

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JUNE 4, 2018**

The regular meeting of the President and Board of Trustees was held on Monday June 4, 2018 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Chris Ades, Keith Nordike, Seth Netemeyer, Dennis Holtmann, Justin VonderHaar, Al Billhartz, Joell Aguirre, and Marsha Maller.

1. GUESTS:

Justin VonderHaar was present to obtain a couple more signatures needed to close out the loan process. Dale has signed and all documents will be sent to the IEPA.

Dennis Holtmann was present to discuss the ditch in front of his daycare and to ask if the Village would possibly participate in a cost share to close this in. Dennis stated the estimated cost is \$4,500. The Village Board would like for Dennis to obtain 2 bids for the Street Committee to review.

Joell Aguirre with Republic Services was present to discuss the changes in recycling for the US and Republic Services. Joell discussed how the processing and commodities portions will see the most changes and asked if the Village would help educate the residents in our town. The Village Board stated she can send over any information she'd like us to share and we will spread the word in our newsletters, social media outlets and on our website.

Chris Ades and Marsha Maller were present to discuss the proposed subdivision along Ranz Road and the Zoning Board's information to Chris. Marsha stated they would like to work with the Township to get things resolved and would like the help of the Village in doing this. Randy asked what the Village would gain by annexing this property as far as taxes are concerned. Kurt recommended a resolution to present to the Township in an effort to help get the process moving. A motion to approve this resolution was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0 and Mike Buscher will prepare this document.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes, as amended, was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

-Prevailing Wage Ordinance – The Prevailing Wage Ordinance was present for all to review. A motion to accept this ordinance as presented was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

-Employee Manual – The Employee Manual was present to discuss wages for emergency help along with other minor issues. A motion to approve paying emergency help at time and one half on holidays was made by Randy Peek, second by Larry Harper. Motion carried 6-0.

3. FINANCIAL REPORT:

Kurt Schmitz reviewed the draft budget as Steve Goestenors was absent this evening. The General Fund budget was increased for the cost to remodel the Village Hall and to cover a new

police car. Kurt noted all other funds are in good condition at this time. A motion to pay all bills and to accept the financial report was made by Larry Harper, second by Randy Peek. Motion carried 6-0.

Jenny gave information she received from a recent conference she attended regarding water and sewer rates. The Village Board stated that is information that needs to be presented to Steve for further review.

4. POLICE REPORT:

Mark Taylor presented the monthly police report. Mark mentioned that all Narcan training has been completed and the department is only waiting to receive the Narcan. The report listed one loud noise complaint and Mark informed the Board that it was a party held by some kids.

Mark informed the Board that the new locks have been installed on the doors to the police department. Dale asked Mark to get information to him on what class needs to be taken and asked that Jenny take the class so there is someone that can access the area in case of an emergency.

Mark said that he read the meters in the police car this month and that it took longer to complete.

5. PARK DISTRICT:

Gary Litteken attended the Park District meeting and passed out a copy of the Park District agenda for all to review.

6. CURRENT PROJECTS:

-Vintage Hall & Spring Street Project – Kurt reviewed the cost of the cameras and stated he would like to see 2 on the outside and 1 on the inside. A motion to purchase the 3 cameras was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

The Spring Street project is finished. Al was present to review the bill with the Village Board. Mike Kampwerth asked Jenny to compare the invoice to the original bid before paying. The total invoice was for \$55,452. A motion to pay this bill, once reviewed, was made by Mike Kampwerth, second by Kurt Schmitz. Motion carried 6-0.

-Village Hall Remodel – The new doors are here and just need to be installed. Jenny asked about cleaning up the front reception/work area. The Board stated to get a few ideas and costs for review.

-Forced Annexations – No update.

-Ordinance Book Update – No update.

-Liquor Licenses – Henry Bergmann stated he will have this for the July meeting.

-Chicken Ordinance & Application – Jenny is to get this revised ordinance ready to present. The application is ready for use.

7. VILLAGE ADMINISTRATOR'S REPORT:

-TIF – No report.

-Business Park Updates – Mike informed the Board that Dollar General is set to start in July. The hold up at this time is Ameren.

-Old Rt. 50 Sidewalks – Mike Buscher stated that the State of IL is now going to require signatures on construction easements along this stretch. The only other hold up is a culver that needs to be changed out along one of the properties and it is up to IDOT to change said culvert.

-Elm Street Curbing – Mike stated that he did not receive a bid from Al Billhartz regarding this project but did get an estimate from Netemeyer Engineering and that was included in everyone's packet tonight. Mike would like to get solid numbers together to present to the Board and the property owners.

-Business Association – Mike stated that the Village now has a Business Association and that there are 9 people getting this organized.

-Banners – Mike reviewed the newer banners and presented one for all to see. Randy asked about the logos of the businesses possibly being larger than they currently are.

-Old Rt. 50 – The Gentz property may soon be available for purchase. Mike spoke with the Gentz family about selling the property and it looks that will happen in the near future. The easements needed are all done and the State backed off on the final easement for Gentz. Netemeyer Engineering will get a bid packet ready. Bid date of July 2nd at 7pm and a finish date of 60 days after notice to proceed.

-MFT 2018 – The Bid letting will be tomorrow morning at 10am.

-Elm Street Curbing Project – Mike Buscher stated he would like a second bid before presenting a cost estimate.

-Property Maintenance – Mike Buscher stated this is going well and many properties have started to clean up.

-Governor's Hometown Award – Mike stated this is a work in progress.

-Economic Development Grant – Mike said this is a year and a half behind.

-CSX – Mike spoke with Tom Livingston and CSX wants to move all cars out of town. They would bring people to do the work but the Village would need to provide support in the process. Mike will send a letter regarding the Village's support.

8. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers stated there was a copy of the monthly permits in everyone's packet. A copy of the Zoning Board minutes is also included in the packets for everyone to review.

9. PUBLIC WORKS DIRECTOR'S REPORT:

The Village Board discussed the retaining wall and state that work will being on this in July. The Board discussed the possibility of purchasing a new mower. Gary will get more prices for the next meeting.

10. OLD BUSINESS:

-Sale of the Old Water Tower Property – An appraisal on this property is still needed.

11. NEW BUSINESS:

-Bid on Farm ground – It was stated that the Village must notify the current renter by October if he can no longer farm this ground. Sealed bids should be due in September.

-Repairs to New Rt. 50 – Larry Harper wanted to discuss the condition of New Rt. 50 and asked if the Village Board would be interested in getting the support of neighboring communities so we have a unified front. The Village Board thought this would be good idea.

Dale stated he was informed that kids are stealing lights on the walking bridge and would like to post signs out there stating that they are under surveillance.

Jenny stated that applications are due in the Village Hall office by 4pm tomorrow afternoon. She will then follow through with getting the information to the Employee Committee for review.

Motion to adjourn was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Time was 9:48pm.

Jennifer Jansen, Village Clerk