

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY MAY 7, 2018**

The regular meeting of the President and Board of Trustees was held on May 7, 2018 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, Kyle Markus, and Village Attorney Henry Bergmann. Guests included 3 high school kids, Chris Ades, and Keith Nordike.

1. GUESTS:

All high school kids were present to sit in on a meeting for a class assignment.

Chris Ades was present to discuss a possible subdivision along Ranz Road. Chris presented maps for all to review. Chris and the Village Board discussed the issue of flooding along this area. The Village Board will further review and get back with Chris. It was suggested that Chris attend the Zoning Board meeting to review things with them as well.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0.

Jenny reminded the Board that she will be emailing out the OMA & FOIA training information for all to complete.

3. FINANCIAL REPORT:

Steve Goestenkers gave the monthly financial report. Steve stated that the Village collected about \$114K and disbursed about \$139K and year to date collected roughly \$2.7 million and disbursed about \$2.5 million.

GF – Normal monthly receipts were noted. Year to date collected \$206K, up from previous years. Sales Tax, Use Tax and Video Gaming Tax collected were all higher than expected. The only major expense noted is the Village Hall remodel which is near completion. The fund has a surplus of \$9600 for the year.

WF – Normal monthly receipts were noted.

SF – Steve noted a surplus of \$3K for the month. Steve mentioned looking into a possible increase in the sewer rates near the end of the year.

PF – A slight surplus noted in this fund.

MFT – Steve mentioned he would expect to use the excess funds we have by next year.

RLF – All recipients are current on their loan payments.

Steve stated he will email a draft budget to the finance committee by the end of next week for review. A motion to accept the financial report and to pay all bills was made by Kevin Eversgerd, second by Randy Peek. Motion carried 6-0.

Steve stated he has an engagement letter from Richter and Astroth regarding our annual audit and would like permission to sign it. A motion to sign the letter was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

Mike Buscher stated he will get information regarding property tax for the future Ades development.

4. POLICE REPORT:

Mark Taylor presented the monthly police report. Mark mentioned there is an error on the report, 16 vehicle stops and 9 warnings were issued.

Mike Kampwerth asked about the police carrying Narcan in the police car. Mark didn't think this was a good idea and Kyle stated he will work on getting this ordered.

Mark informed the Board that the water pump was out on the Taurus. The car is currently at Faust getting repaired.

Larry Harper brought up an issue with Paul Fuehne's dumpster on E. Third Street and what the Village can do about it. It was suggested to write a ticket every 5 days that the dumpster isn't in compliance.

5. PARK DISTRICT:

Gary Litteken attended the Park District meeting. He stated they are working on finishing previous projects and installing a flag pole.

6. CURRENT PROJECTS:

-Vintage Hall & Spring Street Project – Dale stated that Al Billhartz will start on the curbing next week. The ceiling on the gable is completed and looks great. Randy presented bids on some cameras for the building. Randy will get a breakdown for each camera.

-Village Hall Remodel – Mike Kampwerth stated the remodel project is finishing up. Dale asked Mark for a door handle and key to the police area. Kyle stated he will get a copy of the State statute regarding who has access to this area.

-Forced Annexations – Mike Buscher presented information on all those possible forced annexations. Randy stated he will speak with Kurt Huelsmann regarding this. This was tabled until the June meeting.

-Ordinance Book Update – Kurt reviewed the spreadsheet put together by Chuck Schrage and stated there is much work that needs to be done to complete this. It will need to be done Chapter by Chapter and will continue to be a work in progress.

-Liquor Licenses – Henry Bergmann reviewed handouts for all to review regarding temporary licenses for the ACIC and the Vintage Hall. It was stated to work on an ordinance to change the number of temporary licenses, address the concession stands at the park and include wine with the beer sales.

-Chicken Ordinance & Application – Jenny presented a copy of the current ordinance and discussed a few things missing. Also present was a copy of a draft application for all to review. Jenny will get the square footage suggested for coop sizes and email everything out to the Village Board this week.

7. VILLAGE ADMINISTRATOR'S REPORT:

-Old Rt. 50 Sidewalks – Mike Buscher stated that the State of IL is now going to require signatures on construction easements along this stretch. The only other hold up is a culvert that needs to be changed out along one of the properties and it is up to IDOT to change said culvert.

-Elm Street Curbing – Mike stated that he did not receive a bid from Al Billhartz regarding this project but did get an estimate from Netemeyer Engineering and that was included in

everyone's packet tonight. Mike would like to get solid numbers together to present to the Board and the property owners.

-Business Park Updates – Mike informed the Board that Ameren will now run power down Page Street at no cost due to there being more than one business along here.

-TIF – No new applications on file at this time.

-Business Association – Mike stated that he now has 9 volunteers to help with this and will be setting up a meeting in the near future.

-Property Maintenance – Mike said that all 5 properties that had letters sent to them have seen minor improvement or a report of upcoming changes that will be taking place.

-2018 MFT – Mike informed the Board that he is working with IDOT to get a bid letting date in the near future.

- CSX – Mike spoke with Tom Livingston regarding moving the train cars. Mike stated the Federal government has also been in contact with CSX regarding a few different options they would like to see CSX choose from regarding the lines.

8. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers stated there was a copy of the monthly permits in everyone's packet. There were 2 variances issued and one new home permit issued in April.

Kurt Schmitz discussed the variance on the old Hilmes property. The Zoning Board unanimously approved the variance with the addresses of 102 & 104 W Elm Street. A motion to accept the Zoning Board's recommendation to approve the variance was made by Randy Peek, second by Mike Kampwerth. Motion carried 5-0, Kurt Schmitz abstained.

9. PUBLIC WORKS DIRECTOR'S REPORT:

The Village Board discussed the retaining wall and work that needs to be completed at the shed. Everyone reviewed the water tower barrier. Randy asked about new phones for the buildings and stated to get some ordered and installed.

10. NEW BUSINESS:

-Sale of the Old Water Tower Property – Henry presented the Statute on how to proceed with selling this property. A motion to get an appraisal on this property was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0, Mike Kampwerth abstained. It was stated to take the appraisal fees out of the TIF I fund.

-New Employee Packet – A job description was in everyone's packet for review. This position must be advertised in the Village Newsletter, Trenton Sun and Breese Journal for three weeks before interviews can begin. Jenny will get the ad to the papers.

A motion to enter into executive session was made by Larry Harper, second by Randy Peek. Motion carried 6-0. Time was 10:04pm

Minutes of executive session were taken by a Board member.

Jennifer Jansen, Village Clerk