

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JANUARY 7, 2019**

The regular meeting of the President and Board of Trustees was held on Monday January 7, 2019 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, and Kyle Markus. Guests included Mary Boeser, Grace McCullum, Julia Neumann, Karlie Markus, Jeff & Nancy Woltering and Larry Wolters.

**1. GUESTS:**

Several guests were present to observe the meeting as required by a school teacher. Other guests are on the agenda.

**2. MINUTES:**

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

**3. TREASURER'S REPORT:**

Steve Goestenkers gave the monthly financial report. Steve reported the Village collected \$126K and disbursed \$210K. Steve also mentioned that a large part of the higher disbursements is due to \$56K in loan payments for the water tower, Allied Waste was paid twice in December and the Village Board and Zoning Board were all paid in December.

GF – Year to date a deficit of \$65K and a negative cash balance of \$52K. State of IL is current with income tax payments received, but the total received is approximately \$15K less than last year.

WF – Year to date a surplus of \$26K was noted. All expenses are in line with the budget with the exception of water purchased. This has been reviewed and discussed.

SF – Year to date a \$30K deficit is noted with a \$500 deficit this month. Approximately \$72K in operating expenses noted. Steve recommends a sewer rate increase.

MFT – There is approximately \$54K in this account and it will try to be drawn down this year.

TIF I, II, III – The final Income Tax disbursement was received in TIF I with only minor revenue being noted in TIF II and TIF III

PF – Regular lease payments are being collected. There is a surplus of \$12K in this fund.

PVF – Steve stated to use the funds from this fund to pay for incoming expenses for the new police vehicle.

RLF – All loans are current.

A motion to pay all bills and approve the financial report was made by Gary Litteken, second by Randy Peek. Motion carried 6-0.

Steve discussed with the Board a sewer rate increase of \$2.00 on the minimum usage. A motion to prepare this ordinance for the February meeting was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

#### **4. POLICE REPORT:**

Mark Taylor stated a copy of the monthly and yearly police reports are in everyone's packet this evening. Mark stated that the new reporting is included in this report.

Mark stated the new vehicle in operation and will be outside after the meeting if anyone wants to look at it.

Mark informed the Board that recently hired Ryan Weh will no longer be able to work for the Village as he took a position with a railroad and cannot have a secondary job. The Employee Committee met and hired Steve Frierdich

AERA – Kyle stated he would like to purchase new portable radios. The cost is \$1,000. He stated he would like to use this as dual purpose to see if they will work when the County updates their system as well. The Board stated to proceed with the purchase.

#### **5. PARK DISTRICT:**

A few benches have been purchased and installed along the walking path. The Board also discussed what else it would take to get the Park District to stand alone. Mostly this would be water/sewer expenses and payroll/employees. Jenny can get the monthly usage for water/sewer every month going forward.

#### **6. CURENT PROJECTS:**

-Vintage Hall – Jenny reviewed with the Board the bookings from last year to current. A total of 50 paid rentals last year and as of current, there are 62 booked for 2019. The issue of a missing key and cleaning was also discussed. The Board state to charge \$25 for the missing key and \$25 for the one hour of cleaning. It was stated the Governor's Hometown Award still needs to be put up on the side of the building.

#### **7. VILLAGE ADMINISTRATOR'S REPORT:**

-Infrastructure/TIF Agreement – A copy of an Improvement Agreement was available for everyone to review. It was stated that the form will need additional signature lines to be complete.

-Frontier Park – Jeff Woltering was present to discuss the Building Permit application and that it isn't exactly clear what the Zoning Board is looking for as it pertains to State regulations, sealed plats, etc. Jeff stated in speaking with Scott Voyles he now knows what is expected but recommends changing/clarifying the document to be sure everyone is on the same page to save time. Larry stated he will contact Scott to get is straightened out.

-RT. 50 Crosswalk – An invoice was present to night for the sidewalk completion. The overage on the invoice is due to disturbing a sewer line at the intersection. Seth reviewed and had notes on the invoice for all to see. A motion to pay the invoice, minus the 5% retainage was made by Larry Harper, second by Kevin Eversgerd. Motion carried 6-0. The check will be cut for \$58,692.60. Copies of caution lights were available for everyone to review. More information is needed before a decision can be made on these.

