline extension.

SF – Year to date this fund is about \$10K ahead of budget. Operating expense is on pace to be over budget. Surplus funds are at \$12K.

MFT – Steve said he is anticipating receiving between \$69K - \$75K this year and would recommend targeting this amount in the MFT Resolution.

TIF – The only thing noted in TIF accounts is interest earned.

A motion to pay all bills and approve the report was made by Kurt Schmitz, second by Mike Kampwerth. Motion carried 6-0.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark stated the new radar unit has been ordered. Mike Kampwerth asked about the car parked along 4th Street. Mark stated that he has contacted the owner and it will be moved.

Kyle Markus was present to discuss purchasing new vests as they are due to be replaced at the 5-year mark and this is year 6. Kyle will apply for the grant again, same as last time, but the vests must be purchased first. A motion to purchase 5 new vests was made by Mike Kampwerth, second by Kurt Schmitz. Motion carried 6-0.

-AERA – Kyle stated that ERA will be taking the backseat for a while as CodeRed has been doing such a great job.

5. PARK DISTRICT:

A copy of the Park District minutes is in everyone's packet for review.

6. CURRENT PROJECTS:

Vintage Hall – Kurt Schmitz said he has an update to the newsletter for the cleaning position. He will submit this tomorrow.

Rt 50 & Russland Road – No report at this time. Larry Harper asked to keep this on the agenda as a reminder.

Kalmer Drive Sewer – Dale reviewed the lift station claim from 2018 and what is being implemented as a result of that. Lisa Staudenmaier stated that if Vandevanter refuses to accept responsibility for all of this, they will refuse to sign the final document to close out this dispute. Huelsmanns, Staudenmaiers and Gebkes all discussed issues they have and question what is being done. The Village Board will get letters ready and meet with Gebkes and Staudenmaiers regarding the 2018 issue. Gebkes presented a list of items they would like addressed.

7. VILLAGE ADMINISTRATOR'S REPORT:

Frontier Park – Mike Buscher stated there is more talk of ground being purchased.

TIF – Mike stated there is one TIF contract that will be coming for Apex as they plan to start building in March. Mike also anticipates the TIF I extension to be done by the end of this year.

Ranz Road Annexations – Mike will get the information together for all to review.

WW#4 – A draft contract is ready for review and comments. Mike will get this out to the Board for suggestions/recommendations.

8. ZONING ADMINISTRATOR'S REPORT:

Zoning was moved to the beginning of the meeting.

9. DIRECTOR OF PUBLIC WORKS REPORT:

The Board reviewed the drainage issues at Aviston Lumber again. Seth will work on gathering data in the upcoming weeks.

Ditch – Gary informed the Board that the ditch work has been completed. Many compliments to Matt Markus for his work.

The Board looked at the proposals included in their packets for trash pumps. Gary and Dave reviewed the information and gave opinions on which they would prefer. A motion to purchase the pump from Global Standard was made by Larry Harper, second by Kurt Schmitz. Motion carried 6-0.

Road Patching was discussed and it was stated that once the weather gets a little warmer the guys will begin patching.

10. OLD BUSINESS:

Jenny stated that Scott Von Bokel was in a week or so ago looking for the letters Henry sent on behalf of the Village. Henry stated he will resend the letters.

The Board discussed the dispute between Netemeyers and Markus Cabinet and the alley. Dale stated he spoke with Keith and will do so again if need be.

11. NEW BUSINESS:

Liquor License Ordinance – Jenny stated she will be working on updating this in the month of February and should have a draft ready for the March meeting.

Employee Reviews – Kevin Eversgerd stated the employee committee met with all employees this past week. Kevin reviewed requests on equipment replacement, new equipment, etc. The Board stated to move forward with these requests. Kevin then discussed accrued leave and how it is sometimes not able to be used. The committee would like to shift the use or lose status from a calendar year to the fiscal year. The Board agreed to the change and Kevin will get with Jenny to get this changed over.

Dale stated that the Restaurant applied for, and received, a video gaming license with the State of Illinois.

A motion to enter into executive session to discuss police matters and employee matters was made by Kevin Eversgerd, second by Larry Harper. Motion carried 6-0. Time was 9:31pm.

The Board discussed how police matters are managed with the State's Attorney. The purpose of the discussion was to better educate the Board on the process and handling of cases and investigations.

The Board then discussed employee reviews.

A motion to exit executive session was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0. Time was 10:24pm

A motion to approve the new pay increases was made by Gary Litteken, second by Randy Peek. Motion carried 5-1.

As with the pay increases, the following is also listed:

Lawn cutter and Vintage Hall cleaning staff will be paid at a rate of \$10.87 per hour. The cleaning staff will incur at least 1 hour of pay for each visit, whether cleaning is necessary or not.

A motion to adjourn was made by Kevin Eversgerd, second by Mike Kampwerth. Motion carried 6-0. Time was 10:25pm

Jennifer Jansen, Village Clerk