

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY NOVEMBER 5, 2018**

The regular meeting of the President and Board of Trustees was held on Monday November 5, 2018 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, and Gary Litteken. Employees present included Gary Rakers, Mark Taylor, Kyle Markus, Village Attorney Henry Bergmann and Village Engineer Pat Netemeyer. Guests included Kennedy Luebbers, Ashtyn Harre, Kirsten Klostermann, Jeff Woltering, Nancy Woltering, Matt Wellen, Austin Wellen and Susan Toennies.

1. GUESTS:

Several guests were present to observe the meeting as required by a school teacher. Other guests are on the agenda.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes was made by Randy Peek, second by Larry Harper. Motion carried 4-0.

3. TREASURER'S REPORT:

Steve Goestenkers gave the monthly financial report. Steve reported the Village collected \$234K and disbursed \$133K. Steve also mentioned that the second installment of real estate taxes have been received.

GF – Steve noted that we are currently 6 months into the fiscal year. Steve also reviewed the taxes the Village receives from the State of Illinois. It was mentioned that there have been 45 bookings at the Vintage Hall since May 1st. Steve mentioned that miscellaneous expenses are up but this is primarily due to the Beelmann and Billhartz bills.

WF – Steve mentioned that at the 6-month mark revenue is at \$526K. This is ahead of budget. Nothing out of the ordinary as far as expenses are concerned.

SF – Revenue is ahead of pace for the budget. Operating expenses are running above budget. Steve will review the numbers to see about an increase in sewer rates for next year.

MFT – The Village has collected \$49K versus the \$50K anticipated.

TIF I, II, III – Payments are going out as their agreements are being paid.

PF – The revenue is ahead of pace.

RLF – All loans are current.

A motion to pay all bills and approve the financial report was made by Gary Litteken, second by Mike Kampwerth. Motion carried 4-0.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet this evening along with quotes on radar control equipment. Mark will get more quotes for the December meeting.

Mark stated there have been several disturbances at the Eagle Inn with “long” term renters. A Board member stated he would speak with Scott regarding this situation.

Mark stated that Breese Motors called to say that the new Explorer is in. This will be picked up but the equipment is not yet ready.

Mark stated he will be on vacation at the end of November, as stated in his email. It was suggested that when Mark notifies the Board of his vacation that he also carbon copies the Village Hall in on these.

Kyle Markus stated that he would like to order first aid kits for each car. The cost is about \$50-\$100/car. The Board stated to order these.

Kyle also asked if employees would refrain from parking along the building as it is easier for the officers to take in people they’ve arrested if the lanes are open. The Board stated that employees should no longer park in this area.

AERA – Kyle stated he would like to repaint the room and get a new door installed as the current door is very warped and doesn’t seal properly.

5. PARK DISTRICT:

No Report.

6. CURENT PROJECTS:

-Vintage Hall – Randy Peek stated the cost to install the split heat/ac unit at the Vintage Hall is approximately \$400. Randy stated he will get help in getting power to the unit. The Village Board stated to proceed with the project.

-East Second Street Stop Sign Ordinance – This ordinance was present for all to review and will be presented again at the December meeting for passage.

-Water Tower Property Sale – A motion to approve the sale of the water tower property by Ordinance (2018-11-1) was made by Randy Peek, second by Gary Litteken. Motion carried by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – abstain	K. Schmitz – absent
R. Peek – aye	K. Eversgerd – absent
D. Haukap – aye.	

-Farm Ground Lease – A bid opening was held prior to this meeting. The results of the bid opening are as follows:

Matt Markus - \$198/acre, Gerald Huelsmann - \$205/acre, Travis Mondt - \$145/acre, Matthew Jansen - \$226/acre, Mark Litteken - \$235/acre, Roy Schmitt - \$220/acre and Chuck Litteken - \$178/acre. A motion to award the bid to the highest bidder, Mark Litteken, was made by Mike Kampwerth, second by Larry Harper. Motion carried 4-0. The terms of the lease will be 3 years, beginning November 1, 2018.

