

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY AUGUST 6, 2018**

The regular meeting of the President and Board of Trustees was held on Monday August 6, 2018 at 7:30pm in the Village Hall. In attendance were Village President Pro Tem Larry Harper, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Mike Kampwerth, Randy Peek, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, Village Attorney Henry Bergmann and Seth Netemeyer of Netemeyer Engineering. Guests included Marsha Maller with TWM, Chris Ades, Dennis Holtmann, Diane Woltering and Carol Feldmann.

1. GUESTS:

Dennis Holtmann was present to discuss the ditch in front of Building Blocks Daycare. Jenny will email a TIF application to Dennis to fill out as the fax did not go through. Dennis is asking to move forward with the closing in of the ditch and discussed the 2 bids he presented the last time he was present. The Village will consider picking up a portion of the cost of this project once the TIF application is completed. Dennis will get this back ASAP.

Carol Feldmann and Diane Woltering were present to discuss pole mounts for the Christmas lights. Carol stated that a few years ago they were promised they would be fixed. Randy will check with Mark Litteken to see if there is more information we can gather before contacting Ameren. Randy will report back to the Village Board next month.

Diane also asked about the electric panel at the Vintage Hall and when the insulation that was torn down will be put back up. The ladies were informed that is all ACIC and they would need to contact Tony Sudholt and/or Andrew Kampwerth. Both ladies also asked for more space in the Vintage Hall as soccer is taking up a lot of space.

Diane next asked about the lights that are on the walking bridge at the park and how to hinder kids from taking lights out of the strands. Jenny will put this in the newsletter. Randy stated we may also have to reconsider lighting this all year long.

Marsha Maller and Chris Ades were present to discuss Chris's possible subdivision on Ranz Road. Marsha stated they did get a commitment from the Township on the road but only verbally. There was much discussion on the covenants, drainage, Township agreement, pre-annexation, etc. The Street Committee along with Henry and Netemeyer Engineering will further review all items and report back to the Village Board.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes as presented was made by Randy Peek, second by Kurt Schmitz. Motion carried 5-0.

3. TREASURER'S REPORT:

Steve Goestenkers gave the monthly financial report. Steve reported the Village collected \$129K and disbursed \$141K, most of the overage due to TIF contracts.

GF – A loss of \$30K year to date in this fund due to street maintenance. Steve reported we collected the first installment of real estate taxes and they were deposited today. A negative balance for the month of July was due to the Village Hall remodel.

WF – Small surplus YTD and that surplus does include a \$48K loan payment already this year. No expenses noted out of line.

SF – Noting \$18,500 in revenue which is about \$2,500 higher than last year. Steve discussed higher maintenance fees in this fund.

MFT – Collected the monthly installment from the State of IL, revenue is relatively flat.

RLF – All loans are current.

TIF I – Current TIF payments have been going out. Collected roughly \$70K in the first installment of Property Taxes.

TIF III – Collected about \$11K in taxes.

Mike Kampwerth reviewed a couple of bills received from Billhartz Construction on the street by the Vintage Hall and the last of the expenses on the Village Hall remodel. Provided the Billhartz bills are inline, it is requested to pay these as well.

A motion to pay all bills listed and normal expenses along with accepting the financial report was made by Kurt Schmitz, second by Mike Kampwerth. Motion carried 5-0.

Mike asked about the insurance claim and where that is in the process. Gary and Jenny informed the Board that an adjuster has been out and all bills are being sent for reimbursement.

Randy Peek gave some info to Steve Goestenkers concerning the review of solar power, costs, etc. from earlier this evening.

4. POLICE REPORT:

Mark Taylor stated a copy of the monthly police report is in everyone's packet this evening. The new car is on order, the new car camera has been installed in the Ford. The new laptop has been ordered and should be here in about 2 weeks.

Mark asked about attending the Crimestoppers Golf Tournament which is their main fundraiser. The Village Board stated to move forward on this.

5. PARK DISTRICT:

Gary Litteken attended the Park District meeting. Gary stated they are waiting on some maps from Netemeyer Engineering in order to proceed with extending a culvert and drainage on the baseball diamond. Some of the storm damage at the park will also be claimed on Village insurance claim.

6. CURENT PROJECTS:

-Village Hall Remodel – Mike Kampwerth discussed the air conditioning situation. Sudholt did come out today and the unit is now working. Mike will contact Sudholt again tomorrow. Jenny also presented a proposed panel system for all to review. If this looks okay Jenny will proceed with getting a cost estimate for next meeting.

