

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY OCTOBER 1, 2018**

The regular meeting of the President and Board of Trustees was held on Monday October 1, 2018 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor and Village Attorney Henry Bergmann. Guests included Krystal Litteken, Ethan Hall and Noah Hollenkamp.

1. GUESTS:

All guests were present to observe only.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes, as amended, was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0.

Larry Harper asked about a follow up regarding the incident with a vehicle. Jenny informed them that she called the resident and advised her to get the vehicle fixed at Aviston Auto Body and we will pay the bill. To date, no bill has a been submitted for such work.

3. TREASURER'S REPORT:

Steve Goestenkers gave the monthly financial report. Steve reported the Village collected \$132K and disbursed \$141K.

SF – Steve noted that the expenses are about \$3K over revenue. YTD we are \$23,891 with most of that being in operating expenses. At 5 months into the budget Steve is expecting to be well over budget in this fund.

MFT – This fund is showing a deficit as payments have been made for street oiling.

TIF I, II, III – Payments are going out as their agreements are being paid.

GF – Normal monthly receipts recorded. Second installment of Income Taxes should be received in October. Expenses to note are insurance and street maintenance.

WF - \$16K in surplus funds noted for the month. \$41K revenue over expenses YTD. Normal monthly expenses noted.

PF – Insurance proceeds noted.

RLF – All loans are current. Steve stated he had to provide all loan agreements to the State of Illinois

Al Billhartz presented bills before the meeting tonight. A motion to pay all bills, including the Billhartz bills, and approve the financial report was made by Mike Kampwerth, second by Kurt Schmitz. Motion carried 6-0.

Steve reviewed the audit report and 2 letters in detail. Steve mentioned that the auditor did have to do more research into IMRF funding/liability. It was mentioned that water produced versus sold and noted that we are at about a 6% loss. Sewer rate increase was discussed and stated it would to be further reviewed around the first of the year.

Randy did ask for Steve to break out the Vintage Hall income and expenses going forward.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet this evening. Dale asked about a report concerning a citizen's lawn and Mark stated it was taken care of. Randy asked about the LED speed signs that other towns have and if Mark would get a price on one of these for the next meeting. Mark stated the department has been approved by the State for the Narcan, the prescription has been acquired and the Narcan has been ordered.

Mark stated he received a request from ACIC for a police escort to and from the winery on October 26th. The Board stated if an officer can accommodate, then please do so.

Larry Harper asked about marking street lights that aren't working, who does this, what is the process. Jenny and Mark informed him how the process works.

5. PARK DISTRICT:

No Report.

6. CURENT PROJECTS:

-Vintage Hall – Randy Peek revisited the idea of installing a camera in the concession stand area for security purposes. A motion to approve this was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0.

Tom Luebbers has been glazing the windows and stated that a few windows need to be purchased. For 2 large and 1 small the cost is \$432.00. A motion to purchase these was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0.

Randy stated that the AC unit in the building does not keep up with cooling the entire building. He suggests taking the mini-split from the police department to the concession stand area of the Vintage Hall. No objections were noted and this will be installed as soon as possible.

The Board discussed rules on closing, etc. It was stated to add to the rental sheet that all persons must vacate the premises by 1am.

-East Second Street Stop Signs – The Board was asked at the September meeting to the review the intersections of E. Second & Cleveland and E. Second & Clement. The Board suggested a 4-way stop at the E. Second & Cleveland intersection. A motion to have Henry prepare this ordinance was made by Randy Peek, second by Gary Litteken. Motion carried 6-0. No action was taken on the E. Second & Clement intersection. It was also recommended for the Board to review the intersection of W. Elm & Spring.

7. VILLAGE ADMINISTRATOR'S REPORT:

Mike Buscher informed the Board that there will be 4 projects starting in the next few weeks.

-Dollar General – The Dollar General broke ground and concrete has been poured. Mike said residents have requested that they have fresh produce in the store and he will ask Dollar General if that is possible.

-New Business – No report.

-Ranz Road Subdivision – No report.

-Annexations – Mike informed the Board there are currently 5 interested in annexing and 2 on the fence about it.

-RT. 50 Sidewalk – All plans have been approved, just waiting on a start date.

-New Rt. 50 – The patch work will begin this week. Dale informed the Board that he spoke

with the State about the approach to Russland Road and if that could be added to the project. Joe Monroe with IDOT denied the request but Dale will speak with Charlie Meier to check into this as well.

-CSX – No report.

-Holtmann Ditch – The TIF application has been received and the total amount of this project is \$35,388. The material portion of this was \$19,757. A motion to approve this TIF contract for \$19,757 was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

-Property Maintenance – Mike stated this has been going pretty well, minus the Kues Bros apartments. The Board stated to send a letter to them to get things cleaned up and fixed.

-Governor's Hometown Award – The Village was selected for the first round last week and Kurt Schmitz and Deb Luebbers presented.

-Aviston Business Association – There will be a meeting of the Business Association on Thursday October 4th at 7pm at 1st National Bank.

-Solar Power – The Village Board sat through a presentation on September 27th and reviewed the cost and application process. A motion to fill out the applications for the water plant and sewer plant was made by Larry Harper, second by Randy Peek. Motion carried 6-0.

-Solicitor & Peddlers – Mike mentioned solicitors from Direct Energy that were in town in the last few weeks and some issues that residents had with them.

8. ZONING ADMINISTRATOR'S REPORT:

No report.

9. DIRECTOR OF PUBLIC WORKS REPORT:

The retaining wall is complete. Randy Peek asked if the Board would agree to complete the drainage ditch if he discusses this with Eric Block and can his help with this. The Board stated to speak with Pat and get estimates.

10. OLD BUSINESS:

-Water Tower Property – This property was sold on September 27th. The closing date is on November 2, 2018.

-Generators – Randy Peek stated we need to get information for a generator on W. Second Street.

-Bid on Ground – This needs to be posted in the newspapers for the November meeting. Henry will get this contract document and advertisement ready. Bids will be opened on November 2nd at 7pm.

11. NEW BUSINESS:

Dale reviewed a letter he received from Charter regarding increased pricing. The Village Board also listed to information regarding Sunset Hills subdivision having a meeting with Charter to get service in their area.

Jenny mentioned there have been a couple of complaints on the people living at the Eagle Inn. The Village Board thought they had an ordinance pertaining to this but as others remember, this was a handshake deal with Scott at a meeting. Randy will speak with Scott.

Jenny stated a gentleman has been in asking about putting on a concert in the Village. The Board stated to ask him to attend the November meeting.

Kurt Schmitz discussed the Vintage Hall and possibly adding on in the future to accommodate all groups utilizing the space. This will be further reviewed at a later date.

The Village Board entered executive session at 8:54pm.

Any further information on executive session and the remainder of the meeting would need to be directed to the Village President and Village Board as all other parties were excused.

Jennifer Jansen, Village Clerk