7. VILLAGE ADMINISTRATOR’S REPORT:

-Holtmann Ditch (Building Blocks Daycare) – Mike discussed the drain is too high in the front of the property and this needs to be fixed.

-Frontier Park – Jeff Woltering was present to discuss the possible property sale for storage units and was curious what the Village Board was thinking on this. He also asked the Board to please consider getting all the ordinance information in place as soon as possible.

-Dollar General – The tentative opening date is currently set for January 17th and will hopefully have a ribbon cutting.

-RT. 50 Sidewalk – This project is 99% complete. Barricades need to be removed tomorrow. Rooters will be the company hired to paint the crosswalks across Old Rt. 50. Randy mentioned that he would like to see the sidewalk continued the last block of Page Street next spring.

-New Business – Mike stated there are 3 more possible businesses interested in coming to Frontier Park.

-New Rt. 50 – The patch work along New Rt. 50 is complete. Dale stated he would like to look into fixing up the entrance ways next spring. This work would be done by the IDOT manual and no State permit would be needed. The Village will look into getting a cost estimate from CTR.

-Ranz Road Subdivision – To date there has been no progress. Ranz Road will need to be raised and an IDNR permit needs to be obtained.

-Annexations – Mike informed the Board there are currently 5 interested in annexing.

-Property Maintenance – Mike stated one letter has been sent but we have not received any response. Dale stated that a contractor has been hired and the project should be complete in the next three months.

-Moratorium – An ordinance (2018-11-2) for a moratorium for the discussion of storage buildings was present for all to review. A motion to approve this moratorium was made by Larry Harper, second by Randy Peek. Motion carried by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – absent
R. Peek – aye	K. Eversgerd – absent.

-Solar Power – Mike stated that this application has been filled out.

-RLF Grant – Mike stated that the amount to be used in grant funds is \$64,325.61. This must be used in a blighted area. A motion to use this money for sidewalks in the TIF areas was made by Larry Harper, second by Randy Peek. Motion carried 4-0.

-Governor’s Hometown Award – The final round of the Governor’s Hometown Award is set for November 15th in Springfield. A resolution for the Governor’s Hometown Award was present and read. A motion to sign the resolution was made by Larry Harper, second by Gary Litteken. Motion carried 4-0.

-CSX – A letter regarding CSX was received and a copy has been included in everyone’s packet this evening.

-Well #4 – Mike asked if he and Pat can move forward with a feasibility study for well #4. The Village Board stated to move forward.

8. ZONING ADMINISTRATOR’S REPORT:

The minutes of the zoning board meeting were present for all to review. Gary Litteken mentioned that an inspector was up at the Dollar General. It was in fact Craig Lampe and he also looked at a few other businesses in the area. Gary asked the Village Board to review the possibility of getting an inspector in the future.

Susan Toennies was present to speak with the Board about her intent to remove her current trailer and replace it with a new one. The Village Board stated she would need to apply for a special use permit, this would have to be published in the newspaper and then proceed to the zoning board before a final decision is made.

9. DIRECTOR OF PUBLIC WORKS REPORT:

-Mowers – Gary stated he would prefer to stay with a Scag mower as opposed to anything else. The Board will start looking into purchasing a new mower at the beginning of next year.

-2nd Street Generator – Mike Kampwerth stated he will have bids for this at the December meeting.

Gary presented a letter for all to review regarding the details of what happened at the Park Lift Station. This information has been forwarded on to the insurance company.

Randy stated he spoke with Eric Block regarding closing in the ditch behind the maintenance building. Mr. Block agreed to pay approximately \$2,000 for his portion of the ditch. Randy would like to get this project moving forward in the spring.

10. OLD BUSINESS:

No old business discussed.

11. NEW BUSINESS:

Dale read the thank you notes received for the 4H.

The Village Board entered executive session.

Any further information on executive session and the remainder of the meeting would need to be directed to the Village President and Village Board as all other parties were excused.

Jennifer Jansen, Village Clerk