-Forced Annexations – Mike Buscher reviewed each individual possible annexation. These proposed annexations are voted on as follows:

K. Huelsmann – A motion to annex as A1 was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0.

B. Parkin – A motion to annex as AR-1 was made by Randy Peek, second by Mike Kampwerth. Motion carried 4-1, Kurt Schmitz voting nay.

Rakers Electric – tabled

D. Schroeder – it was stated to ask them if they would like to be annexed.

S. Lampe - tabled

-Liquor License Ordinance – Henry will have revisions for the next meeting

7. VILLAGE ADMINISTRATOR’S REPORT:

-Dollar General – The Dollar General has applied for permits, just waiting on the purchase of the ground.

-CSX – No report.

-RT. 50 Sidewalk – The ditch along this area has been widened but needs to be made steeper.

-Frontier Park – No electric has been installed yet. Jeff is waiting on Ameren.

-Solar Power – A presentation was held before this meeting, optional for all Board members to sit in on. Mike Buscher stated he would get more bids than this one if the Board decides to move forward on this.

-Governor’s Hometown Award – Mike stated that the Village has passed the first step in this. The next step will be to do a presentation the latter part of September in Springfield.

-Property Maintenance – No report.

-New Rt. 50 – Larry Harper stated that there was a meeting held with Village members from the Village, IDOT representatives and Rep. Charlie Meier to discuss what is happening with New Rt. 50. Larry stated currently that nothing new will be done, except for the patching that is scheduled, and that we as a Village will continue to pursue the matter.

8. ZONING ADMINISTRATOR’S REPORT:

A copy of the Zoning Board minutes and permits were in everyone’s packet for review. Gary Rakers stated there were 2 new home permits, 1 miscellaneous permit and 1 commercial permit issued for the month.

The Mondt Subdivision south of town was presented for the Board to review as it is within our mile and one half radius. A motion to approve this was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

9. DIRECTOR OF PUBLIC WORKS REPORT:

Gary Rakers stated that Billhartz Construction will be starting on the retaining wall tomorrow. Pictures were presented of Curt Jansen’s ditch. Board stated to fix up the culvert but otherwise it looks good.

The Board discussed the criminal damage to property by an employee. Mark informed Kathy Thomas to wash her car and bring to the Village Hall for pictures to be taken. Mrs. Thomas never came up and she has not contacted the police department further. Randy Peek asked that Mark please contact her again to get this resolved as soon as possible. Larry Harper stated he would like to set a meeting with the employee committee and the employee for next week. Larry will contact the employee.

10. OLD BUSINESS:

Kurt Schmitz informed the Board that he has information regarding a couple of Word classes for Jenny to take in the month of October. The Village Board approved these classes.

-Sale of Water Tower Property – John Kues said the appraisal on the property is done, per Randy Peek. An auction date needs to be set. The Public Property Committee will meet to review and set up the auction date. Auctioneers will prepare the sales contract.

11. NEW BUSINESS:

Bid on Ground – Henry presented paperwork as to what needs to be done for the Board to review. A motion to terminate the current contract was made by Randy Peek, second by Kurt Schmitz. Motion carried 5-0.

A resolution was presented for Dale to solely represent the Village for any documents that need to be signed was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0 by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – absent.

-Letter of Employment – Kurt Schmitz mentioned to the Board that the Employee Committee thought it would be in the best interest of the Village to have a Letter of Employment in the file for David Trame and most likely all new employees going forward. Jenny informed the Board that David did indeed sign the letter. Gary stated that there are a couple of different classes to choose from for the wastewater course. The Board stated he can choose whichever fits better into his schedule. If he chooses the one week course in May, the Village pays his wages while he attends.

-Vintage Hall Cleaning – Kurt mentioned that Jenny offered to clean the Vintage Hall at a rate of \$25/hour. A motion to pay Jenny \$25/hour to clean the Vintage Hall, as needed, was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0. Randy mentioned that he would like to open up the Vintage Hall to the public when Trevor Richards is pitching. This would be at a no fee basis.

A motion to adjourn was made by Mike Kampwerth, second by Kurt Schmitz. Motion carried 5-0. Time was 10:20pm

Jennifer Jansen, Village Clerk