

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY FEBRUARY 4, 2019**

The regular meeting of the President and Board of Trustees was held on Monday February 4, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goesten Kors, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Dave Trame, Mark Taylor, Village Attorney Henry Bergmann and Village Engineers Pat & Seth Netemeyer. Guests included Katelyn Lampe, Taylor Kampwerth, Michelle Thole, Alex Venhaus, Tony Sudholt, Allan Huelsmann, Craig Timmermann and Jeff & Nancy Woltering.

1. GUESTS:

Allan Huelsmann was present to discuss the billing of water meters on new homes. Past practice for the Village of Aviston is that once a meter is installed, a bill is generated. Al asked that going forward we only set the pit, not the meter, to avoid charges until he is ready. It was stated this is not an issue.

ACIC members were present to discuss getting a liquor license at the Vintage Hall. Tony Sudholt spoke for the group, discussing the events this could affect. Kurt Schmitz entered the meeting. Time was 7:37pm. The Village Board stated they would review the request and have a decision by the March meeting.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0.

3. TREASURER'S REPORT:

Steve Goesten Kors gave the monthly financial report. Steve reported the Village collected \$164K and disbursed \$208K. Steve mentioned that a large part of the higher disbursements is due to \$75K on the sidewalk project, insurance premiums due and 3 pay periods in January. GF – The GF deficit sits at a little over \$56K. Year to date garbage collection is ahead of budget; Income Tax receipts are on pace for a little over \$185K versus a budget of \$208K. Sales tax on pace for \$140K, Use Tax for \$54K. On the expense side, wages are running a little higher than budgeted and the major overage listed is in street and sidewalks.

WF – This fund is showing a surplus of \$68K year to date. Water revenue is on pace for \$519K and should still be over the budgeted amount. The main expense item noted is the water purchased.

SF – The SF deficit sits at a little over \$39K year to date. Sewer revenue year to date is on pace for \$222K as expected. The large item in expense is in operating expense as previously discussed.

MFT – This fund is right on pace for \$50K, as expected. The plan for this fund is to draw down on this every year to reduce the funds

RLF – All loans are current and Steve is currently working on getting a package together to get bids on these loans.

TIF – TIF I is showing the expenses paid out for the sidewalk project.

A list of all bills received was available for all to review. Steve asked that with the approval of the report the Board also approve all normal monthly bills not yet received.

A motion to pay all bills and approve the financial report was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet this evening. Mark stated that the Taurus has been fixed at Breese Motors. Mark stated he would like to order business cards for the officers as this was a request in the employee meetings. The Board approved this request.

Mark said Kyle has been using his new radio and it is working well.

5. PARK DISTRICT:

A copy of the Park District's minutes is included in everyone's packet this evening. Gary Litteken also gave a brief overview of the minutes along with some of the projects they are looking to start.

6. CURENT PROJECTS:

-Vintage Hall – Kurt Schmitz reported that we need to advertise in the newsletter for a new cleaning person to start March 1st. Applications are to be received at the Village Hall.

-Village Hall Exterior Repairs – Larry Harper presented estimates for the windows, doors and garage doors. A motion to approve the purchase and installation of a new garage door was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0. The remainder of the projects will be reviewed at the March meeting.

-Rt. 50 & Russland Rd Intersection – The Village Board discussed getting plans and estimates together for this project. They would like this broken out into 3 separate options as follows: South side, north side and then one together to see how much would be saved if they were done in conjunction. A motion for Netemeyer to proceed with drawing up the plans was made by Larry Harper, second by Kurt Schmitz. Motion carried 6-0.

7. VILLAGE ADMINISTRATOR'S REPORT:

-Middeke Business Park – Craig Timmermann reviewed the water issues along Commercial Street and the ditch. Pat Netemeyer stated he will contact Jerry about this and Craig stated he will reshoot grades on this. Once information is received from Jerry, Mike and Pat can look further into this.

-Frontier Park – No report.

-RT. 50 Crosswalk – Seth stated that a permit application has been submitted to the State and County to get the crosswalk lights installed.

-Well #4 – This will be reviewed by the Utilities Committee.

-Self-Storage Ordinance – The Zoning Board reviewed the draft ordinance and recommended the Village Board to pass the ordinance. Per Ordinance, this will go to a public hearing on February 20th at 7:30pm and will then be presented at the March 4th Village Board meeting for passage.

-Solar Ordinance – Dave Trame stated that the proposed ordinance was available for the Zoning Board to review. The Zoning Board recommends holding off on this ordinance until further research on height requirements can be done.

-Solar Decision – Mike Buscher received information from Jim Straeter and forwarded it all to the Board and Steve. The information is not exactly what we thought was presented previously. The Board suggested getting clarification on the numbers presented and also get a copy of the contract for our attorney to review before decisions can be made.

-CSX – Mike informed the Board that CSX has until April 12th to move the cars.

-Property Maintenance – No report.

-Tri Township Water District – Mike said that Tri-Township Water District wants to install and 8” water line on Ann Schroeder’s property north of town. The Board asked Henry to research this and to also meet with Ann and Mike to discuss further. The Board would like Ann to petition to get out of Tri-Township. The Village Board will support Ann in pursuing this. The Board would like to see a change of venue for this; to Clinton County courts, not Madison County.

-Banners – Mike Buscher reviewed a letter previously send to the Village Board and presented pictures of some new banners. These banners would be put up by a company and not by the Village. Mike would like to have the Business Association take over this project if at all possible. Larry suggested possibly giving the committee the money we have from the previous purchases as seed money. A motion to let the Business Association proceed with this project was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

8. ZONING ADMINISTRATOR’S REPORT:

The minutes of the zoning board meeting were present for all to review. All other zoning issues and recommendations were discussed in previous topics.

9. DIRECTOR OF PUBLIC WORKS REPORT:

-2nd Street Generator – Mike Kampwerth informed the Board that he, Gary and Craig Lampe met to review the specs on the generator. The price is currently down to \$17,205.15 and this includes the unit, delivery and start up. The Village will be in charge of getting the concrete pad and the insulated enclosure.

-Mowers – Gary presented information in trade in versus selling the mower outright. Trade in value would be \$2K and it was suggested selling outright as we could probably get \$3K. Gary will get the specs together to sell. A motion to purchase the new mower was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

-Water plant Computer and Software – Bills from R.E. Pedrotti and ReBoot It were present for all to review before being submitted to insurance for a claim. There were also estimates on new computers and the software for all to review. A motion to purchase the software from Pedrotti and the computer from ReBoot It as made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

10. OLD BUSINESS:

No old business discussed.

11. NEW BUSINESS:

-Liquor License at Aviston Restaurant – Jenny informed the Board that this is on the agenda because there were questions about the new doors being installed around the bar area. It was stated that the Board and possibly the police department look into this to see if it is okay by our ordinance.

-Computer for Economic Development – Kurt stated that during employee reviews Mike Buscher indicated his computer is having issues and a new one would be beneficial. A motion to approve the purchase of a new computer, price NTE \$800, was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

Gary Rakers stated that the community service worker that was helping out has completed his service hours.

A motion to enter into executive session to discuss employee matters was made by Larry Harper, second by Kevin Eversgerd. Motion carried 6-0. Time was 9:44pm.

Everyone except the Village President and Trustees were asked to leave the meeting. For questions regarding minutes of executive session, please contact a Village Board member.

Jennifer Jansen, Village Clerk