-New Rt. 50 – No report.

-Ranz Road Subdivision – Clinton County Zoning turned down the proposed subdivision submitted by Roger Fuehne.

-Annexations – Mike informed the Board that all 5 annexations took place on January 1, 2019.

- Property Maintenance – Mike stated one letter was sent out and that 90-day notice expires this month. Still no progress has been made on the property.
- Self-Storage Ordinance – The Board reviewed the proposed ordinance. Minor changes were requested on this and the committee will meet again to address these.
- Solar Power – This proposed ordinance was available for all to review as well. This needs to be reviewed by the Zoning Board and they can also set a fee for the application.
- CSX – Mike informed the Board that when CSX decides to move the cars that they will give a very short notice.
- RLF Grant – The State of IL is still deciding how to proceed with this. Mike and Steve will get together to review.
- Well #4 – This has been table until the mid-month meeting.
- Solar Decision – Mike stated a decision will be made on 1/9 and the Village will need to have a decision by February 1<sup>st</sup>.

## **8. ZONING ADMINISTRATOR'S REPORT:**

The minutes of the zoning board meeting were present for all to review. The Village Board reviewed the Zoning Board decision to allow a variance requested by Jared Kues for his property located at 251 W First Street. The request was to relax the setbacks from 25' to 10' from the front lot line and moved the side setback to 8'. A motion to accept the Zoning Board recommendation, contingent on the side setback staying 8', was made by Kurt Schmitz, second by Kevin Eversgerd. Motion carried 6-0.

The Village Board also requested all Zoning Board recommendations be forwarded to the Village Board in written format to guarantee everyone understands the request.

Gary stated that Susan Toennies' mobile home is in and the setbacks have been met.

## **9. DIRECTOR OF PUBLIC WORKS REPORT:**

-Mowers – Gary asked about a new mower for the spring season. The Board stated to ask about a trade in before a decision is made.

-2<sup>nd</sup> Street Generator – Mike Kampwerth stated he did follow up with Oakley regarding the bid. He will get a rep out here to meet with Gary and Craig Lampe to get the specs. The cost is \$19,68076. Our guys will pour the concrete, Oakley will set the generator and Craig will wire.

-Kues Water – The Board discussed the best way to get water to the old Wessel property and to the adjacent lot to the west of the house. Gary is to get cost estimates for the special meeting.

## **10. OLD BUSINESS:**

No old business discussed.

## **11. NEW BUSINESS:**

-Village Hall Exterior – Larry Harper reviewed with the Board the many things that need repairs to the building including exterior doors, windows, garage door, etc. Larry will get pricing on many things for the next meeting but did ask to proceed with the garage door as it has holes in it.

-Commercial Street Drainage – Mike Kampwerth reviewed the issue with this roadway is the standing water on the street across from the carwash. This needs to be addressed with CTR.

-Employee Handbook – Kurt Schmitz stated that the employee committee met to review the current handbook and made changes for all to review. The Employee Committee would like this added to the Special Meeting on 1/21.

Dale said that the park area did not have any recycling picked up and asked Jenny to call Allied to make sure they come back to pick up on Tuesday.

Dale also informed the Board that Mike Rehkemper of St. Rose is interested in putting equipment on our water tower for internet however the equipment will not work with Wisper on our tower and we have a lease agreement with Wisper until November of 2021

Dale mentioned a letter he received from a company called CourtMoney. This is a company that works with processing credit cards free of charge to the municipality. The Board stated to follow through with getting more information and set up if things appear to be as they are presented.

Randy Peek passed around a few pictures of a patio area that is being considered to add to the Vintage Hall.

Mike Kampwerth mentioned that he would like to speak with Rocky Feldmann about the property he owns on the same block as the Vintage Hall. Mike thought it would be a good thing to ask that if he ever wanted to sell the property that he would consider giving the Village first change to purchase.

A motion to adjourn was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Time was 9:42pm.

Jennifer Jansen, Village Clerk