

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY DECEMBER 4, 2017**

The regular meeting of the President and Board of Trustees was held on December 4, 2017 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, Kyle Markus, Village Attorney Henry Bergmann and Village Engineer Pat Netemeyer. Guests included Justin Vonderhaar, Jeff Woltering, Dan Koerkenmeier and Lexi Rogers.

1. GUESTS:

Lexi Rogers was present to observe the meeting.

Dan Koerkenmeier was present to review Henry's findings of the Highway Authority Agreement that was sent. The Village Board discussed all options. A motion to sign the Highway Authority Agreement prepared by the EPA was made by Larry Harper, second by Randy Peek. Motion carried 6-0. The Koerkenmeier Trust offered \$8,000 for the Village to sign the Agreement. A motion to accept the \$8,000 was made by Mike Kampwerth, second by Kevin Eversgerd. Motion carried 6-0. Dan will contact the EPA for the final documents and get them to Henry.

2. WATER UPDATE:

Justin Vonderhaar stated the demolition crew arrived today to start taking down the ground storage tank and old water tower. Weather permitting; the ground storage tank should be down tomorrow and the tower on Wednesday.

The pay estimate from Caldwell Tanks is \$18,900. The only thing remaining for Caldwell is the 10% retainage and this will be held until their portion is completed. Hopefully this will be in January. A final change order for Korte & Luitjohan was for \$5,222. A motion to approve the change order was made by Mike Kampwerth, second by Kurt Schmitz. Motion carried 6-0. A motion to pay Korte & Luitjohan \$45,825.08 was made by Gary Litteken, second by Kurt Schmitz. Motion carried 6-0. A motion to pay Caldwell \$18,900 was made by Kevin Eversgerd, second by Kurt Schmitz. Motion carried 6-0.

Gary Rakers stated the mixers arrived today. Justin stated Scott will be climbing the tower one more time to take pictures of all additions and get the height for the FCC. The total loan disbursement request is \$70,742.31.

3. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes as presented was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

-2018 Meeting Dates – The 2018 Village Board meeting dates were present for review. A motion to approve these dates was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

-Sexual Harassment Ordinance – The Sexual Harassment Ordinance was in everyone’s packet for review. This must be passed at the January meeting.

4. FINANCIAL REPORT:

Steve Goestenkers was unable to be in attendance this evening. The Board reviewed the Tax Levy that Steve reviewed at the previous meeting. A motion to approve the Tax Levy as presented was made by Kurt Schmitz, second by Gary Litteken. Motion carried by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – aye	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

The Board reviewed the list of bills to be paid. A motion to pay those and all regular monthly bills was made by Randy Peek, second by Gary Litteken. Motion carried 6-0.

-Water/Sewer Rates – Kurt Schmitz reviewed with the Board Steve’s notes regarding rate increases. Steve noted that the water rates will not need the second phase of increases but sewer rates need an increase. Steve recommended a \$5 increase to the minimum. The Board reviewed and tabled this until the January meeting.

5. POLICE REPORT:

Mark Taylor gave the monthly police report. Mark stated a committee meeting will be held to discuss the Queen of Hearts. Dale Rakers will also be in attendance at this meeting.

Mike Kampwerth asked that the police department look at making sure trailers, RVs, campers, etc are off the streets.

6. PARK DISTRICT:

No report.

7. CURRENT PROJECTS:

-Vintage Hall – Kurt stated that the Hall should be finished by the first week of June 2018 and can begin booking after 6/15/18. A fee of \$50 will apply to anyone renting the downstairs space. The upstairs will be for meetings only.

-Spring Street Project – Kurt reviewed a narrow street plan with the Board. The plan includes a narrow street that can be closed at any given time for functions. A motion to approve Pat moving forward with the design was made by Mike Kampwerth, second by Kevin Eversgerd. Motion carried 6-0.

-Construction Entrance at Restaurant – Pat is to get this ready for bid.

-Village Hall Remodel – Mike Kampwerth gave a brief overview of the project to date and what the estimated cost would be, roughly \$45K. Mike reviewed a few things regarding the interior and asked to move forward. Mike would like to use all in town contractors and would like the Village to be the general contractor. A motion to move forward with the renovations, with a budget of \$45K, was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0

7. VILLAGE ADMINISTRATOR'S REPORT:

-TIF – Mike Buscher mentioned that project 1 has said yes but there is no signed paperwork as of yet. Project 2 mentioned last month is coming along with great possibilities. Project 3 is the Poettker development that will need to be relocated. Mike is looking this for them. Project 4 is a local person looking to build a 3 o 4 plex. Amy Kruse had her open house over the weekend and Ryan Voss is progressing. Mike stated JW Welding will start on their building this spring, Building Blocks daycare will need to be moved to a new TIF and Clinton County Garage Door will start TIF contract.

-2018 MFT – Mike will also meet with the committee on this and discuss a sidewalk budget. Mike discussed the RLF and how the money should/could be used. Randy stated that Pat needs to move forward with the sidewalk plans along Old Rt. 50.

-Property Maintenance – No report. Kurt stated he emailed some documents to the Village Board and Henry.

-Electric Aggregation – Mike got the aggregation forms signed and returned in time to get Aviston in on the lower cost.

-Insurance – Mike will double check all buildings to be sure that all buildings are insured at the proper amount.

-Governor's Hometown Award – Mike said he will be working on this in January.

-AT & T – Jenny is working on this.

-Banners – Mike reported the banners are not holding up very well. They are fading a lot and the ones located along Old Rt. 50 are coming off the rods.

8. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers reported 1 new home and 4 miscellaneous permit issued for the month. The minutes of the previous Zoning Board meeting are included in the packets tonight.

Jeff Woltering was present to discuss the ground sale to Larry Rakers. Jeff will get an agreement for Dale to sign regarding the easement by the water tower. Jeff also discussed wanting to put curbing on the north side of the road along his property to get correct elevations for his building. Jeff showed the Village Board on plans what he intends to do. Jeff will attend the January meeting to keep the Board updated on progress.

9. PUBLIC WORKS DIRECTOR'S REPORT:

It was stated the lights in the old firehouse are now working again.

-Water/Sewer at Kues Property –Jenny stated that John dropped off a check for a sewer tap in today and that the amount was incorrect. The Board reviewed the tap in fees for the TIF II area. Henry is to prepare the agreement and send to the Village Board for review before sending to the Kues Brothers.

-Electric & Cameras @ tower – Gary stated Ameren needs the electric moved. He presented a bid from Barton to get his done. The Board stated to proceed.

Randy asked if there is a way to get the generator off of W. Second Street. Gary will check on a cost of getting this done.

Mike Kampwerth stated he has had no update from Al Billhartz on the curb on Second Street but will try to make contact with him soon.

10. NEW BUSINESS:

-Garbage Contract – Randy Peek stated he has been in contact with Joell at Republic Waste regarding a new contract. Randy would like a committee meeting to review the information.

-Christmas Party – The Village Board reviewed January dates for the Christmas Party. The date selected was Friday January 12th. Jenny will see where the party is to be held and email the information out and also get all plans together.

-Raffle & Poker Run – Jenny is to get the rules of the Queen of Hearts to Henry for further review. Copies of the applications for poker runs and raffles were available for all to review.

A motion to adjourn was made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Time was 10:08pm.

Jennifer Jansen, Village Clerk