

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY NOVEMBER 6, 2017**

The regular meeting of the President and Board of Trustees was held on November 6, 2017 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, Kyle Markus, Village Attorney Henry Bergmann and Village Engineer Pat Netemeyer. Guests included Marvin & Colt Ratermann, Trent Holtgrave, Jeff Woltering, John & Jim Kues, Dan Koerkenmeier, Justin Vonderhaar and Sam Schmitz.

**1. GUESTS:**

A couple of high school students were present to observe the meeting.

Dan Koerkenmeier was present to provide the Highway Authority Agreement & legal paperwork to Henry for review. All paperwork is regarding the contamination from the old Koerkenmeier garage.

**2. MINUTES:**

The minutes of the previous meetings were available for review. A motion to approve the minutes as presented was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the financial report for the month of October. The Village collected \$275K and disbursed \$121K. Second installment of taxes were received. Steve also gave a 6 month recap on the funds.

GF – Year to Date Collected \$120K in Income Tax. Expenses were higher due to payroll and police car repairs.

WF – Year to date collected and disbursed \$688K in loan dollars. Justin is to meet with Korte & Luitjohan to get a final loan amount. Water purchased was higher than normal due to filling the new tower and lines.

SF – This fund is on pace with the budget. Expenses are slightly over where they were anticipated. The Board would like to review these rates at the next meeting for a possible increase.

PF – Lease payments are current.

MFT – Revenue is on pace with the budget. Mike and Gary will be looking at the 2018 MFT expenses, Steve suggested targeting \$100K for improvements/projects.

RLF – Steve noted the loans are current.

TIF - \$129K received in Real Estate Taxes.

Steve asked the Board about the proposed tax levy and will get this together for the December meeting.

Steve reviewed the audit report and pointed out the highlights for all to review.

#### **4. POLICE REPORT:**

Mark Taylor gave the monthly police report. The Queen of Hearts brings in a lot of traffic but Mark stated the Fire Department is helping direct the traffic at Old Rt 50 and Aviston Albers Road.

-AERA – Kyle stated that CodeRed is working great. Jenny will contact them to find out when we are up for renewal.

#### **5. PARK DISTRICT:**

Gary Litteken attended the Park District meeting. Gary stated the District purchased a new gator. Nathan Kreke is the newest member. The District is looking at lights for the walking path and playground equipment for the lower pavilion. The Park District will be removing dead trees and replacing them.

#### **6. CURRENT PROJECTS:**

-Vintage Hall – Kurt stated there is lots of progress happening and that a plan for the street work is currently under construction. It was asked if the Village would look into getting the lights working in the old fire house portion. The ladies are working on Christmas lights and are doing so in the dark. Village Board stated to get them fixed.

-Construction Entrance at Restaurant – Dale informed the Board that we have received notification that the entrance has been approved by IDOT. Pat will get the bid ready ASAP.

-Village Hall Remodel – Mike Kampwerth gave a brief overview of the project to date and what the estimated cost would be, roughly \$46K. Gary Rakers reported that Netemeyer Engineering will be closing in the east end of the covered drive-thru area.

#### **7. VILLAGE ADMINISTRATOR'S REPORT:**

-TIF Contracts – Mike stated there are 5 active applications.

-Fall Business Meeting – Mike stated there were very good comments on the meeting. A few people volunteered to help going forward. Mike will be helping Marlene Hofelich's 5<sup>th</sup> grade class do a business review/project highlighting our communities businesses.

-Business Park/Rt. 50 Project – Mike Buscher asked for a committee meeting to go over this.

-2018 MFT – Mike will also meet with the committee on this and discuss a sidewalk budget.

-Property Maintenance – Mike got a copy for Alton's code for all to review. Mike passed out copies of the code and held minor discussion on the matter.

#### **8. ZONING ADMINISTRATOR'S REPORT:**

Gary Rakers reported 6 miscellaneous permits issued for the month. The Zoning Board minutes were in everyone's packet for review.

#### **9. PUBLIC WORKS DIRECTOR'S REPORT:**

Justin Vonderhaar was present to discuss the progress on the tower. Justin stated that the old water tower and ground storage tank should be down by Thanksgiving, weather permitting. The tear down and removal will take approximately 2 days.

The new tower is completely online and the old tower is completely off of the system. Justin reviewed the pay estimates for Caldwell. The Board approved the pay estimate for \$900.00 for Caldwell Tank. The Board also discussed fencing (east/west) along the front of the tower. All cameras are up and operational. A motion to approve the loan disbursement request of \$4,412.28 was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0. Justin did say that Korte & Luitjohan should have a final estimate by the January meeting.

Gary mentioned that the old state truck seals went out and need to be replaced and the approximate cost to do so is \$1,400. The Village Board stated to get this fixed.

Kohnen removed equipment from Well #1 and sealed it. Gary discussed the Well #2 pump burned up last month. Craig Lampe traced it and the motor was completely burned along with the wires in the conduit. A claim will be filed with the insurance company once all bills are received. It was suggested to get another pump ordered and get installed.

Mike Kampwerth stated the drop box on West Second Street is still not finished. He will get in touch with Al again to get completed.

-Water/Sewer at Kues Property –Jim and John Kues were present to discuss the sewer options. Jim reviewed 2 options and asked that the Village Board give them some time to see what is the best option. The Village Board stated to get language together and spell out complete details for signatures. The project completion should be within 1 year from today with all tap in fees paid by the end of 2017.

-Maintenance Building – No report.

#### **10. NEW BUSINESS:**

-Garbage Contract – Jenny stated she has been contacted by Joell of Republic Waste regarding the upcoming contract expiration. Randy stated he would like to speak with her and see what they have to offer. Jenny will get all the info possible to Randy.

Dale stated the ladies have been working on Christmas decorations at the Vintage Hall.

Jeff Woltering stated he is closer to getting signatures on a contract. Jeff asked Dale to sign paperwork with Larry Rakers. Dale will sign and the Village gets a copy of the paperwork as well. Jeff will also get back with Rhuanna Stumpf regarding the entrance by Edward Jones.

Jeff and Dale also discussed a new Welcome sign. Dale will check with the ACIC to see if they would be interested in this project.

Jenny will order IML handbooks for the Board.

A motion to enter into executive session was made by Kevin Eversgerd, second by Gary Litteken. Motion carried 6-0. Time was 9:03pm

A motion to exit executive session as made by Randy Peek, second by Kevin Eversgerd. Motion carried 6-0. Time was 9:35pm

No action was taken.

Motion to adjourn was made by Larry Harper, second by Mike Kampwerth. Motion carried 6-0. Time was 9:38pm.

Jennifer Jansen, Village Clerk