

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JANUARY 6, 2020**

The regular meeting of the President and Board of Trustees was held on Monday January 6, 2020 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkors, Village Clerk Jennifer Jansen, Trustees Larry Harper, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Lisa and Tony Staudenmaier, Scott Voyles, Mike Engel and Richard Moon.

**1. GUESTS:**

Scott Voyles was present to discuss an insurance claim regarding water in the basement of his duplex in July while he was hospitalized. He said the claim wasn't submitted quickly due to his hospitalization and that once submitted through Jenny, the claim was denied.

**2. MINUTES:**

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Kevin Eversgerd, second by Randy Peek. Motion carried 5-0.

**3. FINANCIAL REPORT:**

Steve reviewed the monthly financial report. Steve stated the Village collected \$147K and disbursed \$137K.

GF – Collected \$65K and disbursed \$80K. Normal receipts noted and the large expenses were noted in street maintenance. Still noting a surplus of funds year to date.

WF – Collected \$50K and disbursed \$30K noting normal receipts and expenses.

SF – This fund collected \$20K and disbursed roughly \$25K, noting operating expense as the largest expense. This fund still shows a surplus of \$13K.

PF – Quarterly rent was collected in this fund.

MFT – Normal monthly receipts collected and no disbursements noted. Gary Rakers stated he would like to start on MFT and asked what budget he should target. Steve suggested \$85K.

RLF – Steve noted that the letter was received from the State stating we have a grant for \$60K to use.

TIF – The final installment of property taxes was received in this fund.

A motion to pay all bills and approve the report was made by Randy Peek, second by Larry Harper. Motion carried 5-0.

**4. POLICE REPORT:**

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark also had a yearly comparison available for all to review. Mark stated the new officer is working out well.

Mark informed the Board that the moving radar unit in the Chevy is working intermittently and asked the Board for approval to either fix it or purchase a new one. A motion to purchase a new unit was made by Larry harper, second by Randy Peek. Motion carried 5-0.

Mark presented a new vest that Kyle asked about purchasing. Each vest is approximately \$200. The Board stated it was fine to purchase.

Gary Rakers asked if there are any updates on the car being stored at the sewer plant. Mark stated that Hudspeth has not yet finished the case.

#### **5. PARK DISTRICT:**

No report.

#### **6. CURRENT PROJECTS:**

Vintage Hall – No report.

Rt 50 & Russland Road – No report.

Kalmer Drive Sewer – Larry Harper updated the Board on the discussion he has had with Vandevander and stated that he should have more information first thing tomorrow morning.

#### **7. VILLAGE ADMINISTRATOR’S REPORT:**

Subdivisions – Mike stated that the water lines have been installed to and from the Ades subdivision. Middendorf’s property will need lots of work in the spring. Ades will be starting on curbing later this week, weather permitting.

Drainage – Gary and Dave reported on the findings after getting a camera in the lines. It looks as though all areas by Aviston Lumber are clear with no blockage. Seth Netemeyer has the video.

Frontier Park – No report.

Tri-Township Water District – No report.

TIF I Extension – No report.

Mike Buscher gave an overview of his work over the last 2 years for all to review.

#### **8. ZONING ADMINISTRATOR’S REPORT:**

Zoning Board minutes were available for all to review. Dave stated that the public hearing notice on the Moon’s request for a bed and breakfast has been published and sent out. This will be on the agenda on January 28<sup>th</sup> meeting.

Dave also stated that there will be a public hearing on a medical arts building going in the industrial park. This public hearing will also be held on January 28<sup>th</sup>.

The Zoning Board will look into zoning code for the area west of Aviston Auto Body regarding a barrier around the property.

#### **9. DIRECTOR OF PUBLIC WORKS REPORT:**

Gary Rakers reviewed an invoice from Mideastern Plumbing for the pipe for Ades subdivision. The Village portion is \$9667.50. A motion to pay this invoice was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0.

WW#4 – No report.

Ditch – Gary stated work will begin on this possibly Wednesday.

Dump Truck – Gary stated the dump truck worked as needed. Dale called Gary regarding sale spreaders. Dale informed the Board he has a line on 2 salt spreaders for \$1200.00. A

motion to purchase these for \$1200 was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0.

The Board discussed the meter reading equipment and decided a couple of them would like to attend the conference with Gary and Dave. Jenny will look into the cost of this and get back with the Board.

**10. OLD BUSINESS:**

Employee Reviews – Kevin Eversgerd stated they will likely begin holding employee reviews in January.

**11. NEW BUSINESS:**

Gary Rakers discussed the 2<sup>nd</sup> Street lift station and upgrades he is considering. More information will be available at the February meeting.

A motion to enter into executive session to discuss police matters was made by Randy Peek, second by Larry Harper. Motion carried 5-0. Time was 8:38pm.

All executive session minutes and regular minutes after executive session were taken by a Board member. Please see the Village Board for any information regarding this.

Jennifer Jansen, Village Clerk