

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JULY 1, 2019**

The regular meeting of the President and Board of Trustees was held on Monday July 1, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goesten Kors, Village Clerk Jennifer Jansen, Trustees Larry Harper, Randy Peek, Gary Litteken, and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Madison Olliges, Brittney Holthaus, Kate Browne, Dale Buscher, Scott Gebke, and Troy & Jan Kapp.

**1. GUESTS:**

Madison Olliges and Brittney Holthaus were present to listen in for a project.

Scott Gebke was present to discuss the sewer back up issue from last year. Gary Rakers stated he spoke with Aaron Pain of Vandevanter Engineering. Henry is to draw up a draft letter to send to them regarding this insurance claim.

Dale Buscher was present to discuss the Hudspeth property north across from his house. Mark Taylor has been in contact with the Hudspeth's regarding the grass and the trees needing to be removed. It was stated that Hudspeths have been waiting on weather to get equipment on the lot to remove the trees. This will be followed up on.

Kate Browne was present to discuss the Reagle Eagle Run specifics for this year. The date has been set for September 14<sup>th</sup> and the time has been changed to 8am. The route will be the same. Kate asked for support from the Village, Police Department and the Fire Department for this event.

**2. MINUTES:**

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 5-0.

**3. FINANCIAL REPORT:**

Steve Goesten Kors reviewed the monthly financial report. Steve stated the Village collected \$133K and disbursed \$104K. Steve noted that the General Fund disbursed \$10K more than it took in due to summer help and street maintenance.

GF – No unusual expenses were noted for this account. Normal receipts collected. Sales Tax receipts have been down the first 6 months of the year compared to last year.

WF – There is a \$21K surplus noted this month.

SF – There is an \$11K surplus noted in this account.

PF – Rent is current.

MFT – Normal monthly receipts.

RLF – All accounts are current.

Steve reviewed the Budget and changes made to the budget by the Finance Committee. A motion to approve the budget (2019-7-1) was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0 by roll call vote as follows:

L. Harper – aye

G. Litteken – aye

M. Kampwerth – absent  
R. Peek – aye

K. Schmitz – aye  
K. Eversgerd – aye.

A motion to pay all bills was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0. It was stated to pay the following bills out of the appropriate TIF accounts: CTR, Barton Electric and Oakley.

#### **4. POLICE REPORT:**

Mark Taylor stated a copy of the monthly police report is in everyone's packet for review. Mark also reviewed a letter received regarding fireworks and stated that fireworks calls will be handled case by case as calls are received. Larry Harper asked questions about kids and using ATVs.

#### **5. PARK DISTRICT:**

A copy of the Park District minutes was available for review. It was stated that the Park District would need Village assistance to get things set up. The Park District is also looking at having a movie night in August.

#### **6. CURENT PROJECTS:**

-Vintage Hall – Randy Peek stated that work will begin on the patio on the east side tomorrow night. Randy also discussed the ditch and a few other items of concern. Jenny stated that so far there are 124 paid rentals and 13 so far for 2020.

-Rt. 50 & Russland Rd Intersection – No report.

#### **7. VILLAGE ADMINISTRATOR'S REPORT:**

Ranz Road Subdivision – No report.

Ranz Road and Bridge – Mike Buscher, Dale Haukap and Kevin Eversgerd attended a meeting with the Township regarding Ranz Road. It was stated there will be no upgrades to the road. The Village will own about 600-700 feet of roadway directly in front of the subdivision.

Frontier Park – Mike said there is one business interested and there are several that are interested in property along Old Rt. 50.

Nursing Home – Mike stated he will have more information to present at the next meeting.

Old Rt 50 – Mike stated there is a study included in everyone's packet tonight for review.

Tri-Township Water District – There are draft letters for everyone to review from Henry. Henry is to make minor spelling corrections and then mail the letters.

TIF I – Mike proposed an extension of the TIF I in the business district only. Mike will work on getting more information for the next meeting.

Comprehensive Plan – Mike stated our plan needs to be updated as soon as possible as the one we currently have is very simple. He will work on this.

Property Maintenance – No report.

Electric Aggregation – It was advised to inform all of our residents to stay with Ameren.

#### **8. ZONING ADMINISTRATOR'S REPORT:**

Zoning Board minutes were available for all to review. Dale stated he appointed Mike Engel as the new interim Zoning Board President. It was also stated that more members are needed for the zoning board.

A public hearing was held for Troy & Jan Kapp to be able to put in a large storage unit. Troy Kapp was available and gave a brief description as to the reasons for the variances requested. A motion to approve the recommendation of the Zoning Board to allow the large storage unit was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0.

A public hearing was held for Troy & Jan Kapp to allow a variance request to relax the setbacks from 25' to 10' on the west side of the property. A motion to approve the recommendation of the Zoning Board to relax the setback to 10' was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0.

The Zoning Board held a public hearing on the proposed Solar Ordinance. Minor adjustments will be made and an ordinance will be prepared for the August meeting.

Private Drives – No report was available.

## **9. DIRECTOR OF PUBLIC WORKS REPORT:**

Generator – Gary Rakers stated the generator has been installed and does work but has to be manually started at this time. Oakley will come back and make the final adjustments per the bid to get the generator to run automatically.

The Board reviewed the gallons produced versus sold. Randy asked that a percentage also be added to this sheet.

The waterline for the Kues property along Old Route 50 is finished and water meters have been installed. Beginning with the next billing cycle, these accounts need to be billed. It was also stated to start charging on Jerry Haselhorst's property as it has been sold.

The Board discussed the ditch by the maintenance shed and that drop boxes need to be installed. Gary is to get these ordered.

The caution lights are all in but have not yet been installed. It was stated to get with Seth Netemeyer to find out where these need to be installed.

Gary said that all the banners will be coming down in the next week.

Dale stated he would be interested in purchasing a bucket truck for the Village and asked if this is feasible.

Road oiling is scheduled for August 19<sup>th</sup>.

## **10. OLD BUSINESS:**

Ordinance Book Updates – Jenny stated that updates are continuing but will need some assistance as to where some things need to be put in the Book.

Jenny stated that to date there are 62 ORV permits issued.

## **11. NEW BUSINESS:**

Ameren Light Replacement – Jenny reviewed the information that was presented at the last meeting. It was agreed to follow through with replacing lights at the Village Hall and the maintenance building but not the Vintage Hall.

Jenny and Randy reviewed information received from Republic Services about possibly going to automated trash service. This would include a \$.50 increase per residence to help cover the cost of delivery for 95-gallon totes. Randy stated that in speaking with some residents already, most were against it.

A motion to enter into executive session to discuss employees was made by Larry Harper, second by Kevin Eversgerd. Motion carried 5-0. Time was 8:56pm

The Board discussed employee workload and employee wages.

A motion to exit executive session was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0. Time was 9:13pm

A motion to increase the Village Clerk's hourly wage by \$2.00/hour was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0. This wage increase is effective as of July 1, 2019.

A motion to adjourn was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0. Time was 9:14pm

Jennifer Jansen, Village Clerk